



**To: Members of the Cabinet**

## ***Notice of a Meeting of the Cabinet***

**Tuesday, 17 June 2014 at 2.00 pm in Meeting Rooms 1&2**

**County Hall, New Road, Oxford**

*Joanna Simons*

Joanna Simons  
Chief Executive

June 2014

**Contact Officer: Sue Whitehead**  
**Tel: (01865) 810262; E-Mail: [sue.whitehead@oxfordshire.gov.uk](mailto:sue.whitehead@oxfordshire.gov.uk)**

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### **Membership**

#### ***Councillors***

Ian Hudspeth	<i>Leader of the Council</i>
Rodney Rose	<i>Deputy Leader of the Council</i>
Mrs Judith Heathcoat	<i>Cabinet Member for Adult Social Care</i>
Nick Carter	<i>Cabinet Member for Business &amp; Customer Services</i>
Melinda Tilley	<i>Cabinet Member for Children, Education &amp; Families</i>
Lorraine Lindsay-Gale	<i>Cabinet Member for Cultural &amp; Community Services</i>
David Nimmo Smith	<i>Cabinet Member for Environment</i>
Arash Fatemian	<i>Cabinet Member for Finance</i>
Louise Chapman	<i>Cabinet Member for Fire Service and Corporate Plan</i>
Hilary Hibbert-Biles	<i>Cabinet Member for Public Health &amp; the Voluntary Sector</i>

*The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on Wednesday 25 June 2014 unless called in by that date for review by the appropriate Scrutiny Committee.*

*Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.*

*Date of next meeting: 15 July 2014*

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *"You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself"* or *"You must not place yourself in situations where your honesty and integrity may be questioned....."*

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *"any employment, office, trade, profession or vocation carried on for profit or gain"*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members' conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Rachel Dunn on (01865) 815279 or [rachel.dunn@oxfordshire.gov.uk](mailto:rachel.dunn@oxfordshire.gov.uk) for a hard copy of the document.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

# AGENDA

## 1. Apologies for Absence

## 2. Declarations of Interest

- guidance note opposite

## 3. Minutes (Pages 1 - 12)

To approve the minutes of the meeting held on 13 May 2014 (**CA3**) and to receive information arising from them.

## 4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

## 5. Petitions and Public Address

## 6. Provisional 2013/14 Revenue and Capital Outturn (Pages 13 - 80)

*Cabinet Member:* Finance

*Forward Plan Ref:* 2014/001

*Contact:* Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995

Report by Chief Finance Officer (**CA6**).

The report sets out the provisional revenue and capital outturn for 2013/14 and shows how actual expenditure and income for the year compares to the budgeted position. Figures shown in the report reflect the Council's draft Statement of Accounts for

2013/14. This will be submitted to the Audit and Governance Committee on 2 July 2014 following certification by the Chief Finance Officer, prior to external audit.

The report also sets out proposals for the use of any revenue underspends from 2013/14 in 2014/15 and notes whether these have been used to manage overspends or to support the council's Medium Term Financial Plan.

***The Cabinet is RECOMMENDED:***

***(a) in respect of the 2013/14 outturn to:***

- i. note the provisional revenue and capital outturn for 2013/14 along with the year end position on balances and reserves as set out in the report;***
- ii. approve the carry-forwards and virements as set out in Annex 2a;***
- iii. recommend Council to approve the virements greater than £0.5m for Children, Education & Families, Social & Community Services and Environment & Economy Directorates as set out in Annex 2a;***
- iv. agree that the surplus on the On-Street Parking Account at the end of the 2013/14 financial year, so far as not applied to particular eligible purposes in accordance with Section 55(4) of the Road Traffic Regulation Act 1984, be carried forward in the account to the 2014/15 financial year.***

***(b) in respect of the 2014/15 revenue budget and Capital Programme to:***

- i. approve the virements for 2014/15 as set out in Annex 7;***
- ii. approve the allocation of £1.740m funding to the Didcot Parkway Station Forecourt project from corporate capital programme contingencies in order to increase the total budget by £1.365m to £8.055m;***
- iii. note the approval of the £1.800m increase in the budget and full business case for the Kennington/Hinksey Hill Interchange scheme by the Leader of the Council and Chief Finance Officer.***

## **7. Oxfordshire Growth Board (Pages 81 - 98)**

*Cabinet Member:* Deputy Leader

*Forward Plan Ref:* 2014/052

*Contact:* Tom Flanagan, Service Manager – Planning, Environment & Transport Policy

*Tel:* (01865) 815691

Report by Director for Environment & Economy (**CA7**).

The report summarises the governance arrangements for the Oxfordshire Growth Board following publication of the Strategic Economic Plan. It references the draft Terms of Reference for the Growth Board, building on the commitments of the City Deal



submission, and acting as the basis on which the formal legal agreement between the constituent local authorities will be based.

***The Cabinet is RECOMMENDED to agree:***

- (a) the draft Terms of Reference and their relationship to the requirements to deliver the Strategic Economic Plan, City Deal, SHMA and Local Transport Board programmes;***
- (b) that details of the final agreement is delegated to the Director of Environment & Economy in consultation with the Leader of Council, the Monitoring Officer and Section 151 Officer;***
- (c) the current position with regard to support for the Spatial Planning & Infrastructure Partnership, City Deal and LTB, and how this will need to develop to support the wider activities of the Growth Board.***

## **8. Section 75 Agreement (Pages 99 - 110)**

*Cabinet Member:* Adult Social Care

*Forward Plan Ref:* 2014/013

*Contact:* Ben Threadgold, Strategy Performance Manager Tel: (01865) 328219

Report by Director for Social & Community Services (**CA8**).

The purpose of this report is to seek Cabinet approval for changes to formal Section 75 agreement that governs the pooled budget arrangements between Oxfordshire County Council and the Oxfordshire Clinical Commissioning Group. These changes include the contributions of both parties to the pooled budgets for 2014/15, changes to pools to ensure a true risk share between both parties based on level of contribution, and to decision making through the Joint Management Groups that oversee the operation of the pooled budgets.

***Cabinet is RECOMMENDED to approve the variations to the Section 75 Agreement for All Client Groups, subject to the inclusion of any necessary changes in the text which may be required following consideration by Oxfordshire Clinical Commissioning Group and finalisation of the financial contributions of both parties as agreed by the Director for Social & Community Services after consultation with the Cabinet Member for Adult Services.***

## **9. Appointments 2014/15 (Pages 111 - 122)**

*Cabinet Member:* Leader

*Forward Plan Ref:* 2014/061

*Contact:* Sue Whitehead, Principal Committee Officer Tel: (01865) 810262

Report by County Solicitor & Monitoring Officer (**CA9**).

To consider member appointments to a variety of bodies which in different ways support the discharge of the Council's Executive function.

***The Cabinet is RECOMMENDED to:***

- (a) ***agree the appointments as set out in the Annex to this report, subject to any amendments at the meeting;***
- (b) ***RECOMMEND to Council to add the Local Government Association Fire Commission to the list of 'strategic' Outside Bodies to which the Cabinet makes appointments and subject to their agreement to the above to make an appointment.***

## **10. Forward Plan and Future Business (Pages 123 - 128)**

*Cabinet Member: All*

*Contact Officer: Sue Whitehead, Committee Services Manager (01865 810262)*

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include "updating of the Forward Plan and proposals for business to be conducted at the following meeting". Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA10**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

***The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.***

## **11. Reconsideration of a Decision Referred back from the Performance Scrutiny Committee following Call in - Middleton Stoney Road, Bicester: Proposed Road Humps and Puffin Crossing (Pages 129 - 152)**

At their meeting on 5 June the Performance Scrutiny Committee considered the decision of the Cabinet Member for Environment made on 15 May 2014 following proper notice of a call in.

The Committee AGREED to refer the decision back to Cabinet for it to consider in the light of the following material concerns this committee has about the following aspects of the decision: lack of proper consultation with local Bicester County Councillors.

The following documents are attached:

- (a) A report (**CA11**) setting out the names of the Councillors who have required the call in and the reasons given for the Call in.
- (b) The report considered by the Cabinet Member for Environment together with an extract of the minutes of the delegated decision session. (**CA11**).

- (c) Additional information provided to the Performance Scrutiny Committee in response to the call in (**CA11**):
    - (i) a copy of the SW Bicester Planning Statement
    - (ii) a summary of the consultation requirements for highways works
  - (d) a note of the material concerns of the Performance Scrutiny Committee
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## CABINET

**MINUTES** of the meeting held on Tuesday, 13 May 2014 commencing at 2.00 pm and finishing at 3.01 pm

### Present:

**Voting Members:**

- Councillor Ian Hudspeth – in the Chair
- Councillor Rodney Rose
- Councillor Mrs Judith Heathcoat
- Councillor Nick Carter
- Councillor Melinda Tilley
- Councillor Lorraine Lindsay-Gale
- Councillor Arash Fatemian
- Councillor Louise Chapman
- Councillor Hilary Hibbert-Biles

**Other Members in Attendance:**

- Councillor John Sanders (Agenda Item 6)
- Councillor John Howson (Agenda Item 6)
- Councillor Nick Hards (Agenda Item 6)
- Councillor Susanna Pressel (Agenda Item 6)
- Councillor Val Smith (Agenda Item 7)
- Councillor Glynis Phillips (Agenda Item 8)
- Councillor John Christie (Agenda Item 9)

### Officers:

Whole of meeting	Joanna Simons, Chief Executive; Sue Whitehead (Chief Executive's Office)
Part of meeting	
Item	Name
6	Mark Kemp, Deputy Director, Commercial
7	Peter Clark, County Solicitor & Monitoring Officer; Jim Leivers, Director for Children's Services
8	Maggie Scott, Head of Policy

*The Committee considered the matters, reports and recommendations contained or referred to in the agenda for the meeting, together with a schedule of addenda tabled at the meeting, and decided as set out below. Except insofar as otherwise specified, the reasons for the decisions are contained in the agenda, reports and schedule, copies of which are attached to the signed Minutes.*

## 42/14 APOLOGIES FOR ABSENCE

(Agenda Item. 1)

Apologies were received on behalf of Councillor Nimmo Smith

## **43/14 PETITIONS AND PUBLIC ADDRESS**

(Agenda Item. 5)

The following requests to address the meeting had been agreed

Item 6 – Councillor John Sanders, Shadow Cabinet Member for Environment,  
Councillor John Howson, local councillor  
Councillor Nick Hards, local councillor  
Councillor Susanna Pressel, local councillor

Item 7 – Councillor Val Smith, Deputy Chairman of the Cabinet Advisory Group

Item 8 – Councillor Glynis Phillips, Shadow Cabinet Member for Public health & the Voluntary Sector

Item 9 – Councillor John Christie, Opposition Deputy Leader

## **44/14 MINUTES**

(Agenda Item. 3)

The Minutes of the meeting held on 15 April 2014 were approved and signed.

## **45/14 QUESTIONS FROM COUNTY COUNCILLORS**

(Agenda Item. 4)

Councillor Howson had given notice of the following question to Councillor Louise Chapman

“Can you explain what extra work is required on the enforcement policy for weight restriction enforcement in Oxfordshire that means the policy has once again been delayed, and is not now listed to go to Cabinet before the 14th July?”

Councillor Chapman replied:

“Many roads in the County are covered by Traffic Regulation Orders restricting Heavy Goods Vehicle traffic. These orders can be introduced to protect weak road infrastructure or for traffic management reasons. On occasion, weight restrictions are also introduced to support temporary traffic management plans, for example during major roadworks. The County Council’s Trading Standards Service enforces these Orders. Most Orders are enforced by way of Trading Standards staff undertaking proactive monitoring at the location concerned. In some areas the local community undertake the monitoring and pass evidence to the Trading Standards Service for enforcement. In one location cameras are used to detect contraventions of the Order.

Work is being undertaken to prepare a policy framework applying to the enforcement of these weight restriction orders. The policy will be used to determine how enforcement resources are allocated to enforce the weight restrictions and how detected contraventions of the orders will be responded to. The policy will not affect decisions regarding the introduction or review of the Traffic Regulation Orders themselves or future transport policy.

In preparing the enforcement policy it is important that all relevant factors are taken into consideration and that the resultant policy is fit for purpose now and in the foreseeable future. The policy needs to reflect the different demands placed on the resources available for enforcement of the orders and ensure that these resources are utilised in the most effective manner. The policy also needs to take account of current and future transport policy and plans and the views of local communities particularly affected by heavy goods vehicle traffic.

At present, work is being undertaken on a new Local Transport Plan for Oxfordshire. As part of this Plan it is likely that the County Council will be developing a freight strategy and an enforcement policy for weight restriction orders will be closely linked to any such freight strategy. In addition, there are on-going discussions about the effectiveness of enforcement of some of the existing weight restriction orders in several local communities. These discussions have prompted research into alternative approaches to the enforcement of the orders in some areas. As a result, the development of the proposed enforcement policy has been delayed to ensure that it properly reflects any likely changes in the wider environment for the Trading Standards Service's work in this area."

Supplementary: Responding to a question on when the policy was likely to be ready Councillor Chapman replied that they were looking to finalise it at the earliest opportunity.

Councillor Howson had given notice of the following question to Councillor David Nimmo Smith

"What action is being taken following the petition he received regarding the cycle path at the junction of Kings Cross and Lonsdale roads?"

The answer supplied by Councillor Nimmo Smith was as follows:

"Since the petition was presented at my decisions meeting in November I know officers have been looking at options for an engineering solution to the issues raised but have so far not been able to reach a conclusion which would improve safety for cyclists and pedestrians but still allow reasonable manoeuvrability for motor vehicles. I have asked the officers to redouble their efforts and to involve you and the petitioner in the discussions"

Councillor Howson had given notice of the following question to Councillor Melinda Tilley

"Will the Cabinet Member list the schools eligible for the additional small school grant of at least £3,000 for capital works associated with the introduction of free meals for pupils age 5-7 this September?"

Councillor Tilley replied

"The small schools grant will be made available to all schools with a role of up to 150 (on the basis of the January 2014 census). I shall send a list of those schools to you and all other Councillors (attached as Annex A to these minutes). The grant is available for schools to use in any way they wish in support of the implementation of the initiative which might include a contribution to necessary capital expenditure."

Councillor Pressel had given notice of the following questions to Councillor Rodney Rose

1. "Agenda Item 6 - I'm pleased to see this at last - but what a pity it took two years to write! It was even originally due to come to Cabinet last July!"

Councillor Rose replied:

"A common thread that runs through all these questions is the lack of recognition of the "Gordon Brown Legacy", and its resultant effect on the size of the team engaged in flood issues – people who are dealing with extreme flooding do not have time to also work on office-based tasks. Changes in Government aspirations have also had their effect. Whilst officers intended to bring this document to Cabinet last July, this was deferred as details of new legislation which was due for implementation in April 2014 had not been made available as had been hoped. A decision was therefore taken to defer the plan to ensure that the new legislation was adequately addressed and that it could be aligned with other developing strategies such as the Highway Asset Management Plan and emerging national best practice. It was hoped thereafter to bring it to Cabinet again at the beginning of this year, however as you will be aware, the County had another significant flooding event and it was considered that it was important to draw any further learning from those events and the subsequent Flooding Summit to ensure that the strategy remained relevant. Whilst, there has been a delay in producing the document to Cabinet it is not considered that this could have prevented any flooding as many of the most influential provisions within the strategy have already been adopted into operational practice including effective cross agency communications and working."

2. "I hope you will not just be consulting town and parish councils (of which there are none in my division) but also community and residents' associations."



Councillor Rose replied:

“The consultation will be open to everyone via the internet, we normally send a copy to Town and Parish Councils as well, but we will get a list of community and residents associations from the City Council and include them in it as well.”

3. “Please can you tell me what work you have done with riparian owners in my division (paragraph 10);”

Councillor Rose replied;

“Any consultations with riparian owners in the City has been carried out by the City Council as The Land Drainage Authority or by The Environment Agency. Having put in place all that we can do at this time to further the chances of providing the Western Conveyance Channel, I and available staff will now be looking at creating workshops to help and inform ALL riparian owners across the County.”

4. “Also in paragraph 10 please can you tell me why there has been a long delay in filling the post of the officer who helps with local resilience plans, and who uses those plans, if anyone, after they have been written?”

Councillor Rose replied:

“We interviewed in November for two posts; one candidate started in January but unfortunately, the other successful candidate chose to take up another post instead, which meant we had to repeat the recruitment process. We restarted the recruitment in February, once our commitment to flood response reduced, and interviewed in March and are expecting the successful candidate to start in June.

However, whilst the officer who used to lead on certain response plans moved on from the organisation, that doesn’t mean that her duties have not been covered, as the remaining team is flexible and multi-skilled to ensure there is no single point of failure for exactly these occasions. I am also looking at staffing numbers for when OCC become the Approving Body for SUDS [Sustainable Drainage] when the legislation comes out in October. [Miss reported in the Press as a District function].”

Councillor Glynis Phillips had given notice of the following question to Councillor Nimmo Smith

“Local residents in Barton and Risinghurst have for many years identified the need for a pedestrian crossing across 2 stretches of the A40 dual carriageway which is used by the local residents to access essential amenities such as schools, the Post Office, local shops and leisure facilities.

On 21 November 2013 you requested officers to conduct a survey of traffic management in the area as soon as possible. I am sure that you did not think that 'as soon as possible' would be interpreted as happening over 6 months later.

When will the survey take place and can you advise on its terms of reference?"

The answer supplied by Councillor Nimmo Smith was as follows:

"The A40 is part of the county's strategic road network and as such the knock on implications of delays for all users need to be carefully considered as demonstrated by the Barton Development Public Inquiry. A survey of pedestrians crossing the road at grade, rather than using the underpass near the roundabout, has shown approximately 200 crossing movements during a 12 hour period. The logical solutions are either a reconfiguration of the signals arrangement between Collingwood Road and the roundabout or a pedestrian bridge. Both options require significant finance and whilst officers continue to look for opportunities to gain funding no obvious funding streams are available at this time."

Supplementary: Councillor Phillips expressed disappointment that the traffic survey had been reduced to looking at numbers of pedestrians crossing. She felt that a further logical solution would be a pedestrian crossing. Referring to the funding required she queried whether section 106 funding could be used. Councillor Hudspeth responding noted her concern over the survey. He commented that the A40 was a major trunk road and that therefore a pedestrian crossing would not be as simple as putting in a zebra crossing. He would investigate but doubted that there was any section 106 money available.

Councillor Glynis Phillips had given notice of the following question to Councillor Nimmo Smith:

"The residents of Headington and all users of the London Road have been waiting patiently for news of when the substantial resurfacing work will begin. Residents and all users understand that this will be a major undertaking and are bracing themselves for months of delays and diversions. However we have yet to receive any definite start date. Can you advise when this work will begin and when letters will be sent to residents setting out the timetable for the work programme?"

The answer supplied by Councillor Nimmo Smith was as follows:

"The Improvement Scheme at Green Road roundabout and London Road is scheduled to commence in July 2014.

Maintenance work is also planned and was to be coordinated with the improvement works. However, additional DfT funding has recently been received and this provides the opportunity to widen the scope of the original scheme – the implications are currently being considered. The

works would then cease in early December and recommence in January for completion during April. Further design and consultation will also be necessary before these timescales can be confirmed.”

Supplement: Councillor Phillips expressed disappointment that the scheme had slipped and requested detailed information on the opportunity to widen the scope of the original scheme. Councillor Hudspeth replied that the current timetable allowed works to be undertaken together giving a saving on traffic management. The further details on the scope would be sent to Councillor Phillips.

Councillor Nick Hards had given notice of the following question to Councillor Nimmo Smith

“On Saturday afternoon the ditch alongside the north side of the A4130 east of Hadden Hill golf course was overflowing onto the road on Saturday following over 25mm of rain on Friday 25th April. I understand from Gordon Hunt, the county’s Drainage Engineer, that there have been drainage problems from the golf course for some time. This water is affecting the very busy main road between Didcot and Wallingford. What practical steps is the County Council taking to ensure that water doesn’t end up running down this road in these circumstances.”

The answer supplied by Councillor Nimmo Smith was as follows:

“From Cllrs Hards comment I am not sure if the drainage flows discharging onto the A4130 East of the golf course are flowing back towards Didcot or towards Wallingford, but depending on the area of the golf course discharging into the existing ditch it may well have over whelmed the capacity of the ditch. If the ditches require maintenance, we would normally ask SODC as the Land Drainage Authority to approach the riparian land owner on this matter. Gordon Hunt would be happy to meet Cllr Hards on site for him to show where the ditches overflowed so we can look into this problem.”

“Supplementary: Councillor Hards confirmed that he would speak to the officer and queried whether there was anything that the Council could do given that the situation had existed for some time despite negotiation with the land owner. Councillor Hudspeth responding referred to the additional funding made available for flooding measures and commented that the solution might rest there.

## **46/14 DRAFT LOCAL FLOOD RISK MANAGEMENT STRATEGY**

(Agenda Item. 6)

Following the nationwide flooding events of 2007, the Pitt Review recommended that a single authority should be responsible for managing flood risk in local areas. This was endorsed by subsequent legislation, the Flood and Water Management Act 2010, under which Oxfordshire County Council became the Lead Local Flood Authority for the County. As part of its

role as the Lead Flood Authority the council is required to produce, publish and maintain a Local Flood Risk Management Strategy. The purpose of the strategy is to state how the county council, in conjunction with other flood and water management authorities intend to work together effectively in order to manage areas identified as being at risk of flooding within the county.

Councillor John Sanders, Shadow Cabinet Member for Environment, queried what guarantees of co-operation there were for Thames Water and what would be the consequences if there was no co-operation. Councillor Rose explained that the County Council had no powers over Thames Water. However there was much greater dialogue now and an interest in moving forward. Councillor John Sanders went on to stress the importance of communication in order to maintain the confidence of residents. He noted that there was no distinct reference to the Western Conveyance or wider investment and stated that residents downstream of Oxford would need reassurance that they would be okay. Councillor Rose replied that in terms of modelling that was done by the Environment Agency and the County took advice from them. He believed that in terms of communications the County Council was doing all it could and everybody was being kept informed.

Councillor Howson, speaking as local councillor for St Margaret's referred to a specific problem related to the Oxford Canal which formed an impervious clay barrier from housing on one side and Port Meadow. At the time of building a series of siphons had taken drainage water under the canal. In recent times with increased development the siphons had not been able to cope leading to occasional flooding. Estate management had had to obtain a licence to pump the excess water into the canal. Without that there would be regular flooding. He asked that small schemes to resolve local issues be considered alongside the larger schemes. Councillor Rose replied that they were looking at all measures all over the County and would be looking at local problems where ever they occurred.

Councillor Hards, local councillor for Didcot West, welcomed the strategy and suggested that in relation to page 6 in relation to the geology mention should be made of the layer of clay (with flints) that lies on top of the bedrock. This causes problems with ground water. Great Western Park was a large development and would require a major piece of sewage infrastructure under the railway. In the meantime the first houses have been attached to the pumping station which was already known to be inadequate. He referred to the problems for residents this created and asked if anything could be done. Councillor Rose noted that this was largely the responsibility of other agencies.

Councillor Pressel, local councillor for Jericho & Osney, thanked Councillor Rose for his responses to her questions at Minute 45/14. She felt that the last sentence of the response to question 1 was complacent and although the response had been good it could be better such as the collaboration with Thames Water. She commented that it was a pity neither the Leader nor the Deputy Leader had been unable to attend a local meeting with Thames

Water. Referring to the response to the question on consultation she commented that often the City was left to get on with it. Oxford City had very few parishes and the County Council had to look at other ways to contact local residents. Councillor Pressel commented on the Sustainable Drainage (SUDS) and Councillor Rose advised that from October the County Council would become the lead authority. The consultation on the draft Local Flood Risk Management Strategy would be open to all.

Councillor Rose introduced the report and moved the recommendations.

During discussion the Fire & Rescue Service were congratulated for their excellent response during the recent flooding. The Leader noted that at the Council's CHOICE Awards he had presented a special award to Gary Mattingley from the Fire and Rescue Service for his part in keeping Oxford's Botley Road open.

Cabinet welcomed the draft Strategy and stressed that whether for city or village the aim was to do what the County Council could to manage flood risk. The Leader stated that the Strategy was about community resilience. It was not a dry document and had to recognise the work of everyone: lots of small schemes could prevent major catastrophes.

Cabinet discussed how to ensure that all partners and particularly Thames Water were engaged.

**RESOLVED:** to approve the Draft Local Flood Risk Management Strategy for public consultation.

#### **47/14 RECOMMENDATIONS OF THE CABINET ADVISORY GROUP (CAG) ON THE STRATEGIC ASSURANCE FRAMEWORK FOR SAFEGUARDING CHILDREN & YOUNG PEOPLE**

(Agenda Item. 7)

Cabinet considered a report that provided some background into the work of the Safeguarding Assurance Cabinet Advisory Group and made some recommendations to Cabinet to strengthen the current assurance arrangements.

Councillor Tilley in introducing the item commented that the recommendations were here for endorsement but were not part of any statutory plan. The Group would have one more meeting. She stressed that this was a living document.

Councillor Val Smith, Deputy Chairman of the Safeguarding Assurance Cabinet Advisory Group in introducing the contents of the report emphasised that the Group knew the difference between corporate parenting and safeguarding but felt that the Corporate Parenting Panel can be a mechanism for safeguarding. She commended that both the CAG and the Corporate Parenting Panel work in a non-party political way. The Groups

concern was for the safety of young people. She detailed the recommendations contained in the report and highlighted the importance of greater information and communication to councillors including twice yearly briefings for all councillors. All councillors needed to be aware of the issue.

Peter Clark, County Solicitor & Monitoring Officer, highlighted the 14 recommendations in the report and stated that the key focus of the CAG had been to find an answer to the question: how are members assured children are safe? The CAG also looked at the effectiveness of partnership working. There had been a focus on the Corporate Parenting Panel and that was right in order to be clear about the County Council's role and responsibilities for the care and safety of children. They had listened to the voice of the children and the report itself was the product of a lot of collaborative working. Councillor Tilley in supporting the recommendations added that children from the Children in Care Council came to every Corporate Parenting Panel. There had been a whole day meeting at Hill End where views had been listened to.

The Leader welcomed work to ensure all boards were in synch and not duplicating effort. He was pleased to hear that it was children that matter and that they were the focus.

In response to a query from Councillor Carter, Jim Leivers, Director for Children's Services confirmed that a further report would be submitted to Cabinet on the recommendations in the report including the one relating to annual locality specific items on children's safeguarding and corporate parenting at locality meetings.

**RESOLVED:** to agree the recommendations of the Safeguarding Assurance Cabinet Advisory Group to allow officers to develop a delivery plan with clear timescales and ownership for implementation.

#### **48/14 EQUALITY POLICY 2012-17: ANNUAL UPDATE FOR 2013/14 AND ACTION PLAN FOR 2014/15**

(Agenda Item. 8)

Cabinet considered the second annual update following the launch in 2012 of the Council's Equality Policy. Cabinet also considered a refresh of the actions against which the County was measuring progress, to ensure that they reflect the work of all service areas and the priorities of the council, as set out in the latest Corporate Plan and directorate Business Strategies. Cabinet also received some key data about the Oxfordshire population, taken from the 2011 Census and categorised by protected characteristics. The report also provided information about some of the data collated about service users and potential service users.

Councillor Phillips, Shadow Cabinet Member for Public Health & the Voluntary Sector, referred to the Service and Community Impact Assessments and suggested that they should be an integral part of the

documentation that informs the decision making process. They had been a useful part of the budget process. It would also be useful to include Health Equity Audits. This would make the work of the Public Health directorate more visible.

Councillor Heathcoat, stated that information is available on the Council's website and disagreed with the suggestion from Councillor Phillips feeling that it would overload the process with paper. She felt that decision making was already transparent. Councillor Phillips suggested that at the least there could be a reference in each report.

Councillor Chapman in moving the recommendation stated that the vision of the policy was very well embedded in the Council with supporting policies in place. Cabinet Members welcomed the updated policy and refreshed actions.

**RESOLVED:** to agree to the new Equality Policy Action Plan for 2014/15 (Annex 1)

#### **49/14 STAFFING REPORT - QUARTER 4 - 2013**

(Agenda Item. 9)

Cabinet considered the quarterly staffing report that provided details of key people numbers and analysis of main changes since the previous report.

Councillor John Christie welcomed the vacancy freeze to assist with redeployment opportunities.

**RESOLVED:** to:

(a) note the report; and

(b) confirm that the staffing report meets the requirements in reporting and managing staffing numbers.

#### **50/14 FORWARD PLAN AND FUTURE BUSINESS**

(Agenda Item. 10)

The Cabinet considered a list of items for the immediately forthcoming meetings of the Cabinet.

**RESOLVED:** to note the items currently identified for forthcoming meetings.

..... in the Chair

Date of signing ..... 2014

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Division(s): N/A

## CABINET – 17 JUNE 2014

### PROVISIONAL REVENUE & CAPITAL OUTTURN 2013/14

#### Report by the Chief Finance Officer

1. This report sets out the provisional revenue and capital outturn for 2013/14 and shows how actual expenditure and income for the year compares to the budgeted position. Figures shown in the report reflect the Council's draft Statement of Accounts for 2013/14<sup>1</sup>. This will be submitted to the Audit and Governance Committee on 2 July 2014 following certification by the Chief Finance Officer, prior to external audit.
2. The report also sets out proposals for the use of any revenue underspends from 2013/14 in 2014/15 and notes whether these have been used to manage overspends or to support the council's Medium Term Financial Plan.

#### Revenue Outturn Summary

3. As set out in Annex 1 the year end revenue position for directorates is a variation of -£1.318m. Of that, sums totalling -£0.233m have been returned to balances as they are outside the control of directorates. Details are set out in Annex 5.

	Final Budget 2013/14	Outturn 2013/14	Outturn Variance 2013/14	Outturn Variance 2013/14	Variance Forecast February 2014	Variance Forecast February 2014
	£m	£m	£m	%	£m	%
Children, Education & Families (CE&F)	106.522	106.594	+0.072	+0.07	+1.310	+1.24
Social & Community Services (S&CS) <sup>2</sup>	209.766	210.251	+0.485	+0.22	+1.608	+0.77
Environment & Economy	80.096	79.099	-0.997	-1.24	-1.390	-1.75
Chief Executive's Office	20.775	19.897	-0.878	-4.22	-0.703	-3.36
Public Health <sup>3</sup>	0.000	0.000	0.000	0.00	0.000	0.00
<b>Directorate Total</b>	<b>417.159</b>	<b>415.841</b>	<b>-1.318</b>	<b>-0.32</b>	<b>+0.825</b>	<b>+0.20</b>
Less variations returned to balances			0.233			
<b>Adjusted Directorate Variation</b>			<b>-1.085</b>			

<sup>1</sup> Due to external reporting requirements the presentation of the figures may vary.

<sup>2</sup> S&CS incorporates the outturn and variance for the Pooled Budgets.

<sup>3</sup> Public Health is funded by a ring-fenced grant of £25.264m from the Department of Health. An underspend of -£4.260m against the grant funding has been placed in reserves at year end (see paragraph 54).

4. Requests for supplementary estimates up to the amount required to cover overspends in Children, Education & Families (£1.200m) and the Older People and Equipment Pools (£0.540m) in Social & Community Services were agreed by Cabinet on 25 February 2014. These are included in the final budget and reflected in the outturn variation. They were not included in the variance forecast for February. Without the supplementary estimates the underlying overspend at year end would have been +£0.422m.
5. The following Annexes are attached and referenced in the report:
 

Annex 1	Revenue Outturn
Annex 2a	Proposed carry forwards to 2014/15 and movement of 2013/14 underspends to other budget heads in 2014/15
Annex 2b	2013/14 virements actioned in this report and to note
Annex 3	Ringfenced Grants
Annex 4a	Reserves
Annex 4b	School Balances
Annex 5	General Balances
Annex 6	On and Off - Street Parking – Statement of Income and Expenditure for 2013/14
Annex 7	2014/15 virements to approve
Annex 8	Capital Outturn

## Part 1 – Revenue Outturn

### Children, Education & Families (CE&F)

6. The provisional outturn position for CE&F is a variation of +£0.072m. In addition unspent Dedicated Schools Grant totalling -£5.063m has been placed in reserves. This includes -£1.533m notified by the Department for Education (DfE) on 3 June 2014.
- CEF1 Education and Early Intervention
7. The outturn variation for the Education & Early Intervention service is -£0.068m. This compares to a forecast of -£0.028m in the last Financial Monitoring Report to Cabinet on 15 April 2014.
  8. Early Intervention Hubs underspent by -£0.289m due to staff vacancies during the year. The Foundation Years Service underspent by -£0.274m on training and associated supply cover costs as demand was lower than expected.
  9. Elsewhere more significant variations contributing to the overall position for the service area include an underspend of -£0.074m for the virtual school. Special Needs Advisory Support Teachers generated -£0.085m of additional income from courses and the final position for the Behaviour Support traded service was an underspend of -£0.071m reflecting a reduction in staffing expenditure and increased business. Children's Centres and Childcare underspent by -£0.168m mainly because of staff vacancies during the year, and School Organisation & Planning by -£0.053m. There were also underspends on Management

& Central costs (-£0.158m) and the negotiable legal recharges budget (-£0.148m).

10. These underspends are offset by a +£1.352m overspend on mainstream and special educational needs (SEN) home to school transport. Further work is being undertaken to analyse the reasons for the increase in expenditure, which reflects a mixture of price increases and increased demand for SEN transport. Because of the overspend the £0.200m saving taken from the 2013/14 budget has not been achieved. The on-going effect will need to be considered as part of the 2015/16 Service & Resource Planning process.
11. The Thriving Families team had a budget of £1.861m to spend in 2013/14 comprising the second year of funding agreed by Council and the grant received from central government. -£0.945m unspent at year end has been returned to the service's earmarked reserve taking the total available to spend in future years to £2.416m.
12. £1.679m one – off funding was available to be allocated to school improvement services and projects in 2013/14. £0.563m of that has been spent, and the remaining £1.116m has been returned to reserves for use in the 2014/15 financial year. Due to the transfers back to reserves the final 2013/14 variation for both the School Improvement Service and the Thriving Families Team is nil.

#### CEF 2 Children's Social Care

13. At the end of the year Children's Social Care has underspent by -£0.016m after taking into account of the supplementary estimate of £1.200m. The underlying overspend of +£1.183m was virtually unchanged compared to the +£1.188m forecast in the report to Cabinet in April.
14. 43,890 support days were provided in 2013/14 compared to 36,642 in 2012/13. The 7,248 increase in 2013/14 is reflected in an overspend of +£1.761m on external placements. A supplementary estimate of up to £1.200m to meet part of this pressure was approved by Cabinet on 25 February 2014. The final position for the service area includes the full use of this additional one – off funding which reduces the overspend to +£0.561m.
15. There were also overspends of +£0.482m on management and central costs and +£0.049m on the Asylum Service Area. These were offset by underspends in Corporate Parenting (-£0.483m), Referral and Assessment (-£0.194m) and the Youth Offending Service (-£0.057m). Family Support underspent by -£0.403m as a result of staff vacancies and other savings on salary costs and legal costs.

#### CEF3 Children, Education & Families Central Costs

16. The final variation of +£0.180m primarily reflects redundancy costs.

Dedicated Schools Grant (DSG)

17. Services funded from DSG have underspent by -£3.530m and this has been added to the Grants & Contributions reserve for use in future years. A further £1.533m adjustment to the final Early Years Block Allocation for 2013/14 notified by the Department for Education on 3 June 2014 has also been added to the grants and contributions reserve and increases the total underspend to -£5.063m.
18. -£2.396m relates to payments for disadvantaged two year olds. The funding was based on 1,148 children receiving 15 hours per week but take up has been lower than this. Schools Forum considered the proposed use of this underspend in 2014/15 at their meeting in February 2014 and supported the continued use of the funding to build capacity. This will be reviewed again during 2014/15.
19. Further underspends on DSG funded budgets within Education & Early Intervention include the Foundation Years Service which underspent by -£0.186m as a result of demand for training and associated supply cover costs being lower than expected. There was also an underspend of -£0.360m on the funding for the reading campaign and the “Every Child a Reader” project.
20. Capitalised repairs and maintenance of school buildings underspent by -£0.263m. This compares to a forecast underspend of -£0.868m reported to Cabinet in April and reflects work completed as at 31 March 2014.

**Social & Community Services (S&CS)**

21. The outturn for Social & Community Services directorate is a variation of +£0.485m compared to a forecast of +£1.608m in the last report to Cabinet.
22. The overspend includes the Council’s risk based share of the joint Council and Oxfordshire Clinical Commissioning Group (OCCG) variation on the Older People and Equipment Pooled budget. It also reflects the £2.300m temporary virement from corporate contingency set aside by Council in recognition of the difficulty in balancing the conflict of delivering savings in the face of increased demand, which Cabinet subsequently agreed on 17 September 2013, along with a one – off contractual refund of £1.114m relating to contract payments in previous years, and a supplementary estimate of £0.540m as agreed by Cabinet on 25 February 2014.

S&CS1 Adult Social Care

23. Adult Social Care overspent by +£1.287m after taking account of the Council’s risk based share of the overspend on the Older People and Equipment Pooled Budget. This is £0.961m less than the +£2.247m forecast overspend in the report to Cabinet in April.

Older People and Equipment Pooled Budgets

24. Under the Pooled Budget agreement the variation on the Older People and Equipment Pool is shared between the Council and Oxfordshire Clinical Commissioning Group (OCCG) based on the proportion of the contributions to the pool. This requires the Council to fund +£1.258m of the total overspend compared to a combined share of +£1.628m forecast in the previous report.
25. The council's budget lines had an overall underspend of -£1.825m. The final overspend for Care Homes was +£1.967m but was offset by an increase in income. Client Contributions exceeded the budget by -£2.760m reflecting the increased client numbers and demand for services. Home Support and Extra Care Housing overspent by +£0.608m. During 2013/14 the average weekly value of home care packages and direct payments commissioned by the council increased by 4% to £192.48 and £282.29 respectively. The average number of hours per package increased by almost 6%, from an average of 11.9 hours in March 2013 to 12.6 hours in March 2014. Over the year, the number of Older People supported at home increased from 2,080 to 2,391.
26. The final underspend for Prevention and Early Support Services was -£1.815m. This reflects lower than anticipated activity throughout the year. The Council's element of the Equipment Pool overspent by +£0.099m.
27. While the social care elements underspent, the health budget lines overspent by +£4.015m. This was driven by increased demand with pressures of +£1.399m for Care Homes, +£1.380m for Home Support and +£0.927m for Funded Nursing Care.
28. The continuing pressures on the Older People and Equipment Pooled Budget mean that it would be difficult to manage the overspend within the Pooled Budget if it was carried forward to 2014/15. Annex 2 sets out proposed virements to utilise underspends elsewhere within the Directorate in 2013/14 to offset the overspend in 2014/15.

Physical Disabilities and Learning Disabilities Pooled Budgets

29. As set out in the report to Cabinet in April the Council's element of the Learning Disabilities Pool was forecast to overspend by +£1.829m as a result of the on-going effect of increased panel allocations in late 2012/13 and in early 2013/14. The final variation of +£2.810m reflects lower than forecast recovery of surplus personal budget balances.
30. As noted in the last report, £1.800m was transferred from the Learning Disabilities Pooled Budget to the Physical Disabilities Pooled budget during the 2013/14 Service & Resource Planning process. During the year there has been greater pressure on the Learning Disabilities Pool so the intention is that the -£0.665m underspend on the Physical Disabilities Pool is used to part fund the Learning Disability Pool overspend. The final underspend on the Physical Disability Pool

compares to -£0.450m forecast as at the end of February and reflects higher than forecast recovery of surplus personal budget balances.

31. After taking account of the underspend on the Physical Disabilities Pool and the use of other underspends in Community Safety, Joint Commissioning and Adult Social Care Non - Pool Services the remaining overspend of +£0.513m will be carried forward to be managed and recovered by the Learning Disabilities Pool in 2014/15.

Adult Social Care: Non – Pool Services

32. After taking into account a contractual refund of £1.114m received in 2013/14 but relating to contract payments in prior years there is an underspend of -£2.117m for services outside of the Pools compared to an equivalent variation of -£0.760m<sup>4</sup> in the last report. The Emergency Duty Team overspent by +£0.109m as a rise in demand on day time teams increased the need for out of hours work. This is offset by an underspend of -£0.138m on Housing Related Support due to reduced expenditure on contracts and one – off income, and underspends on Mental Health (-£0.102m) and Learning Disabilities (-£0.097m). The remaining underspend relates to underspends on recharges and on budgets for drug and alcohol treatment which are now covered by Public Health.
33. The Adult Social Care Improvement Programme overspent by +£0.176m compared to +£0.207m forecast in the last report. This pressure will be carried forward and offset against underspends in Joint Commissioning. £0.500m funding in the Efficiency Reserve that had been set aside for this purpose will be used to meet Adult Social Care Improvement Programme costs in 2014/15.

S&CS2 Community Safety

34. The total underspend for Community Safety was -£0.180m. Safer Communities underspent by -£0.050m, and Gypsy & Traveller Services by -£0.044m. Trading Standards ended the year with a net underspend of -£0.086m after receiving additional income of £0.108m.

S&CS3 Joint Commissioning

35. Joint Commissioning underspent by -£0.589m compared to -£0.649m forecast in April. -£0.169m of the variation relates to budgeted savings delivered a year in advance of the £0.500m savings target in the Medium Term Financial Plan. As forecast there was also a one – off -£0.075m underspend against the Healthwatch budget.
36. Responsibility for managing a local social fund was transferred from the Department for Work and Pensions to local authorities in 2013/14. The number of successful applications for assistance from the Fund was lower than anticipated resulting in a final underspend of -£0.345m against the un-ringfenced grant funding of £0.944m.

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<sup>4</sup> £0.240m overspend reported to Cabinet in April less an estimated contractual £1.000m refund.

S&CS4 Fire & Rescue and Emergency Planning

37. Fire & Rescue and Emergency Planning underspent by -£0.033m. The +£0.129m cost of firefighter ill health retirements has been met from balances as this is a budget that the service cannot control. A -£0.157m underspend on retained firefighters has been transferred to balances for the same reason. The net variation funded by balances is -£0.028m.

**Environment & Economy (E&E)**

38. The outturn position for E&E is a variation of -£0.997m.

EE1 Strategy and Infrastructure

39. Strategy and Infrastructure has underspent by -£0.165m compared to -£0.521m forecast in the last report to Cabinet in April. Planning, Environment & Transport was previously forecasting an underspend of -£0.409m on staffing and planned energy reduction projects and other non – staffing budgets. The final position is a reduced underspend of -£0.095m due to non – staffing budgets being reallocated to other priorities. There is also an underspend of -£0.087m on non – staffing budgets in Planning Regulation.

EE2 Commercial Services

40. Commercial Services has underspent by -£0.707m compared to a net forecast underspend of -£0.579m reported in April.
41. As noted previously the flooding experienced in January and February 2014 impacted on the ability to undertake routine repairs and maintenance to the highways and high river levels also meant flood related repairs could not be completed by year end. The Highways Maintenance & Operations overspend reduced from +£0.811m forecast in February to +£0.277m reported to Cabinet in April and a final outturn of +£0.218m. Within that overall position a -£0.547m underspend in locality budgets is offset by a +£0.532m overspend on incident response.
42. As noted in the previous reports, and reflected in Annex 6, the budgeted parking income anticipated for 2013/14 has not been fully realised. Because of this the budgeted drawdown from the reserve to support the revenue budget in 2013/14 has been reduced by £0.550m so that future contributions from the reserve included in the Medium Term Financial Plan are sustainable.
43. Waste Management has underspent by -£0.471m as the outturn tonnage is 8,000 tonnes less than budgeted.

	Tonnages	Landfill	Recycling & Composting
Budgeted	295,000	41%	59%
Outturn	287,000	42%	58%

44. The final underspend of -£0.457m on the Highways Services contract management fee reflects higher than expected capital expenditure during the year.
45. Property and Facilities Management has underspent by -£0.683m overall. Underspends on Corporate Facilities Management are offset by pressures relating to unachievable rental income and legal costs.
46. Property Programme Management overspent by +£0.805m. Property related capital expenditure was lower than expected in 2013/14 so less contract management fees could be recovered.
47. The Integrated Transport Unit overspent by +£0.094m while drainage overspent by +£0.361m.
48. There are underspends on Concessionary Fares (-£0.322m), the energy costs of Street Lighting (-£0.306m), street lighting maintenance (-£0.240m), bus subsidies (-£0.116m) and Network & Asset Management (-£0.252m).

#### EE3 Oxfordshire Customer Services

49. Oxfordshire Customer Services has underspent by -£0.125m compared to a forecast underspend of -£0.290m reported in April. There is an overspend of +£0.180m as the planned saving from rationalising the use of printed materials will not be achieved until 2014/15. There is a further net overspend on the Education Support Service (+£0.073m). £0.121m income due from schools was not billed for in 2013/14 so the overspend of +£0.121m arising from that will be carried forward and offset against the income collected in 2014/15. A range of small overspends across the service combine to make up a remaining overspend of +£0.253m.
50. Offsetting the overspends Human Resources has underspent by -£0.630m as a result of savings on staffing costs, the early achievement of savings planned for 2014/15 and a carry forward of £0.154m from 2012/13 which has not been spent.

#### **Chief Executive's Office (CEO)**

51. The provisional outturn position for the Chief Executive's Office is a variation of -£0.878m. This compares to a forecast underspend of -£0.703m reported as at the end of February.
52. The largest element of this is Law & Culture which has underspent by -£0.388m. As reported previously this includes an underspend of -£0.181m on the Coroner's Service due the renegotiation of the mortuary contract and additional income which has been returned to balances. There is also an underspend of -£0.150m on the Legal Services budget reflecting additional income from recharges offset by a pressure arising from an increase in Childcare Court Fees from 1 July 2013. The Registration Service has underspent by -£0.063m after



making a contribution of £0.122m to reserves to help fund the refurbishment of registrar buildings and facilities.

53. An underspend of -£0.067m in Strategy & Communications is due to salary underspends offset by the cost of the broadband project. The remainder of the underspend is made up of a range of underspends including the Chief Executive's Personal Office (-£0.069m), Corporate Finance and Internal Audit (-£0.074m), and Human Resources (-£0.198m). -£0.024m of the underspend on Corporate Finance relates to the external audit fee which has been returned to balances.

### **Public Health**

54. The Public Health function transferred from the National Health Service to local authorities on 1 April 2013. It is fully funded by a ring-fenced grant from the Department of Health for the period 2013/14, 2014/15 and 2015/16. The grant funding for 2013/14 was £25.264m and the final underspend transferred to the Grants and Contributions Reserve at year end was -£4.260m.
55. The Drugs and Alcohol Service underspent by -£1.624m compared to -£1.571m forecast in April. This reflects staffing costs, changes to contracts, reduced legal fees and a lower than expected number of clients receiving treatment. The service is being reviewed and re-commissioned in 2014/15 and 2015/16.
56. There was also a -£1.195m underspend on Sexual Health services as budget set aside to meet high expected demand for direct access services during the first year of operation was not required. A further -£0.589m was due to significant staff vacancies in 2013/14. As noted in the April report recruitment to essential posts is now complete and the budget is expected to be fully spent in 2014/15. Smoking and Tobacco control underspent by -£0.182m because less smokers accessed services than expected. The services are being actively promoted in 2014/15. The -£0.110m underspend on Children's 5-19 Public Health Programmes will be utilised delivering the new School Health Nurse service in 2014/15.
57. A virement request to approve a one – off allocation of £2.000m of the -£4.260m underspend towards the Capital Programme for the provision of children's homes in 2014/15 was agreed by Council on 20 May 2014. Through this contribution the Council will be able to discharge its responsibilities within the Children 5-19 public health programme.
58. Public Health budgets for 2014/15 have been realigned to reflect the council's priorities and expected levels of demand for services. It is expected that £2.260m remainder of the grant funding will be used in 2014/15 in line with the grant criteria along with the £26.086m allocation for 2014/15.

### Ringfenced Grants

59. As set out in Annex 3, ringfenced grants totalling £311.962m for CE&F, £6.265m for E&E, £0.370m for CEO and £25.264m for Public Health were included in directorate budgets. These have been used for the specified purpose or will be available for use in 2014/15. Where necessary unspent amounts have been returned to the funding body. As noted in the report to Cabinet on 25 February 2014, Children, Education & Families was also directly allocated £0.115m that was paid as part of un-ringfenced grant.

### Proposed Carry Forward of under and over spends in 2013/14 to 2014/15

60. Under the Council's Financial Regulations, the Cabinet is responsible for approving all carry forwards. For 2013/14 overspends carried forward are the first call against any underspends carried forward within the directorate. Any overspends that it is not possible to offset by underspends need to be carried forward and managed within year. Any underspends not required to offset overspends will be added to corporate reserves and used to support the Medium Term Financial Plan.
61. The following table summarises the proposed carry forwards and underspends transferred to corporate reserves by Directorate. These are set out in detail in Annex 2a. After taking account of underspends, remaining overspends requested to be carried forward (which will reduce the relevant budget by the amount of the carry forward in 2014/15) relate to the Learning Disabilities Pooled budget in SCS (+£0.513m) and income due from schools in E&E (+£0.121m). The remaining +£0.072m overspend in CE&F will be carried forward and recovered within Children, Education and Families Central Costs. Underspends totalling £1.791m in E&E and CEO will be transferred to Corporate Reserves.

Directorate	Directorate Variation after agreed transfers to/from balances £m	Total Directorate Proposed Carry Forward £m	Underspend Transferred to Corporate Reserves £m
Children, Education & Families	+0.072	+0.072	0.000
Social & Community Services	+0.513	+0.513	0.000
Environment & Economy	-0.997	+0.121	-1.118
Public Health	0.000	0.000	0.000
Chief Executive's Office	-0.673	0.000	-0.673
<b>Total per Annex 2a</b>	<b>-1.085</b>	<b>+0.706</b>	<b>-1.791</b>

62. Some of the virements required to offset over and underpends within CE&F, S&CS and E&E are larger than £0.5m and require approval by Council on 1 July 2014 under the council's Financial Procedure Rules.

### **Strategic Measures**

63. Within Strategic Measures there is a variation of -£0.116m on Capital Financing and -£1.143m additional interest on balances due to cash balances during the year being higher than forecast. These are offset by a shortfall of £1.102m in un-ringfenced government grants (see paragraph 84-85). This primarily reflects the Education Services Grant, which was £1.148m lower than budgeted and the assumed Returned Safety Net Topslice (£0.794m) which was not received.
64. As noted in the report to Cabinet in April, the Council received £4.782m from the Department for Transport for highways as part of the Severe Weather Recovery Scheme. Since neither element of the funding is ring-fenced the £3.027m revenue element has been added to Strategic Measures for use in 2014/15. There is a further £0.011m for the property element of the Severe Weather Recovery Programme. The £1.755m capital element has been added to the capital grants and contributions reserve.
65. The Treasury Management Outturn report for 2013/14, which covers all of the related activities in detail, will be considered by Cabinet on 15 July 2014.

### **Debt Write - Offs**

66. For the year ended 31 March 2014 there were 149 general debt write offs which totalled £81,766. Client Finance wrote off 120 debts totalling £118,354. A further £1,222 related to loans to foster carers.
67. Total debt write offs for the year were £0.201m. This compares to £0.186m for 2012/13 and £0.241m for 2011/12. Most of the debts were written off because they would be uneconomical to recover through the courts.

### **Business Strategies**

68. The outturn position set out in this report incorporates Business Strategy savings that were agreed by Council in February 2013 and previous years. The savings for home to school transport and all rights exhausted in CE&F have not been achieved because of overspends in those areas, while £2.4m of the £5.2m saving within the Older People's Pool in SCS has not been achieved along with a £0.1m saving on Equipment. 86% of the £7.867m savings built into E&E budgets were achieved along with all of the savings in CEO.
69. Overall 87% of the savings built into 2013/14 budgets were achieved. Where this wasn't possible the impact has been managed in 2013/14

within the position set out in this report. Any on-going pressures were either considered as part of the 2014/15 Service & Resource Planning process or will be considered in the 2015/16 process.

## **Part 2 - Capital Outturn**

70. The capital programme is updated three times each year to reflect the latest forecast profile of expenditure. The original budget for the year is agreed by Council in the February preceding the start of the financial year as part of the Medium Term Financial Plan (February 2013). This was based on the position forecast at the end of December 2012. The latest updated programme, based on the position forecast at the end of December 2013, was agreed by Council on 18 February 2014.
71. The summary outturn position compared to both the original and latest capital programme and also the latest position forecast at the end of February 2014 (set out in the April 2014 Financial Monitoring Report) is shown in Annex 8a. For completeness year end accounting adjustments are included (e.g. capitalisation of revenue expenditure on vehicles and repairs and maintenance).
72. As shown in Annex 8b total capital programme expenditure for 2013/14 was £62.0m. The variation between the original programme and the final outturn is -£18.1m (-23%). Once the overall variation has been adjusted to take into account the impact of changes that have arisen due to factors that do not reflect the performance of the programme (e.g. technical accounting changes and value for money decisions) and after excluding schools local spend the adjusted variation reduces to -£0.9m (-1%). This represents 99% use of resources compared to the original capital programme agreed in February 2013. Total capital expenditure for 2013/14 was £14.9m (32%) higher than in 2012/13.

### Children, Education & Families

73. Total capital expenditure for 2013/14 was £26.2m (excluding schools local capital expenditure). Expenditure incurred during 2013/14 includes £8.5m on pupil places provision which includes 9 projects comprising 592 places for September 2013 and beyond. This includes project development fees and work on basic need schemes that will be delivered in the next financial year. The final phase of the Wood Farm School project was completed in 2013/14 along with projects at Oxford Spires Academy and Chinnor, St Andrew's. £5.0m was spent on the Schools Structural Maintenance Programme.

### Social & Community Services

74. £4.3m expenditure incurred during 2013/14 includes grant payments for an Extra Care Housing project that has provided 50 rented flats and the delivery of the dementia care programme to enhance the lives of residents and the commencement of the joint control room in partnership with the Royal County of Berkshire Fire Service.

Environment & Economy - Transport

75. £25.3m expenditure incurred during 2013/14 includes £10.0m on the integrated transport improvements area and £15.3m on structural maintenance. Projects completed include Thornhill Park & Ride, Wheatley River Bridge and the repair of Bagley Wood Road following subsidence.
76. Additional highways maintenance grant allocation of £3.5m was announced during the year, of which £2.2m was delivered in year. The planned programme for 2013/14 was delivered in full and one carriageway scheme brought forward from 2014/15.

**Summary Programme Financing**

77. As shown in Annex 8c Capital Programme expenditure of £62.0m was funded from a combination of capital grants and other external contributions (£52.5m), developer contributions (£6.3m), project specific prudential borrowing (£1.2m) and revenue contributions (£2m).
78. The level of the un-ringfenced grant balance has increased by £1.1m to £29.8m. As these grants are not time limited, other funding sources are utilised first. The grants are forecast to be spent over the four year capital programme period. The unapplied ringfenced balance held at the start of the year increased by £3.8m to £3.9m (excluding Growing Places Fund £8.3m). There are no issues foreseen with utilising the remaining grants by their deadlines.
79. There was not a requirement to use the capital receipts or reserve balances and therefore these balances have increased by £3.6m to £33.6m. The original forecast for capital receipts from the disposal programme for 2013/14 was £6.6m and actual capital receipts achieved were £3.5m.

**Annual Programme Carry-Forwards**

80. The Capital & Asset Programme Board have agreed that the underspends on some annual programmes can be carried forward to deliver planned work which will now take place in 2014/15. The detail is presented in Annex 8e. In total, £1.6m has been carried forward to 2014/15 and £1.6m is returned to the capital programme.

**Changes to Major Project Budgets**

81. The cost of the Didcot Parkway Station Forecourt project has increased by £1.365m to £8.055m as a result of the discovery and subsequent management of unchartered buried asbestos and fuel tanks and other unexpected poor ground conditions. To contain the increased costs the covered walkway was removed from scope, as it was not deliverable as designed within budget due to unforeseen ground conditions. South Oxfordshire District Council (SODC) is holding back payment of £0.375m of their £0.812m contribution to the scheme pending agreement of an alternative covered walkway design. Cabinet

are recommended to agree that a total of £1.740m additional funding for the scheme should be met from corporate capital programme contingencies. Approval will be sought at a later date for delivery of a revised covered walkway once the design and funding have been agreed with SODC.

82. Prior to construction, detailed budget estimates for the A423 Southern and Eastern Bypass Improvements scheme at Kennington and Hinksey Hill were revised and the cost of the scheme increased by £1.800m to £6.407m. The scheme is due to start on site on 9th June 2014. Delay to this start date is critically linked to completion of the scheme before the Christmas period. In order to meet the tight delivery timescale for this scheme the budget increase and decision to proceed to construction were approved by the Leader of the Council and the Chief Finance Officer at the start of May, which is permitted in exceptional circumstances under the Financial Procedure Rules.

## **Part 3 – Balance Sheet**

### **General Balances**

83. As set out in Annex 5 general balances were £18.455m as at 31 March 2014. This compares to the MTFP approved by Council in February 2014 which assumed balances would be £17.409m at the end of the financial year based on an assessment of the forecast outturn at that stage. After taking account of £3.039m Severe Weather Recovery Grant total balances are £21.494m.
84. As set out in Part 3 of the Financial Monitoring Report to Cabinet on 17 December 2013, the 2013/14 budget included assumptions about a number of un-ringfenced grants which were not notified until after Council agreed the budget in February 2013. At that stage it was estimated that there would be a shortfall of revenue grant funding in 2013/14 totalling £1.282m. Cabinet agreed that for 2013/14, this shortfall, and any further reduction in the Education Support Grant or Safety Net Topslice during the remainder of the year, should be met from the Budget Reserve.
85. Because the final position on balances was better than expected it has been possible to meet the final £1.102m shortfall in un-ringfenced grant funding from balances.

### **Earmarked Reserves**

86. Annex 4a sets out earmarked reserves brought forward from 2012/13 and the position as at 31 March 2014. These reserves are held for specified one – off projects, contractual commitments and to support the Medium Term Financial Plan.
87. Revenue Reserves total £78.296m as at 31 March 2014 and have decreased by £5.779m since 1 April 2013. Explanations of significant changes to School, Directorate and Corporate reserves are set out below.

Grants and Contributions

88. £8.898m Dedicated Schools Grant (DSG) was unspent at the end of 2012/13 and the Schools Forum has been consulted about the use of these balances throughout 2013/14. A significant share of the £11.895m DSG balance at 31 March 2014 is likely to be needed to address expected budget pressures in future years in funding for pupil growth, or basic needs revenue funding for the creation of new schools and academies. There is also continued uncertainty about the level of High Needs DSG funding in future years and budget pressures. Schools Forum will be asked to consider retaining part of the unspent balance to address these pressures.
89. Other ring - fenced grant underspends held in the Grants and Contributions Reserve for use in future years in line with the grant criteria include £0.671m for Thriving Families and £4.260m Public Health Grant which was not spent as at 31 March 2014. A further £0.788m is funding for the Enterprise Zone skills fund and £0.322m relates to funding for the Social Work Improvement Fund. Unspent ringfenced grants & contributions held in the reserve as at 31 March 2014 total £20.598m.

Children, Education & Families

90. The 2012/13 Provisional Outturn Report noted that an additional £2.264m was placed in reserves during the year to support key projects and pressures in 2013/14. These included costs associated with the conversion of schools to Academy status, Joint Working with Thames Valley Police, School Intervention, and Thriving Families Project.
91. Many of these projects and pressures are continuing in 2014/15 and as noted in paragraphs 11 - 12 unspent funding was returned to reserves at year end for that reason. Overall CE&F reserves reduced from £6.612m at 1 April 2013 to £5.709m as at 31 March 2014. The largest amounts within that total are the Thriving Families Reserve (£1.745m), and the School Intervention Fund (£1.116m).
92. £0.990m accumulated balances on self-financing services will be used as required in future years.
93. During the year the school amalgamations reserve was combined with the academies reserve to ensure that there is sufficient provision to meet future costs of academy conversion expected in 2014/15. The balance held on reserve at 31 March 2014 is £0.619m and this is expected to be fully used in 2014/15.

Social & Community Services

94. Reserves held by the directorate have reduced by £5.328m to £4.709m during 2013/14. £2.878m held in the Older People Pooled Budget Reserve (along with a further contribution of £0.459m held in the Grants & Contributions Reserve), and £1.044m held in the Physical Disabilities Pooled Budget Reserve will be used as agreed by the Joint Management Group to continue to support care packages agreed in 2013/14 and previous years. The Learning Disabilities Pool drew down

£0.204m to fund care packages in 2013/14, and a contribution of £0.095m was made to the reserve to support the on-going maintenance of supported living accommodation.

#### Environment & Economy

95. The balance on the Parking Account at 31 March 2014 was £2.086m. £0.273m was taken from the reserve in year to fund costs relating to the Oxford Park & Ride car parks at Thornhill and Water Eaton. Contributions to the Parking Account during 2013/14 include Camera Enforcement income of £0.411m, and On – Street Pay & Display charges income for Oxford City of £1.769m. The year-end position includes a £1.179m contribution from the reserve to the Highways budget. This is £0.550m lower than budgeted in the Medium Term Financial Plan due to park and ride receipts being lower than expected in 2013/14. The balance will be used to fund highways expenditure in accordance with Section 55(4) of the Road Traffic Regulation Act 1984. Further analysis is provided in Annex 6.
96. £2.721m held in the Waste Management Reserve has been used for contract cessation costs and to meet planning obligations as set out in previous Financial Monitoring Reports to Cabinet. The remaining balance of £0.528m will be used to fund any energy from waste deficit payments.
97. Additional funding of £0.928m was agreed as part of the 2011/12 budget to fund one-off investments to enable asset rationalisation savings to be achieved. £0.765m remaining at the end of 2012/13 was placed in a reserve to be used in future years as an investment fund to continue to implement the asset rationalisation strategy and achieve the associated agreed savings. £0.128m of the £0.765m balance has been used during 2013/14 leaving £0.637m for use in 2014/15.
98. £0.862m was transferred to the Area Stewardship Fund reserve at the end of 2012/13 to be spent on commitments in 2013/14. £0.725m of this was spent in 2013/14; however, due to slippage in works £0.137m remained unspent at year end and remains in the reserve to be spent in 2014/15.
99. The Catering Investment Fund will continue to be used to invest in the business and provide a contingency against unforeseen costs. The balance at the end of 2013/14 was £1.594m.
100. Oxfordshire Customer Services reserves have been used to fund major programmes and projects across the service including the Externalisation programme and the development of the Customer Service Centre.

#### Corporate Reserves

101. The Efficiency Reserve totalled £4.523m as at 31 March 2014. This will be used for one – off projects that support the Council's Medium



Term Financial Plan and directorate business strategies including the Adult Social Care Improvement Programme, Broadband Project, Supported Transport Programme and a contribution to a new Adult Social Care IT system. After taking account of these commitments £1.141m remains available to allocate.

102. The carry forward reserve is the means by which under and/or overspends which are carried forward to the next financial year for use as approved through the virement requests set out in the Provisional Outturn Report. The balance on the reserve as at 31 March 2014 is the directorate underspend of -£1.085m as set out in paragraph 3.

#### School Balances

103. 220 schools had surplus balances at 31 March 2014, while 10 had deficits. Further details of the number of schools with surpluses and deficits and the value of the balances are set out in Annex 4b.
104. 60 schools had converted to academy status up to 31 March 2014. Under the transfer of Balances Regulations the local authority has, once the closed school accounts have been finalised and agreed, transferred school balances to the successor academy. A total of £0.982m remains to be agreed and passed to academies. All schools that converted to academy status, were at a breakeven or in a surplus financial position, apart from one primary school that closed with a deficit of £0.005m.
105. School balances totalled £25.444m as at 31 March 2014. The decrease in school surplus balances during 2013/14 reflects increasing cost pressures faced by schools while Dedicated Schools Grant funding has not been increased other than for pupil numbers, and conversion of more schools to academy status.
106. As noted last year the Guaranteed Unit of Funding for pupils is not expected to increase significantly over the medium term. Early indications of governor approved budget plans again project the level of schools balances will reduce as schools use unspent balances to support their budgets.
107. Oxfordshire's Scheme for Financing Schools makes provision for the local authority to potentially deduct excess balances if a school has held significant balances over a number of years. The local authority will continue to challenge schools about the intended use of balances.

#### Other Reserves

108. As set out in Annex 4a Other Reserves which include Insurance, Capital and Cash flow reserves total £51.897m as at 31 March 2014.
109. A Budget Reserve to manage the cash flow over the Medium Term Financial Plan was set up in 2012/13. The balance on the reserve at 31 March 2014 is £19.393m and will be used in line with the Medium Term Financial Plan agreed by Council on 18 February 2014. The balance is higher than forecast during the year as the shortfall in un-

ringfenced grants has been met from balances rather than the Budget Reserve as explained in paragraph 85.

110. The balance held in the Insurance Reserve reduced from £4.736m as at 1 April 2013 to £3.482m at 31 March 2014. A recent actuarial report highlights impending pressures that are likely to be encountered due to potential premium increases at renewal and the expiry of the current insurance contract in June 2015. The pressure due to higher premiums will need to be considered through the 2015/16 Service & Resource Planning process and any in – year costs will be considered through the Financial Monitoring Report.
111. Capital Reserves total £29.022m and will be used to finance the Capital Programme agreed by Council in February 2014.

## **Part 4 – 2014/15 Virements**

112. Virements for 2014/15 that require Cabinet approval are set out in Annex 7. Virements requested include amendments to the Dedicated Schools Grant and Education Funding Agency grant allocations notified for 2014/15. There are also requests for updates to Highways Maintenance budgets to better reflect service delivery and a request to update budgets within Waste Management to reflect the change in operations from landfill to energy from waste. Neither of these constitute a change in policy.
113. A final request relates to the creation of income and expenditure budgets for the Bus Service Operators Grant (BSOG). This is a grant paid to operators of eligible local bus services and community transport organisations to help them recover some of their fuel costs. The aim of BSOG is to benefit passengers. It does this by helping operators keep their fares down and enabling operators to run services that might not otherwise be profitable and might be cancelled. As shown in Annex 3 the Council received an initial allocation of £0.213m in 2013/14 and has been notified that it will receive £0.795m in 2014/15.

## **RECOMMENDATIONS**

114. **The Cabinet is RECOMMENDED:**
  - (a) in respect of the 2013/14 outturn to:**
    - i. note the provisional revenue and capital outturn for 2013/14 along with the year end position on balances and reserves as set out in the report;**
    - ii. approve the carry-forwards and virements as set out in Annex 2a;**
    - iii. recommend Council to approve the virements greater than £0.5m for Children, Education & Families, Social &**

**Community Services and Environment & Economy  
Directorates as set out in Annex 2a;**

- iv. **agree that the surplus on the On-Street Parking Account at the end of the 2013/14 financial year, so far as not applied to particular eligible purposes in accordance with Section 55(4) of the Road Traffic Regulation Act 1984, be carried forward in the account to the 2014/15 financial year.**
- (b) **in respect of the 2014/15 revenue budget and Capital Programme to:**
  - i. **approve the virements for 2014/15 as set out in Annex 7;**
  - ii. **approve the allocation of £1.740m funding to the Didcot Parkway Station Forecourt project from corporate capital programme contingencies in order to increase the total budget by £1.365m to £8.055m;**
  - iii. **note the approval of the £1.800m increase in the budget and full business case for the Kennington/Hinksey Hill Interchange scheme by the Leader of the Council and Chief Finance Officer.**

**LORNA BAXTER**

Chief Finance Officer

Background papers:

Directorate Provisional Outturn Reports for 2013/14 and Financial Monitoring Reports for 2013/14

Business Case for the Kennington/Hinksey Hill Interchange

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June 2014

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**Provisional Revenue Outturn 2013/14**  
**CABINET - 17 June 2014**

Ref	Directorate	BUDGET 2013/14					Provisional Outturn  Actual per SAP	Provisional Outturn Variation	Analysis of variation		Total proposed Carry Forward
		Original	Brought Forward from 2012/13 Surplus + Deficit -	Virements to Date	Supplementary Estimates to Date	Latest			Returned to Council	This Directorate	
		£000 (3)	£000 (4)	£000 (5)	£000 (6)	£000 (7)			underspend - overspend + £000 (10)	underspend - overspend + £000 (11)	underspend - overspend + £000 (12)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
CEF	<b>Children, Education &amp; Families</b> Gross Expenditure Gross Income	466,056	0	-22,057	1,200	445,199	473,782	28,583	0	28,583	72
		-360,855	0	22,178	0	-338,677	-367,188	-28,511	0	-28,511	0
		<b>105,201</b>	<b>0</b>	<b>121</b>	<b>1,200</b>	<b>106,522</b>	<b>106,594</b>	<b>72</b>	<b>0</b>	<b>72</b>	<b>72</b>
SCS	<b>Social &amp; Community Services</b> Gross Expenditure Gross Income	248,298	0	-20,919	540	227,920	348,066	120,146	-28	120,174	513
		-41,382	0	23,228	0	-18,154	-137,815	-119,661	0	-119,661	0
		<b>206,916</b>	<b>0</b>	<b>2,309</b>	<b>540</b>	<b>209,766</b>	<b>210,251</b>	<b>485</b>	<b>-28</b>	<b>513</b>	<b>513</b>
EE	<b>Environment &amp; Economy</b> Gross Expenditure Gross Income	141,002	702	19,875	203	161,782	172,390	10,608	0	10,608	0
		-61,735	0	-19,951	0	-81,686	-93,291	-11,605	0	-11,605	121
		<b>79,267</b>	<b>702</b>	<b>-76</b>	<b>203</b>	<b>80,096</b>	<b>79,099</b>	<b>-997</b>	<b>0</b>	<b>-997</b>	<b>121</b>
CEO	<b>Chief Executive's Office</b> Gross Expenditure Gross Income	30,237	92	1,146	0	31,474	33,733	2,259	-205	2,464	0
		-9,675	0	-1,024	0	-10,699	-13,836	-3,137	0	-3,137	0
		<b>20,562</b>	<b>92</b>	<b>122</b>	<b>0</b>	<b>20,775</b>	<b>19,897</b>	<b>-878</b>	<b>-205</b>	<b>-673</b>	<b>0</b>
PH	<b>Public Health</b> Gross Expenditure Gross Income	25,264	0	434	0	25,698	25,684	-14	-14	0	0
		-25,264	0	-434	0	-25,698	-25,684	14	14	0	0
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	Less recharges to other directorates	-31,257				-31,257	-31,257	0			
		31,257				31,257	31,257	0			
	<b>Directorate Expenditure Total</b>	<b>879,600</b>	<b>794</b>	<b>-21,521</b>	<b>1,943</b>	<b>860,816</b>	<b>1,022,398</b>	<b>161,582</b>	<b>-247</b>	<b>161,829</b>	<b>585</b>
	<b>Directorate Income Total</b>	<b>-467,654</b>	<b>0</b>	<b>23,997</b>	<b>0</b>	<b>-443,657</b>	<b>-606,557</b>	<b>-162,900</b>	<b>14</b>	<b>-162,914</b>	<b>121</b>
	<b>Directorate Total Net</b>	<b>411,946</b>	<b>794</b>	<b>2,476</b>	<b>1,943</b>	<b>417,159</b>	<b>415,841</b>	<b>-1,318</b>	<b>-233</b>	<b>-1,085</b>	<b>706</b>

**Provisional Revenue Outturn 2013/14**  
**CABINET - 17 June 2014**

Ref	Directorate	BUDGET 2013/14					Provisional Outturn  Actual per SAP  £000 (8)	Provisional Outturn Variation  underspend - overspend + £000 (9)	Analysis of variation		Total proposed Carry Forward  underspend - overspend + £000 (12)
		Original  £000 (3)	Brought Forward from 2012/13 Surplus + Deficit - £000 (4)	Virements to Date  £000 (5)	Supplementary Estimates to Date  £000 (6)	Latest  £000 (7)			Returned to Council  underspend - overspend + £000 (10)	This Directorate  underspend - overspend + £000 (11)	
(1)	(2)										
	Contributions to (+)/from (-)reserves	-1,818	-794	2,125		-487	734	1,221			
	Contribution to (+)/from(-) balances	3,000		-1,500	-1,943	-443	131	574			
	Pensions - Past Service Deficit Funding	1,500				1,500	1,500	0			
	Contingency	2,308		-2,300		8	9	1			
	Capital Financing	35,271				35,271	35,155	-116			
	Interest on Balances	-4,444				-4,444	-5,587	-1,143			
	<b>Strategic Measures Budget</b>	35,817	-794	-1,675	-1,943	31,405	31,942	537			
	Government Grants	-17,083		-801		-17,884	-19,821	-1,937			
	Council Tax	-4,763				-4,763	-4,763	0			
	Revenue Support Grant	-94,487				-94,487	-94,561	-74			
	Business Rates Top-Up	-35,694				-35,694	-35,694	0			
	Business Rates From District Councils	-27,287				-27,287	-27,256	31			
	<b>Council Tax Requirement</b>	268,449	0	0	0	268,449	265,688	-2,761			

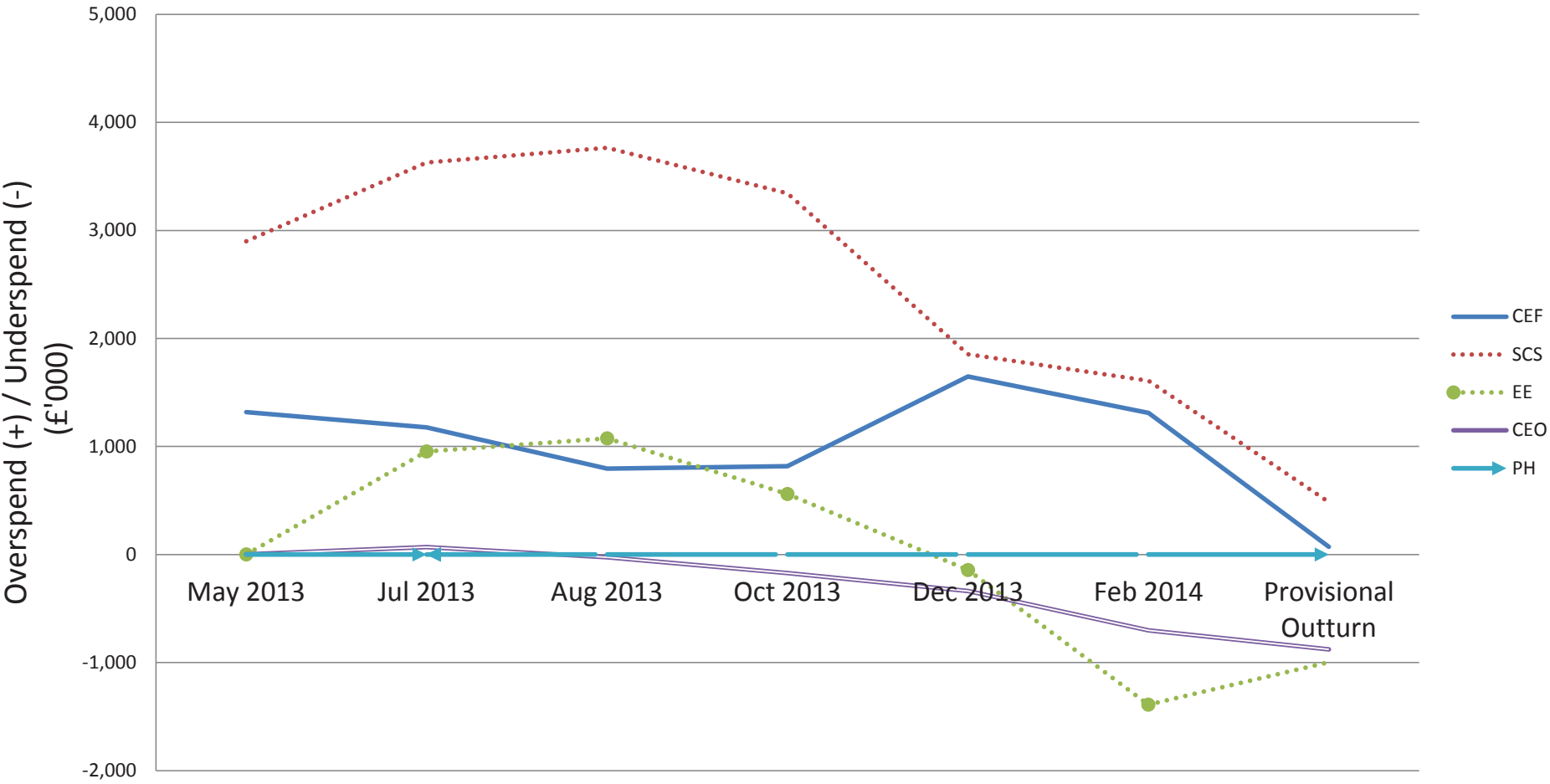
**Provisional Revenue Outturn 2013/14**  
**CABINET - 17 June 2014**

		Projected and						
Ref	Directorate	May 2013  underspend - overspend + £000	July 2013  underspend - overspend + £000	August 2013  underspend - overspend + £000	October 2013  underspend - overspend + £000	December 2013  underspend - overspend + £000	February 2014  underspend - overspend + £000	Provisional Outturn 2014  underspend - overspend + £000
(1)	(2)							
CEF	Children, Education & Families Gross Expenditure Gross Income	1,318 0	1,177 0	796 0	817 0	1,649 0	1,310 0	28,583 -28,511
		1,318	1,177	796	817	1,649	1,310	72
SCS	Social & Community Services Gross Expenditure Gross Income	3,399 -500	4,389 -759	4,808 -1,043	5,509 -2,165	4,337 -2,483	4,362 -2,754	120,146 -119,661
		2,899	3,630	3,765	3,344	1,854	1,608	485
EE	Environment & Economy Gross Expenditure Gross Income	0 0	953 0	1,399 -323	-420 979	-411 267	9,196 -10,586	10,608 -11,605
		0	953	1,076	559	-144	-1,390	-997
CEO	Chief Executive's Office Gross Expenditure Gross Income	80 -78	133 -63	41 -67	-95 -76	1,800 -2,138	2,347 -3,050	2,259 -3,137
		2	70	-26	-171	-338	-703	-878
PH1	Public Health Gross Expenditure Gross Income	0 0	0 0	0 0	0 0	0 0	0 0	-14 14
		0	0	0	0	0	0	0
	Directorate Expenditure Total	4,797	6,652	7,044	5,811	7,375	17,215	161,582
	Directorate Income Total	-578	-822	-1,433	-1,262	-4,354	-16,390	-162,900
	Directorate Total Net	4,219	5,830	5,611	4,549	3,021	825	-1,318
Change compared to May 2013			1,611	1,392	330	-1,198	-3,394	-5,537

Provisional Revenue Outturn 2013/14  
CABINET - 17 June 2014

Projected and Actual Year End Variation

Page 36





**Provisional Revenue Outturn 2013/14**  
**CABINET - 17 June 2014**

Ref	Directorate	BUDGET 2013/14					Provisional Outturn  Actual per SAP  £000 (8)	Provisional Outturn Variation  underspend - overspend + £000 (9)	Analysis of variation		Total proposed Carry Forward  underspend - overspend + £000 (12)
		Original Budget  £000 (3)	Brought Forward from 2012/13 Surplus + Deficit - £000 (4)	Virements to Date  £000 (5)	Supplementary Estimates to Date  £000 (6)	Latest Estimate  £000 (7)			Returned to Council  underspend - overspend + £000 (10)	This Directorate  underspend - overspend + £000 (11)	
CEF1	<b>Education &amp; Early Intervention</b>										
	Gross Expenditure	95,429		4,213	0	99,642	101,415	1,773	0	1,773	0
	Gross Income	-45,485		-2,175	0	-47,660	-49,501	-1,841	0	-1,841	0
		<b>49,944</b>	<b>0</b>	<b>2,038</b>	<b>0</b>	<b>51,982</b>	<b>51,914</b>	<b>-68</b>	<b>0</b>	<b>-68</b>	<b>0</b>
CEF2	<b>Children's Social Care</b>										
	Gross Expenditure	54,256		-1,879	1,200	53,577	54,187	610	0	610	0
	Gross Income	-5,451		-112	0	-5,563	-6,189	-626	0	-626	0
		<b>48,805</b>	<b>0</b>	<b>-1,991</b>	<b>1,200</b>	<b>48,014</b>	<b>47,998</b>	<b>-16</b>	<b>0</b>	<b>-16</b>	<b>0</b>
CEF3	<b>Children, Education &amp; Families Central Costs</b>										
	Gross Expenditure	6,150		47	0	6,197	6,458	261	0	261	72
	Gross Income	0		0	0	0	-81	-81	0	-81	0
		<b>6,150</b>	<b>0</b>	<b>47</b>	<b>0</b>	<b>6,197</b>	<b>6,377</b>	<b>180</b>	<b>0</b>	<b>180</b>	<b>72</b>
CEF4	<b>Schools</b>										
	Gross Expenditure	311,874		-24,438	0	287,436	313,375	25,939	0	25,939	0
	Gross Income	-311,572		24,465	0	-287,107	-313,070	-25,963	0	-25,963	0
		<b>302</b>	<b>0</b>	<b>27</b>	<b>0</b>	<b>329</b>	<b>305</b>	<b>-24</b>	<b>0</b>	<b>-24</b>	<b>0</b>
	Less recharges within directorate	-1,653				-1,653	-1,653	0			
		1,653				1,653	1,653	0			
	<b>Directorate Expenditure Total</b>	<b>466,056</b>	<b>0</b>	<b>-22,057</b>	<b>1,200</b>	<b>445,199</b>	<b>473,782</b>	<b>28,583</b>	<b>0</b>	<b>28,583</b>	<b>72</b>
	<b>Directorate Income Total</b>	<b>-360,855</b>	<b>0</b>	<b>22,178</b>	<b>0</b>	<b>-338,677</b>	<b>-367,188</b>	<b>-28,511</b>	<b>0</b>	<b>-28,511</b>	<b>0</b>
	<b>Directorate Total Net</b>	<b>105,201</b>	<b>0</b>	<b>121</b>	<b>1,200</b>	<b>106,522</b>	<b>106,594</b>	<b>72</b>	<b>0</b>	<b>72</b>	<b>72</b>

**Provisional Revenue Outturn 2013/14**  
**CABINET - 17 June 2014**

Page 38

Ref	Directorate	BUDGET 2013/14					Provisional Outturn  Actual per SAP	Provisional Outturn Variation  underspend - overspend + £000 (9)	Analysis of variation		Total proposed Carry Forward  underspend - overspend + £000 (14)
		Original Budget	Brought Forward from 2012/13 Surplus + Deficit - £000	Virements to Date  £000	Supplementary Estimates to Date  £000	Latest Estimate  £000			Returned to Council	This Directorate	
		£000 (3)	£000 (4)	£000 (5)	£000 (6)	£000 (7)			underspend - overspend + £000 (10)	underspend - overspend + £000 (11)	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(14)
SCS1	<b>Adult Social Care</b>										
	Gross Expenditure	219,364		-21,476	540	198,428	318,970	120,542	0	120,542	513
	Gross Income	-47,438		23,586	0	-23,852	-143,107	-119,255	0	-119,255	0
		<b>171,926</b>	<b>0</b>	<b>2,110</b>	<b>540</b>	<b>174,576</b>	<b>175,863</b>	<b>1,287</b>	<b>0</b>	<b>1,287</b>	<b>513</b>
SCS2	<b>Community Safety</b>										
	Gross Expenditure	3,837		431	0	4,268	4,277	9	0	9	0
	Gross Income	-1,243		-431	0	-1,674	-1,863	-189	0	-189	0
		<b>2,594</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,594</b>	<b>2,414</b>	<b>-180</b>	<b>0</b>	<b>-180</b>	<b>0</b>
SCS3	<b>Joint Commissioning</b>										
	Gross Expenditure	9,772		185	0	9,957	9,550	-407	0	-407	0
	Gross Income	-2,691		15	0	-2,676	-2,858	-182	0	-182	0
		<b>7,081</b>	<b>0</b>	<b>200</b>	<b>0</b>	<b>7,281</b>	<b>6,692</b>	<b>-589</b>	<b>0</b>	<b>-589</b>	<b>0</b>
SCS4	<b>Fire &amp; Rescue and Emergency Planning</b>										
	Gross Expenditure	25,600		-58	0	25,542	25,544	2	-28	30	0
	Gross Income	-285		58	0	-227	-262	-35	0	-35	0
		<b>25,315</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,315</b>	<b>25,282</b>	<b>-33</b>	<b>-28</b>	<b>-5</b>	<b>0</b>
	Less recharges within directorate	-10,275				-10,275	-10,275	0			
		10,275				10,275	10,275	0			
	<b>Directorate Expenditure Total</b>	<b>248,298</b>	<b>0</b>	<b>-20,918</b>	<b>540</b>	<b>227,920</b>	<b>348,066</b>	<b>120,146</b>	<b>-28</b>	<b>120,174</b>	<b>513</b>
	<b>Directorate Income Total</b>	<b>-41,382</b>	<b>0</b>	<b>23,228</b>	<b>0</b>	<b>-18,154</b>	<b>-137,815</b>	<b>-119,661</b>	<b>0</b>	<b>-119,661</b>	<b>0</b>
	<b>Directorate Total Net</b>	<b>206,916</b>	<b>0</b>	<b>2,310</b>	<b>540</b>	<b>209,766</b>	<b>210,251</b>	<b>485</b>	<b>-28</b>	<b>513</b>	<b>513</b>

Provisional Revenue Outturn 2013/14  
CABINET - 17 June 2014

Older People, Physical Disabilities and Equipment Pooled Budget

Original Budget £m	Latest Budget £m		Variance Year End 2014 £m	Forecast Variance February 2014 £m	Change in Variance £m
		<b>Council Elements</b>			
		<b>Older People</b>			
44.614	49.161	Care Homes	+1.967	+1.910	+0.057
22.047	25.238	Community Support Purchasing Budget	+0.608	+1.002	-0.394
15.173	19.799	Prevention & Early Support Services	-1.815	-1.801	-0.014
-4.800	-2.405	Efficiency Savings	+0.106	+0.116	-0.010
	12.179	Staffing & Infrastructure	+0.069	+0.363	-0.294
	-17.327	Client Income	-2.760	-2.754	-0.006
<b>77.034</b>	<b>86.645</b>	<b>Total Older People</b>	<b>-1.825</b>	<b>-1.164</b>	<b>-0.661</b>
		<b>Physical Disabilities</b>			
3.190	3.190	Care Homes	+0.127	+0.191	-0.064
8.120	8.971	Community Support Purchasing Budget	-0.792	-0.641	-0.151
<b>11.310</b>	<b>12.161</b>	<b>Total Physical Disabilities</b>	<b>-0.665</b>	<b>-0.450</b>	<b>-0.215</b>
0.832	1.505	<b>Equipment</b>	+0.099	+0.445	-0.346
<b>89.176</b>	<b>100.311</b>	<b>Total Council Elements</b>	<b>-2.391</b>	<b>-1.169</b>	<b>-1.222</b>
		<b>Oxfordshire Clinical Commissioning Group Elements</b>			
24.239	87.379	Older People	+3.772	+3.314	+0.458
0.308	1.142	Equipment	+0.243	+0.380	-0.137
24.547	88.521	Older People & Equipment	+4.015	+3.694	+0.321
6.560	6.802	Physical Disabilities	+0.305	+0.166	+0.139
<b>31.107</b>	<b>95.323</b>	<b>Total Oxfordshire Clinical Commissioning Group Elements</b>	<b>+4.320</b>	<b>+3.860</b>	<b>+0.460</b>
<b>120.283</b>	<b>195.634</b>	<b>Total Older People, Physical Disabilities and Equipment Pool</b>	<b>+1.929</b>	<b>+2.691</b>	<b>+0.762</b>

Learning Disabilities Pooled Budget

Original Budget £m	Latest Budget £m		Variance Year End 2014 £m	Forecast Variance February 2014 £m	Change in Variance £m
66.976	67.068	Council Elements	+2.810	+1.829	-0.981
12.425	11.954	Oxfordshire Clinical Commissioning Group Elements	+0.504	+0.326	-0.178
<b>79.401</b>	<b>79.022</b>	<b>Total Learning Disabilities Pool</b>	<b>+3.314</b>	<b>+2.155</b>	<b>-1.159</b>

**Provisional Revenue Outturn 2013/14**  
**CABINET - 17 June 2014**

Page 40

Ref	Directorate	BUDGET 2013/14					Provisional Outturn  Actual per SAP	Provisional Outturn Variation  underspend - overspend + £000 (9)	Analysis of variation		Total proposed Carry Forward
		Original Budget	Brought Forward from 2012/13 Surplus + Deficit - £000	Virements to Date	Supplementary Estimates to Date	Latest Estimate			Returned to Council	This Directorate	
		£000 (3)	£000 (4)	£000 (5)	£000 (6)	£000 (7)			underspend - overspend + £000 (10)	underspend - overspend + £000 (11)	underspend - overspend + £000 (14)
(1)	(2)						£000 (8)				
EE1	<b>Strategy and Infrastructure</b>										
	Gross Expenditure	10,591	473	1,515	53	12,632	12,738	106	0	106	0
	Gross Income	-1,562		-2,262	0	-3,824	-4,095	-271	0	-271	0
		<b>9,029</b>	<b>473</b>	<b>-747</b>	<b>53</b>	<b>8,808</b>	<b>8,643</b>	<b>-165</b>	<b>0</b>	<b>-165</b>	<b>0</b>
EE2	<b>Commercial Services</b>										
	Gross Expenditure	96,681		16,609	150	113,440	118,867	5,427	0	5,427	0
	Gross Income	-35,986		-15,701	0	-51,687	-57,821	-6,134	0	-6,134	0
		<b>60,695</b>	<b>0</b>	<b>908</b>	<b>150</b>	<b>61,753</b>	<b>61,046</b>	<b>-707</b>	<b>0</b>	<b>-707</b>	<b>0</b>
EE3	<b>Oxfordshire Customer Services</b>										
	Gross Expenditure	49,931	229	1,752	0	51,912	56,986	5,074	0	5,074	0
	Gross Income	-40,388		-1,989	0	-42,377	-47,576	-5,199	0	-5,199	121
		<b>9,543</b>	<b>229</b>	<b>-237</b>	<b>0</b>	<b>9,535</b>	<b>9,410</b>	<b>-125</b>	<b>0</b>	<b>-125</b>	<b>0</b>
	Less recharges within directorate	-16,201				-16,201	-16,201	0			
		16,201				16,201	16,201	0			
	<b>Directorate Expenditure Total</b>	<b>141,002</b>	<b>702</b>	<b>19,875</b>	<b>203</b>	<b>161,783</b>	<b>172,390</b>	<b>10,607</b>	<b>0</b>	<b>10,607</b>	<b>0</b>
	<b>Directorate Income Total</b>	<b>-61,735</b>	<b>0</b>	<b>-19,951</b>	<b>0</b>	<b>-81,687</b>	<b>-93,291</b>	<b>-11,604</b>	<b>0</b>	<b>-11,604</b>	<b>121</b>
	<b>Directorate Total Net</b>	<b>79,267</b>	<b>702</b>	<b>-76</b>	<b>203</b>	<b>80,096</b>	<b>79,099</b>	<b>-997</b>	<b>0</b>	<b>-997</b>	<b>121</b>

**Provisional Revenue Outturn 2013/14**  
**CABINET - 17 June 2014**

Ref	Directorate	BUDGET 2013/14					Provisional Outturn  Actual per SAP	Provisional Outturn Variation  underspend - overspend + £000 (9)	Analysis of variation		Total proposed Carry Forward
		Original Budget  £000 (3)	Brought Forward from 2012/13 Surplus + Deficit - £000 (4)	Virements to Date  £000 (5)	Supplementary Estimates to Date  £000 (6)	Latest Estimate  £000 (7)			Returned to Council  underspend - overspend + £000 (10)	This Directorate  underspend - overspend + £000 (11)	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	£000 (8)	(9)	(10)	(11)	(14)
CEO1	<b>Chief Executive &amp; Business Support</b>										
	Gross Expenditure	1,461		81	0	1,542	1,435	-107	0	-107	0
	Gross Income	-688		0	0	-688	-690	-2	0	-2	0
		<b>773</b>	<b>0</b>	<b>81</b>	<b>0</b>	<b>854</b>	<b>745</b>	<b>-109</b>	<b>0</b>	<b>-109</b>	<b>0</b>
CEO2	<b>Human Resources</b>										
	Gross Expenditure	1,375	92	954	0	2,421	2,335	-86	0	-86	0
	Gross Income	-1,234		0	0	-1,234	-1,346	-112	0	-112	0
		<b>141</b>	<b>92</b>	<b>954</b>	<b>0</b>	<b>1,187</b>	<b>989</b>	<b>-198</b>	<b>0</b>	<b>-198</b>	<b>0</b>
CEO3	<b>Corporate Finance &amp; Internal Audit</b>										
	Gross Expenditure	2,534		808	0	3,342	3,669	327	-24	351	0
	Gross Income	-2,472		-230	0	-2,702	-3,103	-401	0	-401	0
		<b>62</b>	<b>0</b>	<b>578</b>	<b>0</b>	<b>640</b>	<b>566</b>	<b>-74</b>	<b>-24</b>	<b>-50</b>	<b>0</b>
CEO4	<b>Law &amp; Culture</b>										
	Gross Expenditure	21,510		1,073	0	22,583	24,492	1,909	-181	2,090	0
	Gross Income	-5,315		-1,009	0	-6,324	-8,621	-2,297	0	-2,297	0
		<b>16,195</b>	<b>0</b>	<b>64</b>	<b>0</b>	<b>16,259</b>	<b>15,871</b>	<b>-388</b>	<b>-181</b>	<b>-207</b>	<b>0</b>
CEO5	<b>Strategy &amp; Communications</b>										
	Gross Expenditure	3,399		-1,771	0	1,628	1,886	258	0	258	0
	Gross Income	-3,094		215	0	-2,879	-3,204	-325	0	-325	0
		<b>305</b>	<b>0</b>	<b>-1,556</b>	<b>0</b>	<b>-1,251</b>	<b>-1,318</b>	<b>-67</b>	<b>0</b>	<b>-67</b>	<b>0</b>
CEO6	<b>Corporate &amp; Democratic Core</b>										
	Gross Expenditure	3,086		0	0	3,086	3,044	-42	0	-42	0
	Gross Income	0		0	0	0	0	0	0	0	0
		<b>3,086</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,086</b>	<b>3,044</b>	<b>-42</b>	<b>0</b>	<b>-42</b>	<b>0</b>
	Less recharges within directorate	-3,128				-3,128	-3,128	0			
		3,128				3,128	3,128	0			
	<b>Directorate Expenditure Total</b>	<b>30,237</b>	<b>92</b>	<b>1,145</b>	<b>0</b>	<b>31,474</b>	<b>33,733</b>	<b>2,259</b>	<b>-205</b>	<b>2,464</b>	<b>0</b>
	<b>Directorate Income Total</b>	<b>-9,675</b>	<b>0</b>	<b>-1,024</b>	<b>0</b>	<b>-10,699</b>	<b>-13,836</b>	<b>-3,137</b>	<b>0</b>	<b>-3,137</b>	<b>0</b>
	<b>Directorate Total Net</b>	<b>20,562</b>	<b>92</b>	<b>121</b>	<b>0</b>	<b>20,775</b>	<b>19,897</b>	<b>-878</b>	<b>-205</b>	<b>-673</b>	<b>0</b>

**Provisional Revenue Outturn 2013/14**  
**CABINET - 17 June 2014**

Ref	Directorate	BUDGET 2013/14					Provisional Outturn  Actual per SAP	Provisional Outturn Variation  underspend - overspend + £000 (9)	Analysis of variation		Total proposed Carry Forward  underspend - overspend + £000 (14)
		Original Budget  £000 (3)	Brought Forward from 2012/13 Surplus + Deficit - £000 (4)	Virements to Date  £000 (5)	Supplementary Estimates to Date  £000 (6)	Latest Estimate  £000 (7)			Returned to Council  underspend - overspend + £000 (10)	This Directorate  underspend - overspend + £000 (11)	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(14)
PH1	<b>Public Health</b>										
	Gross Expenditure	25,264		434	0	25,698	25,684	-14	-14	0	0
	Gross Income	-25,264		-434	0	-25,698	-25,684	14	14	0	0
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	Less recharges within directorate	0				0	0	0			
		0				0	0	0			
	<b>Directorate Expenditure Total</b>	<b>25,264</b>	<b>0</b>	<b>434</b>	<b>0</b>	<b>25,698</b>	<b>25,684</b>	<b>-14</b>	<b>-14</b>	<b>0</b>	<b>0</b>
	<b>Directorate Income Total</b>	<b>-25,264</b>	<b>0</b>	<b>-434</b>	<b>0</b>	<b>-25,698</b>	<b>-25,684</b>	<b>14</b>	<b>14</b>	<b>0</b>	<b>0</b>
	<b>Directorate Total Net</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## PROVISIONAL REVENUE OUTTURN 2013/14

CABINET - 17 June 2014

## ANALYSIS OF CARRY FORWARD AND PROPOSALS FOR USE OF CARRY FORWARD: SUMMARY

Budget Book Ref	Service Area	Directorate Variation	Same Budget	Different Budget	Virement of Carry Forward	Virement of Carry Forward	Total proposed Carry Forward
		underspend - overspend + £000	underspend - overspend + £000	underspend - overspend + £000	Other Directorate £000	Corporate Reserves £000	Surplus - Deficit + £000
(1)	(2)	(3)	(4)	(5)	(7)	(8)	(9)
CEF	Children, Education & Families	72	72	0	0	0	72
SCS	Social & Community Services	513	513	0	0	0	513
EE	Environment & Economy	-997	121	-1,118	0	1,118	121
CEO	Chief Executive's Office	-673	0	-673	0	673	0
PH	Public Health	0	0	0	0	0	0
SM	Strategic Measures - Corporate Reserves	0	0	0	0	-1,791	-1,791
	<b>Directorate Total</b>	<b>-1,085</b>	<b>706</b>	<b>-1,791</b>	<b>0</b>	<b>0</b>	<b>-1,085</b>

**PROVISIONAL REVENUE OUTTURN 2013/14 - Children, Education & Families**  
**CABINET - 17 June 2014**  
**ANALYSIS OF CARRY FORWARD AND PROPOSALS FOR USE OF CARRY FORWARD**

Budget Book Ref 2013/14	Budget Book Ref 2014/15	Service Area	Variation	Same Budget	Different Budget	Virement of Carry Forward			Total proposed Carry Surplus - Deficit + £000
(1)	(2)	(3)	underspend - overspend + £000 (4)	underspend - overspend + £000 (5)	underspend - overspend + £000 (6)	Within Directorate £000 (7)	Other Directorate £000 (8)	Corporate Reserves £000 (9)	(11)
		<b>Non-DSG</b>							
<b>CEF1</b>		<b><u>Education &amp; Early Intervention</u></b>							
CEF1-1	CEF1-1	Management & Central Costs	-306		-306	306		0	0
CEF1-2	CEF1-2	Additional & Special Educational Needs (SEN)	-23		-23	23		0	0
CEF1-3	CEF1-3	Early Intervention (EIS)	-471		-471	471		0	0
CEF1-4	CEF1-4	Education	-560		-560	560		0	0
CEF1-5	CEF1-5	School Organisation & Planning	1,292		1,292	-1,292		0	0
<b>CEF1</b>		<b>TOTAL EDUCATION &amp; EARLY INTERVENTION</b>	<b>-68</b>	<b>0</b>	<b>-68</b>	<b>68</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CEF2</b>		<b><u>Children's Social Care</u></b>							
CEF2-1	CEF2-2	Management & Central Costs	483		483	-483		0	0
CEF2-2	CEF2-3	Corporate Parenting	-483		-483	483		0	0
CEF2-3	CEF2-3	Social Care	61		61	-61		0	0
CEF2-4	CEF2-4	Safeguarding	1		1	-1		0	0
CEF2-5	CEF2-5	Services for Disabled Children	-21		-21	21		0	0
CEF2-6	CEF2-6	Youth Offending Service	-57		-57	57		0	0
<b>CEF2</b>		<b>TOTAL CHILDREN'S SOCIAL CARE</b>	<b>-16</b>	<b>0</b>	<b>-16</b>	<b>16</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CEF3</b>		<b><u>Children, Education &amp; Families Central Costs</u></b>							
CEF3-1	CEF3-1	Management & Admin	150	72	78	-78		0	72
CEF3-2	CEF3-2	Premature Retirement Compensation (PRC)	30		30	-30		0	0
CEF3-3	CEF3-3	Joint Commissioning Recharge	0		0	0		0	0
<b>CEF3</b>		<b>TOTAL CHILDREN, EDUCATION &amp; FAMILIES CENTRAL COSTS</b>	<b>180</b>	<b>72</b>	<b>108</b>	<b>-108</b>	<b>0</b>	<b>0</b>	<b>72</b>
<b>CEF4</b>		<b><u>Schools</u></b>							
CEF4-1	CEF4-1	Delegated Budgets	0		0	0		0	0
CEF4-2	CEF4-2	Early Years Single Funding Formula (NEF)	0		0	0		0	0
CEF4-3	CEF4-3	Devolved Schools Costs (including Post 16 SEN)	-24		-24	24		0	0
CEF4-4	CEF4-4	DSG Income	0		0	0		0	0
CEF4-5	CEF4-5	Capitalised Repair & Maintenance	0		0	0		0	0
<b>CEF4</b>		<b>TOTAL SCHOOLS</b>	<b>-24</b>	<b>0</b>	<b>-24</b>	<b>24</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<b>Directorate Total</b>	<b>72</b>	<b>72</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>72</b>



**Provisional Revenue Outturn 2013/14: Social & Community Services**  
**CABINET - 17 June 2014**  
**ANALYSIS OF CARRY FORWARD AND PROPOSALS FOR USE OF CARRY FORWARD**

Budget Book Ref 2013/14  (1)	Budget Book Ref 2014/15  (2)	Service Area  Non-DSG  (3)	Variation  underspend - overspend + £000 (4)	Same Budget  underspend - overspend + £000 (5)	Different Budget  underspend - overspend + £000 (6)	Virement of Carry Forward			Total proposed Carry Forward Surplus - Deficit + £000 (11)
						Within Directorate  £000 (7)	Other Directorate  £000 (8)	Corporate Reserves  £000 (9)	
		<b><u>Older People</u></b>							
SCS1-1B	SCS1-1B	Other Services	2	0	2	2	0	0	0
SCS1-1C	SCS1-1C	Income	-3,610	0	-3,610	-3,610	0	0	0
<b>SCS1- 1BC</b>		<b>Subtotal Older People Non - Pool Services</b>	<b>-3,608</b>	<b>0</b>	<b>-3,608</b>	<b>-3,608</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SCS1-1E</b>	<b>SCS1-1A</b>	Older People Pooled Budget Contributions	3,224	0	3,224	3,224	0	0	0
<b>SCS1-1</b>		<b>SUBTOTAL OLDER PEOPLE</b>	<b>-384</b>	<b>0</b>	<b>-384</b>	<b>-384</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<b><u>Learning Disabilities</u></b>							
SCS1-2A	SCS1-2A	Personalisation/On-going Support	-46	0	-46	-46	0	0	0
SCS1-2B	SCS1-2B	Social Work	5	0	5	5	0	0	0
SCS1-2D	SCS1-2D	Income	-56	0	-56	-56	0	0	0
<b>SCS1-2ABD</b>		<b>Subtotal Learning Disabilities Non - Pool Services</b>	<b>-97</b>	<b>0</b>	<b>-97</b>	<b>-97</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SCS1-2C</b>	<b>SCS1-2C</b>	Pooled Budget Contribution	<b>2,798</b>	<b>513</b>	<b>2,285</b>	<b>2,285</b>	<b>0</b>	<b>0</b>	<b>513</b>
<b>SCS1-2</b>		<b>SUBTOTAL LEARNING DISABILITIES</b>	<b>2,701</b>	<b>513</b>	<b>2,188</b>	<b>2,188</b>	<b>0</b>	<b>0</b>	<b>513</b>

**Provisional Revenue Outturn 2013/14: Social & Community Services**  
**CABINET - 17 June 2014**  
**ANALYSIS OF CARRY FORWARD AND PROPOSALS FOR USE OF CARRY FORWARD**

Budget Book Ref 2013/14	Budget Book Ref 2014/15	Service Area	Variation	Same Budget	Different Budget	Virement of Carry Forward			Total proposed Carry Surplus - Deficit + £000 (11)
						Within Directorate	Other Directorate	Corporate Reserves	
(1)	(2)	Non-DSG (3)	underspend - overspend + £000 (4)	underspend - overspend + £000 (5)	underspend - overspend + £000 (6)	£000 (7)	£000 (8)	£000 (9)	
		<b><u>Mental Health</u></b>							
<b>SCS1-3A</b>	<b>SCS1-3A</b>	<b>Non-Pool Services</b>	<b>-293</b>	<b>0</b>	<b>-293</b>	<b>-293</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SCS1-3B</b>	<b>SCS1-3B</b>	<b>Pooled Budget Contributions</b>	<b>190</b>	<b>0</b>	<b>190</b>	<b>190</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SCS1-3</b>		<b>SUBTOTAL MENTAL HEALTH</b>	<b>-103</b>	<b>0</b>	<b>-103</b>	<b>-103</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SCS1-4</b>		<b>SERVICES FOR ALL CLIENT GROUPS</b>							
SCS1-4A	SCS1-4A	Asylum Seekers	-6	0	-6	-6	0	0	0
SCS1-4B	SCS1-4B	HIV/AIDS	-33	0	-33	-33	0	0	0
SCS1-4C	SCS1-4C	Drugs and Alcohol	-22	0	-22	-22	0	0	0
SCS1-4D	SCS1-4D	Adults At Risk	5	0	5	5	0	0	0
SCS1-4E	SCS1-4E	Employment Services	-33	0	-33	-33	0	0	0
SCS1-4F	SCS1-4F	Shared Lives	-7	0	-7	-7	0	0	0
SCS1-4G	SCS1-4G	Adults Information System	-7	0	-7	-7	0	0	0
SCS1-4H	SCS1-4H	Internal Services	-39	0	-39	-39	0	0	0
SCS1-4I	SCS1-4I	Housing Related Support	-138	0	-138	-138	0	0	0
SCS1-4J	SCS1-4J	Adult Social Care Improvement Board	176	0	176	176	0	0	0
SCS1-4K	SCS1-4K	Emergency Duty	109	0	109	109	0	0	0
SCS1-4L	SCS1-4L	Adult Protection and Mental Capacity	-74	0	-74	-74	0	0	0
<b>SCS1-4</b>		<b>SUBTOTAL SERVICES FOR ALL CLIENT GROUPS</b>	<b>-69</b>	<b>0</b>	<b>-69</b>	<b>-69</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<b><u>Physical Disabilities</u></b>							
<b>SCS1-5A</b>	<b>SCS1-5A</b>	<b>Pooled Budget Contributions</b>	<b>-665</b>	<b>0</b>	<b>-665</b>	<b>-665</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SCS1-5B</b>	<b>SCS1-5B</b>	<b>Income</b>	<b>-75</b>	<b>0</b>	<b>-75</b>	<b>-75</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SCS1-5</b>		<b>SUBTOTAL PHYSICAL DISABILITIES</b>	<b>-740</b>	<b>0</b>	<b>-740</b>	<b>-740</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Provisional Revenue Outturn 2013/14: Social & Community Services**  
**CABINET - 17 June 2014**  
**ANALYSIS OF CARRY FORWARD AND PROPOSALS FOR USE OF CARRY FORWARD**

Budget Book Ref 2013/14	Budget Book Ref 2014/15	Service Area  Non-DSG	Variation  underspend - overspend + £000 (4)	Same Budget  underspend - overspend + £000 (5)	Different Budget  underspend - overspend + £000 (6)	Virement of Carry Forward			Total proposed Carry Forward Surplus - Deficit + £000 (11)
						Within Directorate  £000 (7)	Other Directorate  £000 (8)	Corporate Reserves  £000 (9)	
(1)	(2)	(3)							
SCS1-6	SCS1-6	Adult Social Care Recharges	-118	0	-118	-118	0	0	0
SCS1-6		<b>SUBTOTAL Adult Social Care Recharges</b>	<b>-118</b>	<b>0</b>	<b>-118</b>	<b>-118</b>	<b>0</b>	<b>0</b>	<b>0</b>
SCS1		<b>TOTAL ADULT SOCIAL CARE</b>	<b>1,287</b>	<b>513</b>	<b>774</b>	<b>774</b>	<b>0</b>	<b>0</b>	<b>513</b>
		<u><b>Community Safety</b></u>							
SCS2-1	SCS2-1	Safer Communities	-50	0	-50	-50	0	0	0
SCS2-2	SCS2-2	Gypsy & Traveller Services	-44	0	-44	-44	0	0	0
SCS2-3	SCS2-3	Trading Standards	-86	0	-86	-86	0	0	0
SCS2		<b>TOTAL COMMUNITY SAFETY</b>	<b>-180</b>	<b>0</b>	<b>-180</b>	<b>-180</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<u><b>Joint Commissioning</b></u>							
SCS3-1	SCS3-1	Joint Commissioning Recharges	145	0	145	145	0	0	0
SCS3-2	SCS3-2	Directorate Management & Administration	197	0	197	197	0	0	0
SCS3-3	SCS3-3	Strategy, Performance & Public Engagement	-497	0	-497	-497	0	0	0
SCS3-4	SCS3-4	Commissioning	-89	0	-89	-89	0	0	0
SCS3-6	SCS3-6	Oxfordshire Support Fund	-345	0	-345	-345	0	0	0
SCS3		<b>TOTAL JOINT COMMISSIONING</b>	<b>-589</b>	<b>0</b>	<b>-589</b>	<b>-589</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<u><b>FIRE AND RESCUE &amp; EMERGENCY PLANNING</b></u>							
SCS4-2	SCS4-2	Emergency Planning	-5	0	-5	-5	0	0	0
SCS4		<b>TOTAL FIRE AND RESCUE &amp; EMERGENCY PLANNING</b>	<b>-5</b>	<b>0</b>	<b>-5</b>	<b>-5</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<b>Directorate Total</b>	<b>513</b>	<b>513</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>513</b>

## Provisional Revenue Outturn 2013/14: Environment &amp; Economy

CABINET - 17 June 2014

## ANALYSIS OF CARRY FORWARD AND PROPOSALS FOR USE OF CARRY FORWARD

Budget Book Ref 2013/14	Budget Book Ref 2014/15	Service Area	Variation	Same Budget	Different Budget	Virement of Carry Forward			Total proposed Carry Forward Surplus - Deficit + £000 (11)
						Within Directorate	Other Directorate	Corporate Reserves	
(1)	(2)	Non-DSG (3)	underspend - overspend + £000 (4)	underspend - overspend + £000 (5)	underspend - overspend + £000 (6)	£000 (7)	£000 (8)	£000 (9)	
<b>EE1</b>		<b><u>Strategy &amp; Infrastructure</u></b>							
EE1-1	EE1-1 to EE1-5	Deputy Director	8		8	-8			0
EE1-2	EE1-1 to EE1-5	Planning Regulation	-87		-87	17		70	0
EE1-3	N/A	Infrastructure Development	0		0				0
EE1-4	EE1-1 to EE1-5	Planning, Environment & Transport	-95		-95			95	0
EE1-5	EE1-1 to EE1-5	Economy & Skills	9		9	-9			0
EE1-6	EE1-6	Flood Defence Levy	0		0				0
EE1-7	EE1-7	LEP	0		0				0
<b>EE1</b>		<b>TOTAL STRATEGY &amp; INFRASTRUCTURE</b>	<b>-165</b>	<b>0</b>	<b>-165</b>	<b>0</b>	<b>0</b>	<b>165</b>	<b>0</b>
<b>EE2</b>		<b><u>Commercial Services</u></b>							
EE2-1	EE2-1	Deputy Director	655		655	-655			0
EE2-2	EE2-2	Operational Contract/Client Management	-1,223		-1,223	516		707	0
EE2-3	EE2-3	Network & Asset Management	-416		-416	416			0
EE2-4	EE2-4	H&T Operations Delivery	277		277	-277			0
<b>EE2</b>		<b>TOTAL COMMERCIAL SERVICES</b>	<b>-707</b>	<b>0</b>	<b>-707</b>	<b>0</b>	<b>0</b>	<b>707</b>	<b>0</b>
<b>EE3</b>		<b><u>Oxfordshire Customer Services</u></b>							
EE3-1	EE3-1	Management Team	267		267	-267			0
EE3-2	EE3-2	Education Support Services	73	121	-48	48			121
EE3-3	EE3-3	ICT	27		27	-27			0
EE3-4	N/A	County Procurement	0		0				0
EE3-5	EE3-5	Customer Service Centre	73		73	-73			0
EE3-6	EE3-6	Human Resources	-630		-630	384		246	0
EE3-7	EE3-4	E&E Business Support	63		63	-63			0
EE3-8 to EE3-10	EE3-7 & EE3-8	OCS Finance	2		2	-2			0
<b>EE3</b>		<b>TOTAL OXFORDSHIRE CUSTOMER SERVICES</b>	<b>-125</b>	<b>121</b>	<b>-246</b>	<b>0</b>	<b>0</b>	<b>246</b>	<b>121</b>
		<b>Directorate Total</b>	<b>-997</b>	<b>121</b>	<b>-1,118</b>	<b>0</b>	<b>0</b>	<b>1,118</b>	<b>121</b>

**Provisional Revenue Outturn 2013/14: Chief Executive's Office**  
**CABINET - 17 June 2014**

**ANALYSIS OF CARRY FORWARD AND PROPOSALS FOR USE OF CARRY FORWARD**

Budget Book Ref 2013/14  (1)	Budget Book Ref 2014/15  (2)	Service Area  (3)	Variation  underspend - overspend + £000 (4)	Same Budget  underspend - overspend + £000 (5)	Different Budget  underspend - overspend + £000 (6)	Virement of Carry Forward			Total proposed Carry Surplus - Deficit + £000 (11)
						Within Directorate  £000 (7)	Other Directorate  £000 (8)	Corporate Reserves  £000 (9)	
<b>CEO1</b>		<b><u>Chief Executive's Personal Office</u></b>							
CEO1-1	CEO1-1	Chief Executive's Personal Office	-69		-69			69	0
CEO1-2	CEO1-1	Subscriptions & External Funding	-1		-1			1	0
CEO1-3	CEO1-2	Big Society Fund	-39		-39			39	0
<b>CEO1</b>		<b>TOTAL CHIEF EXECUTIVE'S PERSONAL OFFICE</b>	<b>-109</b>	<b>0</b>	<b>-109</b>	<b>0</b>	<b>0</b>	<b>109</b>	<b>0</b>
<b>CEO2</b>		<b><u>Human Resources</u></b>							
CEO2-1	CEO2-1	Strategic Human Resources	65		65	-65			0
CEO2-2	CEO2-2	Unison	-19		-19			19	0
CEO2-3	CEO2-3	Organisational Development	-173		-173			173	0
CEO2-4	CEO2-4	Communications	-71		-71	65		6	0
<b>CEO2</b>		<b>TOTAL HUMAN RESOURCES</b>	<b>-198</b>	<b>0</b>	<b>-198</b>	<b>0</b>	<b>0</b>	<b>198</b>	<b>0</b>
<b>CEO3</b>		<b><u>Corporate Finance &amp; Internal Audit</u></b>							
CEO3-1	CEO3-1	Corporate Finance	-68		-68	38		30	0
CEO3-2	CEO3-2	Internal Audit	38		38	-38			0
CEO3-4	CEO3-4	Berkshire Pensions	-20		-20			20	0
<b>CEO3</b>		<b>TOTAL CORPORATE FINANCE &amp; INTERNAL AUDIT</b>	<b>-50</b>	<b>0</b>	<b>-50</b>	<b>0</b>	<b>0</b>	<b>50</b>	<b>0</b>
<b>CEO4</b>		<b><u>Law &amp; Culture</u></b>							
CEO4-1	CEO4-1	Legal Services	-150		-150	70		80	0
CEO4-2	CEO4-2	Governance	-64		-64			64	0
CEO4-4	CEO4-4	Registration Service	-63		-63			63	0
CEO4-5	CEO4-5	Cultural Services	70		70	-70			0
<b>CEO4</b>		<b>TOTAL LAW &amp; CULTURE</b>	<b>-207</b>	<b>0</b>	<b>-207</b>	<b>0</b>	<b>0</b>	<b>207</b>	<b>0</b>
<b>CEO5</b>		<b><u>Strategy &amp; Communications</u></b>							
CEO5-1	CEO5	Policy & Improvement	-169		-169	128		41	0
CEO5-2	CEO5	Performance & Improvement	128		128	-128			0
CEO5-3	CEO5	Grants	-26		-26			26	0
<b>CEO5</b>		<b>TOTAL STRATEGY &amp; COMMUNICATIONS</b>	<b>-67</b>	<b>0</b>	<b>-67</b>	<b>0</b>	<b>0</b>	<b>67</b>	<b>0</b>

**Provisional Revenue Outturn 2013/14: Chief Executive's Office**  
**CABINET - 17 June 2014**

**ANALYSIS OF CARRY FORWARD AND PROPOSALS FOR USE OF CARRY FORWARD**

Budget Book Ref 2013/14  (1)	Budget Book Ref 2014/15  (2)	Service Area  (3)	Variation  underspend - overspend + £000 (4)	Same Budget  underspend - overspend + £000 (5)	Different Budget  underspend - overspend + £000 (6)	Virement of Carry Forward			Total proposed Carry Surplus - Deficit + £000 (11)
						Within Directorate  £000 (7)	Other Directorate  £000 (8)	Corporate Reserves  £000 (9)	
<u>CEO1</u> CEO6	CEO6	<u>Chief Executive's Personal Office</u> Corporate & Democratic Core	-42	0	-42	0	0	42	0
<b>CEO6</b>		<b>TOTAL CORPORATE &amp; DEMOCRATIC CORE</b>	<b>-42</b>	<b>0</b>	<b>-42</b>	<b>0</b>	<b>0</b>	<b>42</b>	<b>0</b>
		<b>Directorate Total</b>	<b>-673</b>	<b>0</b>	<b>-673</b>	<b>0</b>	<b>0</b>	<b>673</b>	<b>0</b>

**Provisional Revenue Outturn 2013/14**  
**CABINET - 17 June 2014**

**VIREMENTS REQUIRING CABINET APPROVAL ACTIONED IN THIS REPORT**

Directorate	Month of Cabinet meeting	Narration	Budget book line	Service Area	Permanent / Temporary	Expenditure + increase / - decrease £000	Income - increase / + decrease £000
EE	Feb	Customer Service Centre budget review	EE3-5	Customer Service Centre	P	454.3	-454.3
		Creation of the Supported Transport Programme and associated reserve drawdown budgets	EE3-7	Business Support	T	115.0	0.0
			EE3-7	Business Support	T	-115.0	0.0
CEO	Feb	Transfer budgets within Chief Executive's Office to reflect new management of cost centres	CEO1	Chief Executive & Business Support	P	81.4	0.0
			CEO2	Human Resources	P	814.2	0.0
			CEO5	Strategy & Communications	P	-895.6	0.0
CEF	Feb	Revise Pupil Premium grant allocations	CEF4-1	Delegated Budgets	T	-627.9	627.9
		Revise Dedicated Schools Grant budgets in light of recent academy conversions	CEF4-1	Delegated Budgets	T	-2,052.0	2,052.0
			CEF4-2	Early Years Single Funding Formula (Nursery Education Funding)	T	1.0	-1.0
		Revise Education Funding Agency grant budgets in light of recent academy conversions	CEF4-1	Delegated Budgets	T	-917.2	917.2
Inter-Directorate	Feb	Quarter 2 virements following the Skills & Learning quarter 2 review	CEO2	Human Resources	T	352.1	0.0
			EE3-6	Human Resources	T	-352.1	0.0
		Correct Transport Recharge between CEF and E&E	CEF1-5	School Organisation & Planning (Including Home to School Transport)	T	-616.3	0.0
			EE2-24B	Public Transport	T	0.0	616.3
Grand Total						-3,758.1	3,758.1

**Provisional Revenue Outturn 2013/14**  
**CABINET - 17 June 2014**

**NEW VIREMENTS FOR CABINET TO NOTE**

Directorate	Month of Cabinet meeting	Narration	Budget book line	Service Area	Permanent / Temporary	Expenditure + increase / - decrease £000	Income - increase / + decrease £000
CEF	Jun	Direct Schools Grant funding Children Education and Families Central Support Services	CEF2-1	Management & Central Costs (including admin and support service recharges)	T	75.0	-75.0
			CEF4-4	Schools Support Service Non-Negotiable Recharges	T	-75.0	75.0
		Trasnfer the unspent grants to support the schools for the delivery of the Foundation Stage	CEF1-4	Education	T	-50.0	0.0
			CEF1-5	School Organisation & Planning (Including Home to School Transport)	T	50.0	0.0
		Full year salary costs received instead of pro rata for the new grade 7 post.	CEF2-1	Management & Central Costs (including admin and support service recharges)	T	-10.0	0.0
			CEF2-2	Corporate Parenting	T	10.0	0.0
EE	Jun	Tidy up the non schools budget line and recharge line.	EE2-22	Property & Facilities Management	T	124.3	-124.3
SCS	Jun	OCC Contribution to Learning Disabilities Pooled Budget	SCS1-2ABD	Learning Disabilities Non Pool Services	T	0.0	-95.0
			SCS1-2C	Pooled Budget Contribution	T	95.0	0.0
		Pool budget amendment following L&D adjustment	SCS1-1ABC	Older People Non Pool Services	T	4.7	0.0
Inter-Directorate	Jun	Reallocation as a result of an increase in demand for Dementia qualifications for the private and voluntary sectors social care	CEO2	Human Resources	T	-14.0	0.0
			EE3-6	Human Resources	T	14.0	0.0
		Transfer of corporate funding to continuing professional development cost centres	CEO2	Human Resources	T	-7.1	0.0
			CEO4	Law & Culture	T	6.1	0.0
			SCS3-1-5	Joint Commissioning	T	1.0	0.0
		Transfer of corporate funding to skills and learning budgets	CEO2	Human Resources	T	-288.0	0.0
			EE3-6	Human Resources	T	288.0	0.0
		Transfer of corporate funding to continuing professional development cost centres (1)	CEF3-1	Management, Admin & Central Support Service Recharges	T	68.9	0.0
			CEO2	Human Resources	T	-137.9	0.0
			CEO3	Corporate Finance & Internal Audit	T	13.6	0.0
			CEO4	Law & Culture	T	11.4	0.0
			CEO5	Strategy & Communications	T	4.3	0.0
			EE3-7	Business Support	T	35.6	0.0
		Transfer of corporate funding to continuing professional development cost centres (2)	CEO2	Human Resources	T	-79.1	0.0
			CEO3	Corporate Finance & Internal Audit	T	6.9	0.0
			CEO4	Law & Culture	T	1.6	0.0
			EE3-7	Business Support	T	69.8	0.0
			SCS3-1-5	Joint Commissioning	T	0.1	0.0
Grand Total						219.3	-219.3



**Provisional Revenue Outturn 2013/14**  
**CABINET - 17 June 2014**

**Ringfenced Government Grant Details - 2013/14**

Directorate	2013/14 Budget Book	In year Adjustments / New Allocations reported previously reported	In year Adjustments/ New Allocations reported at year end	Final Allocation
	£m	£m	£m	£m
<b><u>Children, Education &amp; Families</u></b>				
<b>Ringfenced Grants</b>				
Additional Grant for Schools (PE Teachers)	0.000	0.079		0.079
Adoption Improvement Grant (DfE)	0.000	0.417		0.417
Asylum UASC Fieldwork (reimbursement from Home Office)	0.795	-0.139	0.048	0.704
Dedicated Schools Grant	312.927	-22.404	0.700	291.223
Education Funding Agency	7.813	-0.490	-0.208	7.115
Golden Hellos			0.105	0.105
Intensive Interventions Programme (DfE)	0.200			0.200
Music	0.631			0.631
Music Grant - Symphony Hall Event			0.010	0.010
Payment by Results Pilot - Children's Centres			0.020	0.020
National Citizen Service	0.309	-0.309		0.000
Pupil Premium	9.636	-0.627	0.399	9.408
PE and Sports Grant		1.169		1.169
Remand	0.171	-0.027		0.144
Youth Justice Board	0.876	-0.140	0.001	0.737
<b>Total Ringfenced Grants</b>	<b>333.358</b>	<b>-22.471</b>	<b>1.075</b>	<b>311.962</b>
<b>Unringfenced Grants allocated to Directorate</b>				
Special Educational Needs Reform Grant		0.075		0.075
Phonics and Moderation Funding (part of Education Services Grant)		0.040		0.040
<b>Total Unringfenced Grants</b>	<b>0.000</b>	<b>0.115</b>	<b>0.000</b>	<b>0.115</b>
<b>Total Children, Education &amp; Families</b>	<b>333.358</b>	<b>-22.356</b>	<b>1.075</b>	<b>312.077</b>

**Provisional Revenue Outturn 2013/14**  
**CABINET - 17 June 2014**

**Ringfenced Government Grant Details - 2013/14**

Directorate	2013/14 Budget Book	In year Adjustments / New Allocations reported previously reported	In year Adjustments/ New Allocations reported at year end	Final Allocation
	£m	£m	£m	£m
<b><u>Environment &amp; Economy</u></b>				
Strategy & Infrastructure				
DCLG (Local Enterprise Partnership Funding)	0.125	0.375	0.026	0.526
Regional Growth Fund			0.031	0.031
English Heritage - Historic Landscape Project			0.031	0.031
Local Sustainable Transport Fund Grant		1.539	-0.285	1.254
Bus Services Operators Grant (BSOG)			0.213	0.213
<b><u>Commercial Services</u></b>				
Natural England - National Trails	0.230		0.008	0.238
Oxfordshire Customer Services				
Skills Funding Agency - Adult Education	3.854	0.060	-0.272	3.642
Education Funding Agency (Formerly the YPLA)	0.270		0.015	0.285
Social Work Programme			0.045	0.045
<b>Total Environment &amp; Economy</b>	<b>4.479</b>	<b>1.974</b>	<b>-0.188</b>	<b>6.265</b>
<b><u>Public Health</u></b>				
Public Health Grant	25.264			25.264
<b>Total Public Health</b>	<b>25.264</b>	<b>0.000</b>	<b>0.000</b>	<b>25.264</b>
<b><u>Chief Executive's Office</u></b>				
HEFCE Pensions			0.346	0.346
Notification & Registration of deaths			0.009	0.009
Arts Council			0.013	0.013
Find Your Voice			0.002	0.002
<b>Total Chief Executive's Office</b>	<b>0.000</b>	<b>0.000</b>	<b>0.370</b>	<b>0.370</b>
<b>Total</b>	<b>363.101</b>	<b>-20.382</b>	<b>1.257</b>	<b>343.976</b>

Provisional Revenue Outturn 2013/14  
CABINET - 17 June 2014  
EARMARKED RESERVES

2013/14					February 2014 Forecast Balance at 31 March 2013 £000	Change in Closing Balance Forecast £000	Commentary
Earmarked Reserves	Balance at 1 April 2013 £000	Movement		Final Balance at 31 March 2014 £000			
		Contributions from Reserve £000	Contributions to Reserve £000				
<b>Revenue Reserves</b>							
<b>Schools' Reserves</b>	<b>27,235</b>	<b>-14,530</b>	<b>12,739</b>	<b>25,444</b>	<b>20,664</b>	<b>4,780</b>	Surplus balances held by LEA maintained schools and academies in the process of transferring.
<b>Cross Directorate Reserves</b>							
Vehicle and Equipment Reserve	2,780	-811	430	2,399	1,831	568	Includes £1.739m funding for Fire & Rescue Service vehicles and equipment.
Grants and Contributions Reserve	11,873	-8,345	17,070	20,598	10,585	10,013	Includes £11.895m Dedicated Schools Grant (£10.362m + £1.533m notified by the DfE on 3 June 2014), £4.260m Public Health Grant, £0.671m Thriving Families Grant and £0.788m for the Enterprise Zone Skills Fund.
ICT Projects	2,134	-1,383	673	1,424	929	495	To be used to fund ICT projects that span financial years including Framework-i in CE&F and the replacement for OCN
<b>Total Cross Directorate</b>	<b>16,787</b>	<b>-10,539</b>	<b>18,173</b>	<b>24,421</b>	<b>13,345</b>	<b>11,076</b>	
<b>Directorate Reserves CE&amp;F</b>							
CE&F Commercial Services	1,027	-551	514	990	770	220	To be used to support commercial services within CE&F. Forecast includes Oxfordshire Children's Safeguarding Board (£0.221m), Outdoor Education Centres (£0.279m) and (£0.175m) for the Primary Traded Service
Joint Working with Police	779	-590	83	272	272	0	To fund a two year project due to anticipated increase in referrals and work . Planned to be spent by October 2014.
School Intervention Fund	1,418	-1,448	1,146	1,116	1,802	-686	For school improvement projects in line with the Education Strategy.
Thriving Families	800	0	945	1,745	1,753	-8	Will be used to continue to fund the Thriving Families project in 2014/15 along with government grant.
Children's Social Care	195	-175	0	20	0	20	Balance of carry forwards from 2011/12 to be spent in 2014/15. Includes balance of funding for Framework i developments post, volunteer co-ordinator post, work on adoption process and Corporate Parenting review.
Foster Carer Loans	225	-44	20	201	196	5	To meet Children's Act loans write off and interest costs in future years.
Academies Conversion Support	600	-600	619	619	222	397	To manage the costs arising in legal services, human resources, property, finance and other areas as a consequence of school conversions to academies, and to provide the opportunity to investigate and implement alternate trust structures for groups of schools considering conversion to academies.
School Amalgamation	140	-140	0	0	140	-140	No longer expect significant costs of school amalgamations, so reserve was agreed to be merged with the Academies conversion support reserve during 2013/14 to ensure sufficient funding to meet expected costs of academy conversions in 2014/15
Staff Training & Development	258	-186	30	102	73	29	Balance of funding agreed by Council in February 2011 for training and staff development towards new ways of working following restructure within CE&F. Balance of apprentice carry forward funding. To be spent by 2014/15.
CE&F Pay Protection Costs	320	-51	13	282	263	19	To meet pay protection costs. Amount required being reviewed as Directorate has agreed to cease pay protection. Directorate Leadership Team to discuss whether part of the balance will be used to offset other pressures expected in 2014/15
Early Intervention Service Reserve	850	-533	45	362	316	46	To fund various projects with the Early Intervention Service and the replacement of equipment
<b>Total CE&amp;F</b>	<b>6,612</b>	<b>-4,318</b>	<b>3,415</b>	<b>5,709</b>	<b>5,807</b>	<b>-98</b>	
<b>S&amp;CS</b>							
Older People Pooled Budget Reserve	7,469	-6,278	1,687	2,878	2,508	829	To be used in future years as agreed by the Joint Management Group
Physical Disabilities Pooled Budget Reserve	1,311	-267	0	1,044	1,044	0	To be used in future years as agreed by the Joint Management Group
Learning Disabilities Pooled Budget Reserve	204	-204	95	95	0	95	To be used in future years as agreed by the Joint Management Group
Fire Control	803	-407	12	408	483	-75	Funding for the fire control project (Oxfordshire/Berkshire/Buckinghamshire Fire Control Centre) and the Fire Link projects which will be used in future years.
Fire & Rescue & Emergency Planning Reserve	161	-32	0	129	111	18	To be used for unbudgeted fire hydrant work and renewal of IT equipment
Community Safety Reserve	89	-34	100	155	104	51	This reserve will be used for improvements to play areas at the Wheatley and Redbridge Gypsy and Travellers sites and to support the cost of complex Trading Standards investigations.
<b>Total S&amp;CS</b>	<b>10,037</b>	<b>-7,222</b>	<b>1,894</b>	<b>4,709</b>	<b>4,250</b>	<b>918</b>	

**Provisional Revenue Outturn 2013/14**  
**CABINET - 17 June 2014**  
**EARMARKED RESERVES**

Earmarked Reserves	2013/14				February 2014 Forecast Balance at 31 March 2013 £000	Change in Closing Balance Forecast £000	Commentary
	Balance at 1 April 2013 £000	Movement		Final Balance at 31 March 2014 £000			
		Contributions from Reserve £000	Contributions to Reserve £000				
<b>E&amp;E</b>							
Highways and Transport Reserve	385	0	0	385	385	0	One off budget contribution agreed for 2013/14 will now be used to support bridges investigation work in 2014/15.
Area Stewardship	862	-725	0	137	140	-3	Remaining funding available for the Area Stewardship scheme
On Street Car Parking	2,232	-1,461	1,315	2,086	2,014	72	This surplus has arisen under the operation of the Road Traffic Regulation Act 1984 (section 55). The purposes for which these monies can be used are defined by statute and a summary of the income and expenditure is included at Annex 6.
Counttryside Ascott Park - Historical Trail	20	0	1	21	21	0	
Carbon Reduction	60	0	0	60	0	60	
SALIX Energy Schemes	20	0	277	297	20	277	To be used for energy saving schemes in the future
Dix Pit WRC Development	13	0	0	13	13	-8	
Oxfordshire Waste Partnership Joint Reserve	133	-76	0	57	133	-76	This reserve holds the revenue proportion of the unutilised element of the performance reward grant secured by the Oxfordshire Waste Partnership (OWP)
Dix Pit Engineering Works & WRC Development	691	-32	167	826	691	135	To fund engineering work at Dix Pit waste management site
Waste Management	3,249	-2,721	0	528	0	528	Used to fund financial liabilities due to the cessation of landfill site contracts and a contribution to the capital programme with regard to waste recycling strategy and the of EFW architectural enhancements due to revised planning conditions in 2013/14.
Property Disposal Costs	227	-26	0	201	177	24	To meet disposal costs in excess of the 4% eligible to be charged against capital receipts
Developer Funding (Revenue)	305	-64	169	410	373	37	To meet the costs of monitoring Section 106 agreements
West End Partnership	86	-30	0	56	50	6	This reserve is to ring-fence funding relating to the West End Project
Catering Investment Fund (formerly FWT)	1,231	-215	578	1,594	948	646	To be used to invest in the business plus a contingency for unforeseen costs
Asset Rationalisation	765	-128	0	637	350	287	Investment fund for the implementation of the asset rationalisation strategy
Job Clubs	0	0	102	102	100	2	To be spent on Job Clubs in 2014/15
Minerals and Waste Project	191	-80	0	111	0	111	To fund the Minerals and Waste project
Joint Use (moved from CE&F)	552	0	525	1,077	1,190	-113	Will be used to support the joint-use agreements with the district councils in future years.
LABGI Funding to support Local Enterprise Partnership (Moved from Corporate)	315	-37	0	278	144	134	This reserve contains the remaining Local Authority Business Growth Incentive (LABGI) funding that has been allocated by Cabinet to support the Local Enterprise Partnership.
OCS Development Reserves	2,228	-1,285	120	1,063	1,033	30	To be used to develop the Customer Service Centre and the Transforming Oxfordshire Customer Services Project
Money Management Reserve	150	0	0	150	150	0	Contingency in case of an overspend if income received is less than budget
Oxfordshire - Buckinghamshire partnership	241	-49	6	198	241	-43	This reserve is to ring-fence funding for the Oxfordshire & Buckinghamshire Partnership graduate teacher training programme
<b>Total E&amp;E</b>	<b>13,956</b>	<b>-6,929</b>	<b>3,260</b>	<b>10,287</b>	<b>8,173</b>	<b>2,106</b>	
<b>Chief Executive's Office</b>							
Big Society Fund	90	-90	16	16	0	16	2013/14 commitments not paid by year end. Will be used in 2014/15
CIPFA Trainees	58	0	0	58	58	0	Originally provided cover for any unbudgeted CIPFA trainee costs as pay fluctuates according to the qualification level that the current trainees have reached. Will now be used to support Finance training generally.
Change Management & New Ways of Working	135	-135	0	0	0	0	
Coroner's Service	133	0	0	133	133	0	Will be used to support various projects that will be completed in 2014.
Council Elections	536	-536	0	0	0	0	Used to support the costs of the May 2013 county council election. In years where no County Elections take place any underspend on the Council Elections budget will be transferred to this reserve.
Registration Service	553	0	122	675	675	0	To be used for refurbishing the Registration buildings and facilities
Cultural Services Reserve	1,391	-96	211	1,506	1,496	10	To be used to update software & hardware to maintain an effective library management system.
<b>Total - CEO</b>	<b>2,896</b>	<b>-857</b>	<b>349</b>	<b>2,388</b>	<b>2,362</b>	<b>26</b>	
<b>Directorate Reserves</b>	<b>33,501</b>	<b>-19,326</b>	<b>8,918</b>	<b>23,093</b>	<b>20,592</b>	<b>2,952</b>	

Provisional Revenue Outturn 2013/14  
CABINET - 17 June 2014  
EARMARKED RESERVES

Earmarked Reserves	2013/14			
	Balance at 1 April 2013  £000	Movement		Final Balance at 31 March 2014 £000
		Contributions from Reserve  £000	Contributions to Reserve  £000	
<b>Corporate</b>				
Carry Forward Reserve	3,168	-3,168	1,085	1,085
Efficiency Reserve	3,384	-1,530	2,399	4,253
<b>Corporate Total</b>	<b>6,552</b>	<b>-4,698</b>	<b>3,484</b>	<b>5,338</b>
<b>Total Revenue Reserves</b>	<b>84,075</b>	<b>-49,093</b>	<b>43,314</b>	<b>78,296</b>

February 2014 Forecast Balance at 31 March 2013 £000	Change in Closing Balance Forecast £000
0	1,085
1,560	2,693
<b>1,560</b>	<b>3,778</b>
<b>56,161</b>	<b>22,586</b>

Commentary
The Carry Forward reserve allows budget managers to carry forward under and over spent budgets between financial years in accordance with the County Council's budget management arrangements, subject to Cabinet approval. This reserve is being used to support the implementation of the business strategies and the Medium Term Financial Plan.

<b>Other Reserves</b>				
<b>Insurance Reserve</b>	<b>4,736</b>	<b>-1,307</b>	<b>53</b>	<b>3,482</b>
<b>Capital Reserves</b>				
Capital Reserve	18,419	-147	1,170	19,442
Rolling Fund Reserve	1,559	0	491	2,050
Prudential Borrowing Reserve	6,326	-96	1,300	7,530
<b>Total Capital Reserves</b>	<b>26,304</b>	<b>-243</b>	<b>2,961</b>	<b>29,022</b>
<b>Cash Flow Reserves</b>				
Budget Reserve - 2009/10 to 2013/14	3,341	-3,341	0	0
Budget Reserve - 2013/14 to 2016/17	17,211	0	2,182	19,393
<b>Total Cash Flow Reserves</b>	<b>20,552</b>	<b>-3,341</b>	<b>2,182</b>	<b>19,393</b>
<b>Total Other Reserves</b>	<b>51,592</b>	<b>-4,891</b>	<b>5,143</b>	<b>51,897</b>

<b>4,736</b>	<b>-1,254</b>
19,566	-124
2,050	0
7,276	254
<b>28,892</b>	<b>130</b>
0	0
17,858	1,535
<b>17,858</b>	<b>1,535</b>
<b>51,486</b>	<b>411</b>

This reserve has been established for the purpose of financing capital expenditure in future years. Contribution of £1.147m from the Waste Management Reserve relates to the waste recycling strategy and the of EfW architectural enhancements due to revised planning conditions. This reserve has been established to facilitate, through forward funding, the timely provision of infrastructure that supports planned growth. This reserve was created as part of the 2008/09 budget setting process to meet the costs of borrowing for increased funding for the capital programme. Similar contributions are to be made each year with draw downs being required as costs are incurred.
The creation of a budget reserve was agreed as part of the 2009/10 budget setting process and holds funding set aside to spend on a one-off basis in future years when there are limited resources available to allocate in the Medium Term Financial Plan. This reserve is being used to manage the cash flow implications of the variations to the Medium Term Financial Plan.

<b>Total Reserves</b>	<b>135,667</b>	<b>-53,920</b>	<b>48,457</b>	<b>130,193</b>
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<b>107,647</b>	<b>22,546</b>
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**PROVISIONAL REVENUE OUTTURN 2013/14**  
**CABINET 17 June 2014**  
**SCHOOL BALANCES**

1. Number of Schools with Deficit/Surplus Budgets

	Number of Schools 31 March 2013		Number of Schools 31 March 2014	
	Deficit Balance	Surplus Balance	Deficit Balance	Surplus Balance
Primary	11	226	9	199
Secondary	1	13	1	11
Special	0	9	0	10
<b>Total</b>	<b>12</b>	<b>248</b>	<b>10</b>	<b>220</b>

2. Balances as at 31 March 2012 and 31 March 2013

	Balances at 31 March 2013			Balances at 31 March 2014		
	Deficit Balance	Surplus Balance	Total Balance	Deficit Balance	Surplus Balance	Total Balance
	£m	£m	£m	£m	£m	£m
Primary	0.170	-14.312	-14.142	0.326	-13.186	-12.860
Secondary	0.082	-4.325	-4.243	0.031	-4.042	-4.011
Special	0.000	-1.234	-1.234	0.000	-1.533	-1.533
<b>Total</b>	<b>0.252</b>	<b>-19.871</b>	<b>-19.619</b>	<b>0.357</b>	<b>-18.761</b>	<b>-18.404</b>
Schools Contingency, Closed Schools and Other Balances			-6.627			-5.750
School Loans and Other School Related Reserves			-0.989			-1.290
<b>Schools Balance as shown in Annex 3a</b>			<b>-27.235</b>			<b>-25.444</b>

	Balances 31 March 2014	
	Largest Individual Surplus	Largest Individual Deficit
	£m	£m
Primary	-0.322	0.095
Secondary	-0.812	0.031
Special	-0.313	0.000

**Provisional Revenue Outturn 2013/14**  
**CABINET - 17 June 2014**  
**Year End Revenue Balances**

Date	Forecast 2013/14		Budget 2013/14
	£m	£m	£m
Outturn 2012/13	18.733		16.193
County Fund Balance		<b>18.733</b>	<b>16.193</b>
Planned Contribution to Balances		3.000	3.000
Planned Contribution from Balances		-1.500	-1.500
<b>Original forecast outturn position 2013/14</b>		<b>20.233</b>	<b>17.693</b>
<b>Additions</b>			
		<b>0.000</b>	<b>0.000</b>
<b>Calls on balances deducted</b>			
Increased Flood Defence Levy for 2013/14	-0.053		
Bagley Wood capital contribution	-0.150		
Children's Social Care	-1.200		
Adult Social Care	-0.540		
Total calls on balances		<b>-1.943</b>	<b>-2.000</b>
<b>Automatic calls on (-)/returns to balances (+)</b>			
Underspend on Retained Firefighter pay	0.157		
Overspend on Firefighters Pension Scheme - ill health retirements	-0.129		
Coroner's Service	0.181		
External Audit Fee	0.024		
		0.233	
<b>Add Additional Strategic Measures</b>			
Capital Financing & interest on balances	1.259		
		1.259	
<b>Other items</b>			
Less shortfall in unringfenced grant funding (see paragraph 84-85)	-1.102		
Increase in provision for doubtful debts (impairment allowance)	-0.053		
Council Tax Single Occupancy Review	-0.078		
Other variations on Strategic Measures	-0.094		
		-1.327	
<b>Subtotal General Balances</b>		<b>18.455</b>	<b>17.193</b>
Add Severe Weather Recovery Scheme Grant Funding (see paragraph 64)		3.039	
<b>Total Balances including Severe Weather Recovery Scheme Grant</b>		<b>21.494</b>	<b>17.193</b>
<b>Total Gross Expenditure Budget</b>		<b>898.655</b>	<b>898.655</b>
<b>Balances as a % of Gross Expenditure</b>		<b>2.39%</b>	<b>1.91%</b>
<b>Provisional Outturn Position</b>		<b>21.494</b>	

**Consolidated Revenue Balances**

Outturn 2012/13	18.733
Less year end balances as at 31 March 2014	-21.494
Movement on County Fund Balance	<u>-2.761</u>

## PROVISIONAL REVENUE OUTTURN 2013/14

CABINET 17 June 2014

## ON/OFF-STREET CAR PARKING 2013/14 - ACTUAL INCOME / EXPENDITURE AND IMPACT ON PARKING RESERVE

ON - STREET PARKING									OFF - STREET PARKING				
	OXFORD CITY	OXFORD CITY	OXFORD CITY	ABINGDON	HENLEY	SUBTOTAL	BUS LANE CAMERA ENFORCEMENT	TOTAL ON - STREET PARKING	WATER EATON PARK AND RIDE	THORNHILL PARK AND RIDE	SEACOURT PARK AND RIDE	REDBRIDGE PARK AND RIDE	TOTAL OFF-STREET PARKING
	Pay & Display	Parking Contraventions	Designated Parking Places			a	b	a+b	c	d	e	f	c+d+e+f
	£	£	£	£	£	£	£	£	£	£	£	£	£
<b>EXPENDITURE</b>													
PURCHASE EQUIPMENT	129,492	202,064	129,493			461,049		461,049					0
MANAGEMENT	505,191	463,486	333,680	43,404	85,618	1,431,379	214,003	1,645,382	146,911	174,384			321,296
CONTRACT													
STAFF COSTS	19,994	62,406	50,894			133,294	121,176	254,469	24,235	24,235			48,470
PARKING SHOP	7,267	14,534	116,272			138,073	7,267	145,339					0
OTHER	24,938	69,988	22,556	806	598	118,886	29,350	148,236	62,359	291,489	142	246	354,237
<b>TOTAL EXPENDITURE</b>	<b>686,882</b>	<b>812,477</b>	<b>652,894</b>	<b>44,210</b>	<b>86,216</b>	<b>2,282,679</b>	<b>371,797</b>	<b>2,654,476</b>	<b>233,506</b>	<b>490,109</b>	<b>142</b>	<b>246</b>	<b>724,003</b>
<b>INCOME</b>													
PAY & DISPLAY	-2,120,249			-19,764	-45,597	-2,185,611		-2,185,611	-93,597	-340,998			-434,595
ENFORCEMENT	-311,710	-463,129	-367,002	-2,683	-2,475	-1,146,999	-782,566	-1,929,566	-50	-3,900			-3,950
RESIDENTS PERMITS			-541,036	-10,294	-26,844	-578,175		-578,175					0
OTHER	-24,208			-1,481	-1,593	-27,282		-27,282	-4,962	-7,030			-11,992
<b>TOTAL INCOME</b>	<b>-2,456,167</b>	<b>-463,129</b>	<b>-908,039</b>	<b>-34,223</b>	<b>-76,510</b>	<b>-3,938,067</b>	<b>-782,566</b>	<b>-4,720,633</b>	<b>-98,608</b>	<b>-351,929</b>	<b>0</b>	<b>0</b>	<b>-450,537</b>
<b>NET SURPLUS (-) or DEFICIT (+)</b>	<b>-1,769,284</b>	<b>349,348</b>	<b>-255,145</b>	<b>9,987</b>	<b>9,706</b>	<b>-1,655,388</b>	<b>-410,770</b>	<b>-2,066,157</b>	<b>134,897</b>	<b>138,180</b>	<b>142</b>	<b>246</b>	<b>273,466</b>
		<b>94,203</b>											

Designated parking places refer to any bay designated to a class of vehicle or specific purpose and include pay & display bays (some enforcement of rather than income from parking charges), resident's bays, business bays, disabled bays, loading bays, doctors bays, ambulance bays, etc. whether they are inside of outside of a controlled parking zone.

Parking contraventions are any other contraventions whether they

Balance on Parking Reserve as at 1 April 2013 **-2,231,664**

On-Street Parking	-1,655,388	(a)
Surplus from Camera Enforcement	-410,770	(b)
Budgeted Surplus for On-Street Parking and Camera Enforcement	750,651	not included in the table above
<b>TOTAL CONTRIBUTION TO PARKING RESERVE</b>	<b>-1,315,506</b>	

Cost of Off-Street Parking	273,466	(c), (d), (e) and (f)
Budgeted Surplus for Off-Street Parking	8,398	not included in the table above
<b>TOTAL CONTRIBUTION FROM PARKING RESERVE</b>	<b>281,864</b>	

Contribution to 2013/14 revenue budget 1,179,000

Balance on Parking Reserve as at 31 March 2014 **-2,086,306**



**Provisional Revenue Outturn 2013/14**  
**CABINET - 17 June 2014**

**CABINET IS RECOMMENDED TO APPROVE THE 2014/15 VIREMENTS AS DETAILED BELOW:**

Directorate	Month of Cabinet meeting	Narration	Budget book line	Service Area	Permanent / Temporary	Expenditure + increase / - decrease £000	Income - increase / + decrease £000
CEF	June	Amend High Needs Dedicated Schools Grant allocations - Hospital School	CEF4-1	Delegated Budgets	P	267.8	-267.8
		Amend High Needs Dedicated Schools Grant allocations - Grant Increase	CEF1-2	Additional & Special Educational Needs	P	482.0	-482.0
		Amend High Needs Dedicated Schools Grant allocations - Contingency adjustment to match final grant allocation	CEF1-2	Additional & Special Educational Needs	P	-258.8	258.8
		Amend Schools Block Dedicated Schools Grant and Education Funding Agency grant allocations	CEF1-2	Additional & Special Educational Needs	P	1,590.3	-1,590.3
			CEF4-1	Delegated Budgets	P	-14,037.5	14,037.5
			CEF4-3	Non-Delegated Schools Costs	P	343.2	-343.2
		Foundation Years DSG reduction adjustment	CEF1-4	Education	P	-660.0	660.0
			CEF4-2	Early Years Single Funding Formula (Nursery Education Funding)	P	500.0	-500.0
			CEF4-3	Non-Delegated Schools Costs	P	160.0	-160.0
EE	June	Highways Maintenance budget update	EE2-25	Highways & Transport Contract & Performance Management	T	33.4	0.0
			EE2-31 to EE2-35	Network & Asset Management (Excluding On/Off Street Parking and Park & Rides)	T	-580.9	0.0
			EE2-4	Operations Delivery	T	547.4	0.0
		Transfer of budgets to cover the change in operations from landfill to energy from waste and to ensure that all cost centers have the correct budget in them from the beginning of the financial year	EE2-24A	Waste Management	P	723.2	-723.2
		Create income / expenditure budget for Bus Services Operators Grant	EE2-24B	Supported Transport	T	794.7	-794.7
Grand Total						-10,095.1	10,095.1

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## Summary outturn position compared to the original capital programme, latest updated capital programme and latest forecast

Capital Expenditure	Original Capital Programme (Council Feb 2013)	Latest Capital Programme (Council Feb 2014)	Latest Forecast Position (as at end of Feb 2014)	Actual Expenditure 2013/14	Variation to Original Capital Programme		Variation to Latest Capital Programme		Variation to Latest Forecast Position	
	£000	£000	£000	£000	£000	%	£000	%	£000	%
<b>Directorate Programmes</b>										
Children, Education & Families	34,821	30,687	30,314	26,155	-8,666	-25%	-4,532	-15%	-4,159	-14%
Social & Community Services	12,730	4,310	4,595	4,259	-8,471	-67%	-51	-1%	-336	-7%
Environment & Economy - Transport	20,665	26,002	24,823	25,301	4,636	22%	-701	-3%	478	2%
Environment & Economy - Other	6,378	1,838	1,838	1,255	-5,123	-80%	-583	-32%	-583	-32%
Chief Executive's Office	576	906	929	492	-84	-15%	-414	-46%	-437	-47%
<b>Total Directorate Programmes Expenditure</b>	<b>75,170</b>	<b>63,743</b>	<b>62,499</b>	<b>57,462</b>	<b>-17,708</b>	<b>-24%</b>	<b>-6,281</b>	<b>-10%</b>	<b>-5,037</b>	<b>-8%</b>
Schools Capital	3,881	3,846	3,846	4,487	606	16%	641	17%	641	17%
Earmarked Reserves	1,000	0	0	0	-1,000	-100%	0	0%	0	0%
<b>Total Capital Programme Expenditure</b>	<b>80,051</b>	<b>67,589</b>	<b>66,345</b>	<b>61,949</b>	<b>-18,102</b>	<b>-23%</b>	<b>-5,640</b>	<b>-8%</b>	<b>-4,396</b>	<b>-7%</b>
<b>Technical Accounting Adjustments</b>										
Capitalisation of Revenue Expenditure										
Highways Maintenance				2,239						
Repairs & Maintenance				1,182						
Vehicles				1,310						
ICT Hardware & Software				521						
Sub-total				<b>5,252</b>						
Capital Revenue Switches										
Other Technical Adjustments										
<b>Total Capital Expenditure</b>				<b>67,201</b>						

## Use of Resources Performance

Directorate	Original Capital Programme (Council Feb 2013) £000	Actual Expenditure 2013/14 £000	Variance to original programme £000	Use of Resources %	Grant Reductions / Project removals £000	Additional Resources £000	Other VFM or technical changes £000	Cost savings/ contingencies returned £000	Adjusted Variation £000	Adjusted Use of Resources %
Children, Young People & Families	34,821	26,155	-8,666	-25%	-550	100	-6,425	-100	-1,691	-5%
Social & Community Services	12,730	4,259	-8,471	-67%		1,200	-11,018		1,347	11%
Environment & Economy - Transport	20,665	25,301	4,636	22%	-630	6,589		-1,415	92	0%
Environment & Economy - Other	6,378	1,255	-5,123	-80%			-4,608		-515	-8%
Chief Executive's Office	576	492	-84	-15%					-84	-15%
<b>Total Directorate Programmes</b>	<b>75,170</b>	<b>57,462</b>	<b>-17,708</b>	<b>-24%</b>	<b>-1,180</b>	<b>7,889</b>	<b>-22,051</b>	<b>-1,515</b>	<b>-851</b>	<b>-1%</b>
Schools Capital	3,881	4,487	606	16%		785			-179	-5%
Earmarked Reserves	1,000	0	-1,000	0%					-1,000	0%
<b>Total Capital Programme</b>	<b>80,051</b>	<b>61,949</b>	<b>-18,102</b>	<b>-23%</b>	<b>-1,180</b>	<b>8,674</b>	<b>-22,051</b>	<b>-1,515</b>	<b>-2,030</b>	<b>-3%</b>

## Summary Capital Financing Position

Capital Financing	Original Capital Programme (Council Feb 2013) £000	Latest Capital Programme (Council Feb 2014) £000	Actual Financing 2013/14 £000	Variation to Original Capital Programme £000	Variation to Latest Capital Programme £000
SCE(R) Formulaic Capital Allocations - Grant	44,152	40,819	36,972	-7,180	-3,847
Devolved Formula Capital - Grant	3,881	3,820	2,353	-1,528	-1,467
Other Grants	11,029	12,311	13,127	2,098	816
Developer Contributions	8,382	6,582	6,251	-2,131	-331
Other External Contributions	521	908	68	-453	-840
Schools Contributions	0	0	0	0	0
Revenue Funding	474	1,277	1,957	1,483	680
Prudential Borrowing	11,612	1,872	1,221	-10,391	-651
Capital Receipts/Reserves				0	0
<b>Total Capital Programme Financing</b>	<b>80,051</b>	<b>67,589</b>	<b>61,949</b>	<b>-18,102</b>	<b>-5,640</b>
Revenue funding of capitalised revenue expenditure			5,252		
<b>Total Capital Financing</b>			<b>67,201</b>		

Capital Balances	Balance brought forward at 1 April 2013 £000	Original planned balance carried forward £000	Latest planned balance carried forward £000	Actual balance carried forward at 31 Mar 2014 £000	Variation to Original Capital Programme £000	Variation to Latest Capital Programme £000
Capital Reserve	18,418	19,270	19,565	19,442	172	-123
Capital Receipts Unapplied	10,617	10,888	15,381	14,147	3,259	-1,234
<b>Total</b>	<b>29,035</b>	<b>30,158</b>	<b>34,946</b>	<b>33,589</b>	<b>3,431</b>	<b>-1,357</b>

Capital Grants (excluding school local balances)	Balance brought forward at 1 April 2013 £000	Balance carried forward at 31 Mar 2014 £000
Reserves (unringfenced)	28,747	29,821
Receipts in Advance (ringfenced/eligible spend not yet incurred)*	8,512	12,222
<b>Total</b>	<b>37,259</b>	<b>42,043</b>

Ref	Scheme	Original Capital Programme (Council Feb 2013) £000	Latest Capital Programme (Council Feb 2014) £000	Latest Forecast Position (as at end of Feb 2014) £000	Actual Expenditure 2013/14 £000	Variation to original Capital Programme £000	Variation to latest Capital Programme £000	Variation to latest Forecast Position £000	Comments
	<u>Primary Capital Programme</u>								
1)	Oxford, Wood Farm - replacement of existing buildings (ED749)	2,820	2,600	2,600	2,496	-324	-104	-104	Project complete Jan 2014, awaiting agreement of final account.
2)	Bayards (New Scheme) - replacement of existing buildings and additional space to meet basic need	1,600	2,400	2,400	1,851	251	-549	-549	Project currently forecasting early August finish, no budget pressure to report, however some contingency used.
3)	Eynsham	0	0	0	41	41	41	41	Development Budget - funding from Intervention & Support Programme.
4)	Chinnor St Andrews	0	723	723	828	828	105	105	Complete Feb 2014, new inclusion funded from S106 & SSMP and transfer from Minor Works.
	<u>Secondary Capital Programme</u>								
	<u>Academy Programme</u>								
5)	Oxford Spires Academy (ED805)	5,500	6,000	6,000	5,963	463	-37	-37	Complete Oct 2013.
	<u>Provision of School Places (Basic Need)</u>								
6)	Existing Demographic Pupil Provision (Basic Needs Programme)	8,000	1,883	1,803	1,023	-6,977	-860	-780	Provision transferred to schemes below. Not all funds drawn down as number of projects for Sept 2014 not passed final gateway.
7)	11/12 & 12/13 Basic Need Programme Completions	119	260	260	216	97	-44	-44	
8)	Cholsey (ED783)	640	950	950	910	270	-40	-40	Complete Sept 2013.
9)	Woodstock, - (Phase 2) Expansion to 1.5FE (ED809)	0	1,086	1,086	1,060	1,060	-26	-26	Complete Nov 2013.
10)	New Hinksey Foundation (ED793)	0	265	265	257	257	-8	-8	Complete Sept 2013.
11)	Henley, Badgemore (Ph1) Expansion to 1FE (ED803)	0	590	590	585	585	-5	-5	Complete Dec 2013.
12)	Oxford St Gregory, (Ph 1) New 2FE (ED823)	0	226	226	222	222	-4	-4	Complete Apr 2014.
13)	Orchard Meadow, - (Phase 2) (ED819)	0	544	514	472	472	-72	-42	Complete Apr 2014.
14)	Oxford, New Marston - Phase 3 (ED797)	10	1,153	1,100	1,030	1,020	-123	-70	On-site, forecast complete July 2014.
15)	Ambrosden, Five Acres (ED824)		130	130	135	135	5	5	Complete Sept 2013.
16)	Oxford, Cutteslowe - (Phase 3) (ED796)	18	800	800	1,122	1,104	322	322	On-site.
17)	Oxford, St Joseph's - Expansion to 2FE (ED815)	0	300	300	135	135	-165	-165	On-site. Funding agreement.

Page 67

Ref	Scheme	Original Capital Programme (Council Feb 2013) £000	Latest Capital Programme (Council Feb 2014) £000	Latest Forecast Position (as at end of Feb 2014) £000	Actual Expenditure 2013/14 £000	Variation to original Capital Programme £000	Variation to latest Capital Programme £000	Variation to latest Forecast Position £000	Comments
18)	Oxford, St Gregory, (Ph 2) New 2FE (ED823)	0	600	600	199	199	-401	-401	On-site, 3 month delay. Funding agreement.
19)	Bletchington - Relocate School & Expansion to 0.5FE (ED841)	0	0	80	0	0	0	-80	Awaiting completion of funding agreement.
20)	Reducing Out of County Provision for SEN Pupils (ED810)	1,750	1,750	1,750	1,110	-640	-640	-640	On-site. Significant issues (foundation & asbestos in ground). Forecast completion late Aug 2014, which will impact on mobilisation of the new school.
	<u>Growth Portfolio - New Schools</u>								
21)	Didcot, Great Western Park - Primary 1 (14 classroom)	200	200	200	120	-80	-80	-80	Project removed.
22)	Didcot, Great Western Park - Secondary (Phase 1)	250	0	0	0	-250	0	0	
23)	Bodicote, Bankside - 10 classroom	75	75	75	0	-75	-75	-75	
24)	Bicester, Gavray Drive - 7 classroom	50	0	0	0	-50	0	0	
25)	Bicester - Secondary P1 (incl existing schools)	200	0	0	0	-200	0	0	
26)	Bicester, South West - 14 classroom	3,750	1,000	1,000	325	-3,425	-675	-675	Project initially planned for completion Sept 2014, significantly delayed due to reworking design to come within S106 funding, awaiting land transfer & completion of funding agreement.
27)	Bicester Exemplar	3,000	0	0	0	-3,000	0	0	Linked to Housing Growth
28)	Project Development Budget	50	50	50	74	24	24	24	
	<u>Annual Programmes</u>								
29)	Schools Access Initiative	500	500	400	381	-119	-119	-19	Reduced need £100k already returned.
30)	Health & Safety - Schools	400	400	400	48	-352	-352	-352	Reduced need £352k to be returned.
31)	Temporary Classrooms - Replacement & Removal	200	120	120	91	-109	-29	-29	
32)	Schools Accommodation Intervention & Support Programme	200	100	0	0	-200	-100	0	Budget held for Eynsham, project reprofiled.
33)	School Structural Maintenance (inc Health & Safety)	4,225	4,898	4,898	4,994	769	96	96	Carry Forward included less transfer to SEN project.

Ref	Scheme	Original Capital Programme (Council Feb 2013) £000	Latest Capital Programme (Council Feb 2014) £000	Latest Forecast Position (as at end of Feb 2014) £000	Actual Expenditure 2013/14 £000	Variation to original Capital Programme £000	Variation to latest Capital Programme £000	Variation to latest Forecast Position £000	Comments
34)	Schools Energy Reduction Programme	750	250	250	0	-750	-250	-250	Programme incorporated within SSMP, £500k already returned plus next 3 years. Remaining provision funded through prudential.
35)	Children's Home programme	0	50	50	159	159	109	109	New Programme
	<a href="#">Other Schemes &amp; Programmes</a>								
36)	Early Years Entitlement for Disadvantage 2 year olds	0	100	100	0	0	-100	-100	New Programme, majority with external providers.
37)	Loans to Foster/Adoptive Parents (Prudentially Funded)	90	90	0	0	-90	-90	0	
38)	Short Breaks (Aiming High)	60	108	108	107	47	-1	-1	Programme completed.
39)	Small Projects	40	115	115	77	37	-38	-38	
	<a href="#">Retentions &amp; Oxford City Schools Reorganisation</a>								
40)	Retentions	324	371	371	124	-200	-247	-247	
	<b>Sub-Total CEF</b>	<b>34,821</b>	<b>30,687</b>	<b>30,314</b>	<b>26,155</b>	<b>-8,666</b>	<b>-4,532</b>	<b>-4,159</b>	
						<b>-25%</b>	<b>-15%</b>	<b>-14%</b>	
41)	<b>School Capital</b> Devolved Formula Capital	3,881	3,846	3,846	4,487	606	641	641	Additional DSG to Academy Schools
	<b>Sub-Total Schools</b>	<b>3,881</b>	<b>3,846</b>	<b>3,846</b>	<b>4,487</b>	<b>606</b>	<b>641</b>	<b>641</b>	
	<b>CEF Capital Programme Total</b>	<b>38,702</b>	<b>34,533</b>	<b>34,160</b>	<b>30,642</b>	<b>-8,060</b>	<b>-3,891</b>	<b>-3,518</b>	
						<b>-21%</b>	<b>-11%</b>	<b>-10%</b>	



Ref	Scheme	Original Capital Programme (Council Feb 2013) £000	Latest Capital Programme (Council Feb 2014) £000	Latest Forecast Position (as at end of Feb 2014) £000	Actual Expenditure 2013/14 £000	Variation to original Capital Programme £000	Variation to latest Capital Programme £000	Variation to latest Forecast Position £000	Comments
	<b>Community Safety Programme</b>								
	<b>Fire &amp; Rescue Service</b>								
1)	Fire Equipment	275	275	150	236	-39	-39	86	
2)	Joint Control Room (SC111)	800	100	100	75	-725	-25	-25	Project behind timetable. £515k expenditure identified as revenue.
3)	Relocation of Rewley Training Facility	50	0	0	0	-50	0	0	Moved to 14/15 programme
4)	Fire Review Development Budget	50	50	50	0	-50	-50	-50	Unspent budget will move to 14/15
	<b>Community Safety Programme Total</b>	<b>1,175</b>	<b>425</b>	<b>300</b>	<b>311</b>	<b>-864</b>	<b>-114</b>	<b>11</b>	
	<b>Social Care for Adults Programme</b>								
	<b>Mental Health</b>								
5)	Dignity Plus Dementia Care	0	1,200	1,200	1,417	1,417	217	217	Payments to providers made ahead of programme. Overall programme forecast to underspend by £117k, to be refunded to grant provider.
6)	Mental Health Projects	0	77	77	31	31	-46	-46	Project 40% complete, due to complete early 14/15
	<b>Residential</b>								
7)	HOPs Phase 1- New Builds	10,503	0	0	0	-10,503	0	0	Funding of Programme moved to 14/15
	<b>Specialist Housing Programme</b>								
8)	ECH - New Schemes and Adaptations to Existing Properties	803	803	313	85	-718	-718	-228	Unspent programme to be reallocated across future years. Programme provision transferred to projects below
9)	ECH - Land Purchase	0	1,400	1,400	1,372	1,372	-28	-28	Completed May 2013
10)	ECH - Yarnnton	0	0	900	900	900	900	0	Progressing as planned
	<b>Day Centres</b>								
11)	Banbury Day Centre (SS97)	19	0	0	0	-19	0	0	
12)	Deferred Interest Loans (CSDP)	160	160	160	33	-127	-127	-127	Loans not completed by year end, and lower take-up
	<b>Social Care for Adults Programme Total</b>	<b>11,485</b>	<b>3,640</b>	<b>4,050</b>	<b>3,838</b>	<b>-7,647</b>	<b>198</b>	<b>-212</b>	
	<b>Strategy &amp; Transformation Programme</b>								
	<b>ICT</b>								
13)	New Adult Services System (SC107)	33	200	200	92	59	-108	-108	Increased budget being requested for 14/15
	<b>Strategy &amp; Transformation Programme Total</b>	<b>33</b>	<b>200</b>	<b>200</b>	<b>92</b>	<b>59</b>	<b>-108</b>	<b>-108</b>	

Ref	Scheme	Original Capital Programme (Council Feb 2013) £000	Latest Capital Programme (Council Feb 2014) £000	Latest Forecast Position (as at end of Feb 2014) £000	Actual Expenditure 2013/14 £000	Variation to original Capital Programme £000	Variation to latest Capital Programme £000	Variation to latest Forecast Position £000	Comments
14)	<u>Retentions &amp; Minor Works</u> Retentions & Minor Works	37	45	45	18	-19	-27	-27	
	<b>S&amp;CS Capital Programme Total</b>	<b>12,730</b>	<b>4,310</b>	<b>4,595</b>	<b>4,259</b>	<b>-8,471</b>	<b>-51</b>	<b>-336</b>	
						<b>-67%</b>	<b>-1%</b>	<b>-7%</b>	

Ref	Scheme	Original Capital Programme (Council Feb 2013) £000	Latest Capital Programme (Council Feb 2014) £000	Latest Forecast Position (as at end of Feb 2014) £000	Actual Expenditure 2013/14 £000	Variation to original Capital Programme £000	Variation to latest Capital Programme £000	Variation to latest Forecast Position £000	Comments
	<u>SCIENCE VALE UK</u>								
1)	Harwell Link Rd Section 1 B4493 to A417	0	0	0	115	115	115	115	} City Deal - Access to Enterprise Zone. Funding announced towards the end of the year
2)	Harwell Link Rd Section 2 Hagbourne Hill	0	0	0	158	158	158	158	
3)	Featherbed Lane and Steventon Lights	0	0	0	151	151	151	151	
4)	Milton Interchange	0	732	702	684	684	-48	-18	
5)	A34 Chilton Junction Improvements	0	342	342	170	170	-172	-172	New scheme approved in-year - Local Pinch Point Funding
6)	Enterprise Zone Sustainable Transport Project - Cycleway improvements - Harwell Oxford to Didcot via Winnaway (GPF)	0	50	50	18	18	-32	-32	New scheme approved in-year - Local Pinch Point Funding
7)	Didcot Parkway Station Forecourt	2,667	2,940	2,866	3,436	769	496	570	Costs exceeding budget
8)	Abingdon, Wootton Road - Cycle Infrastructure	0	304	304	226	226	-78	-78	New scheme approved in-year - funding from Sustrans. Price lower than design estimate.
9)	Didcot Parkway Brompton Docks	0	79	45	0	0	-79	-45	£45k OCC contribution approved in year.
10)	Radley, Thrupp Lane Wetland Centre Access (Design Only)	0	23	23	14	14	-9	-9	Project development budget approved in-year. Now stalled.
11)	SVUK Premium Routes (LTP3)	0	37	37	37	37	0	0	Carried over from 12/13
	<u>OXFORD</u>								
12)	Kennington & Hinksey Roundabouts	1,000	841	883	918	-82	77	35	} Delay to design works whilst revised scope agreed.
13)	Frideswide Square	250	85	85	59	-191	-26	-26	
14)	The Plain Cycle Improvements	0	100	75	119	119	19	44	New scheme in-year - £835k Cycle City Ambition Grant awarded for 2014/15.
15)	Woodstock Rd, ROQ	55	53	53	26	-29	-27	-27	} Construction start moved to align with other works in the vicinity.
16)	London Road Bus Lane (LSTF)	500	209	209	193	-307	-16	-16	
17)	Thornhill Park & Ride Extensions (LSTF)	1,250	1,047	1,047	1,047	-203	0	0	Complete. Final costs to be confirmed but likely that some of contingency will be returned.
18)	Green Road-Warneford Lane Cycle Route (LSTF)	0	106	60	9	9	-97	-51	New scheme approved in-year funded from LSTF grant. Works deferred to 14/15 to combine delivery with London Rd bus lane, to gain efficiencies and minimise disruption. Grant funding can be carried forward.
19)	Cycle Improvements (LSTF)	0	34	34	35	35	1	1	Works carried over from 12/13
20)	Fairfax Rd/Purcell Rd Cycle Link	49	160	160	159	110	-1	-1	Works carried over from 12/13
21)	New Headington Transport Improvements	0	25	21	24	24	-1	3	Works carried over from 12/13. Remedial works following to take place 14/15 - £18k. £36k remaining budget can be returned.
22)	Divinity & Magdalen Road area CPZs	63	45	45	40	-23	-5	-5	Third phase of scheme not going ahead.

Ref	Scheme	Original Capital Programme (Council Feb 2013) £000	Latest Capital Programme (Council Feb 2014) £000	Latest Forecast Position (as at end of Feb 2014) £000	Actual Expenditure 2013/14 £000	Variation to original Capital Programme £000	Variation to latest Capital Programme £000	Variation to latest Forecast Position £000	Comments
23)	<u>BICESTER</u> Bicester Park and Ride	0	135	135	244	244	109	109	New project approved in-year. £165k risk adjusted to 14/15 due to hand over of project, however works substantially achieved.
24)	Bicester Perimeter Road (Project Development)	300	0	0	0	-300	0	0	Programme delayed. No capital expenditure in 13/14
25)	Bicester Town Centre Access Improvements	660	495	495	497	-163	2	2	Construction started in 12/13 completed in 13/14. £91k of contingency can be returned.
26)	<u>BANBURY</u> Banbury: Higham Way Access Road	80	355	355	343	263	-12	-12	Works carried over from 12/13 due to adoption of road and need to coincide with Chiltern Railway car park works in the vicinity. Increased costs due to complexity met from s106 (flexible). Now complete.
27)	Banbury, Ermont Way Cycling and Public Transport Improvements	122	144	144	127	5	-17	-17	
28)	<u>WITNEY AND CARTERTON</u> Witney, Ducklington Lane/Station Lane Junction	0	163	255	382	382	219	127	New project agreed in-year. Increased 13/14 spend profile due to advanced utility payments and equipment purchases.
29)	Witney, A40 Downs Road junction (project development)	0	0	0	0	0	0	0	New project agreed in-year however now no capital spend expected in 13/14.
30)	<u>COUNTYWIDE AND OTHER</u> Small developer funded schemes	278	941	913	719	441	-222	-194	New projects agreed throughout the year some of which have now slipped to 14/15. Cost savings and unrequired contingencies on several projects.
31)	Completed schemes	76	0	0	26	-50	26	26	Final payments processed on schemes completed in previous years
<b>Integrated Transport Strategy Total</b>		<b>7,350</b>	<b>9,445</b>	<b>9,338</b>	<b>9,976</b>	<b>2,626</b>	<b>531</b>	<b>638</b>	
						<b>36%</b>	<b>6%</b>	<b>7%</b>	

Ref	Scheme	Original Capital Programme (Council Feb 2013) £000	Latest Capital Programme (Council Feb 2014) £000	Latest Forecast Position (as at end of Feb 2014) £000	Actual Expenditure 2013/14 £000	Variation to original Capital Programme £000	Variation to latest Capital Programme £000	Variation to latest Forecast Position £000	Comments
32)	<b>Structural Maintenance Annual Programmes</b> Carriageway Schemes (non-principal roads)	3,224	3,066	2,707	2,825	-399	-241	118	£125k transferred to Bicester Murdock Rd scheme. £130k transferred from Cholsey major scheme allocation. £34k brought forward from 14/15 for Marcham Rd. Scheme at Sonning Eye postponed due to impact of flooding - enhanced scheme will now be funded from Severe Weather grant (£295k). Thame Park Rd also now slipped to April to combine delivery with 3 other schemes and will be requested to be carried forward (£69k).
33)	Footway Schemes	1,350	1,506	1,506	1,698	348	192	192	£90k increase in A329 near Waterloo Bridge scheme due to subsidence caused by rabbit burrows - funded from subsidence reserve. Overspend £150k due to increased advance design of 14/15 programme and tar costs covered by programme contingency. £100k overspend due to costs from 12/13 programme offset by underspends on other programmes.
34)	Surface Treatments	3,723	3,741	3,288	3,130	-593	-611	-158	£250k cost savings on routine surface dressing programme. £350k underspend due to over estimation of accrued spend on the 12/13 programme.
35)	Street Lighting Column Replacement	500	500	500	498	-2	-2	-2	
36)	Drainage	1,100	1,100	1,100	1,036	-64	-64	-64	£185k of works not able to be carried out due to impact of flooding. Underspend offset by £140k costs from the 12/13 programme not accrued for. Works slipped to 14/15 will now be met from severe weather grant.
37)	Bridges	1,010	582	507	394	-616	-188	-113	£183k of works carried over from 12/13. In-year agreement to reprofile of £465k of work to future years as resource pressures on Wheatley river bridge scheme. Further £129k of funds now to be requested to be carried forward (Bridge Management System, Reactive schemes and Kingham Bridge, Dyers Hill). Remaining underspend used to meet cost pressures on Wheatley.
38)	Public Rights of Way Foot Bridges - Replacement & Repairs Programme	100	8	8	6	-94	-2	-2	Previously agreed reprofiling of works to 14/15 to carry out at appropriate time of year.
39)	Rural Roads Dressing & Treatments	500	60	2	-9	-509	-69	-11	Budget was brought forward to 12/13.

Ref	Scheme	Original Capital Programme (Council Feb 2013) £000	Latest Capital Programme (Council Feb 2014) £000	Latest Forecast Position (as at end of Feb 2014) £000	Actual Expenditure 2013/14 £000	Variation to original Capital Programme £000	Variation to latest Capital Programme £000	Variation to latest Forecast Position £000	Comments
40)	Additional Maintenance Works	0	2,312	2,312	2,152	2,152	-160	-160	Additional programme of works to utilise additional funding allocation for highways maintenance. Programme delivered as planned plus Warneford Lane Carriageway scheme brought forward. Cost savings to be carried forward to 14/15 and edge strengthening programme continued from reserve list. overall £816k underspend returned to corporate reserves to help offset pressures on major schemes.
	<b>SM Annual Programmes</b>	<b>11,507</b>	<b>12,875</b>	<b>11,930</b>	<b>11,730</b>	<b>223</b>	<b>-1,145</b>	<b>-200</b>	
	<b>Structural Maintenance Major Schemes</b>								
41)	Network Rail Electrification Bridge Betterment Programme	0	20	20	0	0	-20	-20	
42)	M40 Junction 9 A41 Drainage works	0	50	50	0	0	-50	-50	New programme approved in year
43)	Thames Towpath Reconstruction	207	215	215	213	6	-2	-2	New programme approved in year
44)	Wheatley River Bridge	400	1,555	1,555	1,598	1,198	43	43	Work carried over from 12/13 due to high water levels. Work planned for 13/14 reprofiled to 14/15
45)	A4130 Bix dual carriageway	120	150	150	187	67	37	37	£415k carried over from 12/13. £190k cost increase due to omission of CCTV. Additional £550k funding approved by Cabinet September 13 due to concrete repairs. £42k overspend from bridge programme underspend.
46)	A420 Shrivenham Bypass	195	200	92	114	-81	-86	22	Reduction in design & procurement costs due to delivering in-house.
47)	A420/A34 Slip Road	36	0	0	0	-36	0	0	Capital expenditure not yet commenced
48)	A415 Clifton Hampden	130	0	0	0	-130	0	0	Budget combined with NPR scheme
49)	Kennington, Oxford Road (Bagley Wood) Reconstruction	720	1,013	1,013	1,020	300	7	7	
50)	Murdock Road, Bicester	0	336	317	317	317	-19	0	carried over from 12/13
51)	Completed Major Schemes	0	143	143	146	146	3	3	Final payments not settled
	<b>SM Major Schemes</b>	<b>1,808</b>	<b>3,682</b>	<b>3,555</b>	<b>3,595</b>	<b>1,787</b>	<b>-87</b>	<b>40</b>	
	<b>Structural Maintenance Total</b>	<b>13,315</b>	<b>16,557</b>	<b>15,485</b>	<b>15,325</b>	<b>2,010</b>	<b>-1,232</b>	<b>-160</b>	
						<b>15%</b>	<b>-7%</b>	<b>-1%</b>	
	<b>Transport Capital Programme Total</b>	<b>20,665</b>	<b>26,002</b>	<b>24,823</b>	<b>25,301</b>	<b>4,636</b>	<b>-701</b>	<b>478</b>	
						<b>22%</b>	<b>-3%</b>	<b>2%</b>	

Ref	Scheme	Original Capital Programme (Council Feb 2013) £000	Latest Capital Programme (Council Feb 2014) £000	Latest Forecast Position (as at end of Feb 2014) £000	Actual Expenditure 2013/14 £000	Variation to original Capital Programme £000	Variation to latest Capital Programme £000	Variation to latest Forecast Position £000	Comments
	<b>ASSET STRATEGY IMPLEMENTATION</b>								
1)	Asset Strategy Implementation Programme	250	250	250	102	-148	-148	-148	Reg Office and Abbey House behind timetable Project spend ahead of timetable
2)	Relocation of Customer Service Centre from Clarendon House to County Hall	0	300	300	411	411	111	111	
	<b>ASSET STRATEGY IMPLEMENTATION TOTAL</b>	<b>250</b>	<b>550</b>	<b>550</b>	<b>513</b>	<b>263</b>	<b>-37</b>	<b>-37</b>	
	<b>ENERGY EFFICIENCY IMPROVEMENT PROGRAMME</b>					<b>105%</b>	<b>-7%</b>	<b>-7%</b>	
3)	SALIX Energy Programme	200	200	200	0	-200	-200	-200	School projects not identified this year Various schemes aborted
4)	Energy Strategy Programme (Property - non-schools)	200	273	273	139	-61	-134	-134	
	<b>ENERGY EFFICIENCY IMPROVEMENT PROGRAMME</b>	<b>400</b>	<b>473</b>	<b>473</b>	<b>139</b>	<b>-261</b>	<b>-334</b>	<b>-334</b>	
	<b>ANNUAL PROPERTY PROGRAMMES</b>					<b>-65%</b>	<b>-71%</b>	<b>-71%</b>	
5)	Non-Schools Property Structural Maintenance	150	0	0	0	-150	0	0	Moved back to later years. Allocation transferred to Headington Library Various works not completed in year. £50k incorporated within Basic Need Programme.
6)	Minor Works Programme	200	255	255	188	-12	-67	-67	
7)	Health & Safety (Non-Schools)	24	24	24	20	-4	-4	-4	
	<b>ANNUAL PROPERTY PROGRAMMES TOTAL</b>	<b>374</b>	<b>279</b>	<b>279</b>	<b>208</b>	<b>-166</b>	<b>-71</b>	<b>-71</b>	
						<b>-44%</b>	<b>-25%</b>	<b>-25%</b>	

Ref	Scheme	Original Capital Programme (Council Feb 2013) £000	Latest Capital Programme (Council Feb 2014) £000	Latest Forecast Position (as at end of Feb 2014) £000	Actual Expenditure 2013/14  £000	Variation to original Capital Programme  £000	Variation to latest Capital Programme  £000	Variation to latest Forecast Position  £000	Comments
	<b>WASTE MANAGEMENT PROGRAMME</b>								
8)	Alkerton WRC	150	0	0	0	-150	0	0	Moved back to 14/15
9)	Oxford Waste Partnership PRG Allocation	53	53	53	13	-40	-40	-40	
	<b>WASTE MANAGEMENT PROGRAMME TOTAL</b>	<b>203</b>	<b>53</b>	<b>53</b>	<b>13</b>	<b>-190</b>	<b>-40</b>	<b>-40</b>	
						<b>-94%</b>	<b>-75%</b>	<b>-75%</b>	
	<b>CORPORATE PROPERTY &amp; PARTNERSHIP PROGRAMMES</b>								
10)	Broadband (OXOnline) Project	5,000	129	129	392	-4,608	263	263	Bulk of spend will be in 14/15 & 15/16 Grant to 3rd party - awaiting funding agreement Grant to 3rd party - awaiting funding agreement
11)	Spendlove Centre, Charlbury	30	30	30	0	-30	-30	-30	
12)	Wigod Way, Wallingford	0	189	189	0	0	-189	-189	
13)	Retentions (Completed Schemes)	121	135	135	-10	-131	-145	-145	
	<b>E&amp;E (Other) Capital Programme Total</b>	<b>6,378</b>	<b>1,838</b>	<b>1,838</b>	<b>1,255</b>	<b>-5,123</b>	<b>-583</b>	<b>-583</b>	
						<b>-80%</b>	<b>-32%</b>	<b>-32%</b>	



Ref	Scheme	Original Capital Programme (Council Feb 2013) £000	Latest Capital Programme (Council Feb 2014) £000	Latest Forecast Position (as at end of Feb 2014) £000	Actual Expenditure 2013/14 £000	Variation to original Capital Programme £000	Variation to latest Capital Programme £000	Variation to latest Forecast Position £000	Comments
	<b>Community Services Programme Libraries</b>								
1)	Introduction of RFID (Radio frequency identification) self service in Libraries (CS9)	141	188	188	147	6	-41	-41	Programme concluded
2)	Introduction of RFID (Radio frequency identification) self service in Libraries- Phase 2 (CS11)	185	328	328	112	-73	-216	-216	Programme concluded. Underspent against forecast. Programme funded from Efficiency Reserve
3)	Bicester Library	100	100	100	0	-100	-100	-100	Project being delivered through partnership with Cherwell DC, awaiting funding agreement.
4)	Headington Library	0	100	100	71	71	-29	-29	On site
	<b>Community Services Programme Total</b>	<b>426</b>	<b>716</b>	<b>716</b>	<b>330</b>	<b>-96</b>	<b>-386</b>	<b>-386</b>	
	<b>Partnerships</b>								
5)	Super Connected Cities Bid	150	150	150	0	-150	-150	-150	Partnering Ox City, but bid delayed.
6)	Local Area Agreement Skills Reward Grant	0	40	63	98	98	58	35	
7)	GPF - LEP	0	0	0	30	30	30	30	
8)	Enterprise Zone Broadband	0	0	0	34	34	34	34	
	<b>Partnerships Programme Total</b>	<b>150</b>	<b>190</b>	<b>213</b>	<b>162</b>	<b>12</b>	<b>-28</b>	<b>-51</b>	
	<b>CEO Capital Programme Total</b>	<b>576</b>	<b>906</b>	<b>929</b>	<b>492</b>	<b>-84</b>	<b>-414</b>	<b>-437</b>	
						<b>-15%</b>	<b>-46%</b>	<b>-47%</b>	

Ref	Scheme	Latest Forecast Position (Feb 2014) £000	Actual Expenditure 2013/14 £000	Variation to latest forecast position £000	Comments	C/Fwd Request £000	To note £000	Returned to Capital Programme £000	Overspend met from programme's contingencies/future budget provision £000
1)	Existing Demographic Pupil Provision (Basic Needs Programme)	1,803	1,023	-780	Required for schemes for September 2014 that have not passed final gateway.	780			
2)	11/12 & 12/13 Basic Need Programme Completions	260	216	-44	Released to Basic Need programme contingency	44			
3)	Schools Access Initiative	400	381	-19	£100k already returned.			19	
4)	Health & Safety - Schools	400	48	-352	Sufficient future allocation.			352	
5)	Temporary Classrooms - Replacement & Removal	120	91	-29	Reprofile of project at Blewbury, plus cost pressures.	29			
6)	Schools Accommodation Intervention & Support Programme	0	0	0	£200k already reprofiled in 2014/15 due towards Eynsham.				
7)	School Structural Maintenance (inc Health & Safety)	4,898	4,994	96	Overspend to be met from 14/15 provision.				-96
8)	Schools Energy Reduction Programme	250	0	-250	Programme incorporated within SSMP, £500k already returned plus next 3 years. Remaining budget prudential funded.		250		
9)	Loans to Foster/Adoptive Parents (Prudentially Funded)	0	0	0	Sufficient future allocation. Budget prudential funded.				
10)	Oxford, Wood Farm - replacement of existing buildings (ED749)	2,600	2,496	-104	Project complete, release part contingency, awaiting agreement of final account.	4		100	
11)	Oxford Spires Academy (ED805)	6,000	5,963	-37	Project complete, release part contingency of £100k held in 14/15 corporate resource, awaiting agreement of final account, also specific grant funded.			100	-63
<b>CEF TOTAL</b>		<b>16,731</b>	<b>15,212</b>	<b>-1,519</b>		<b>857</b>	<b>250</b>	<b>571</b>	<b>-159</b>
11)	Fire Equipment	150	236	86	Spend ahead of programme, to be met from future years				-86
12)	Joint Control Room (SC111)	100	75	-25	Reprofiled to 14/15	25			
13)	Mental Health Projects	77	31	-46	Reprofiled to 14/15	46			
14)	ECH - Programme	2,613	2,357	-256	Reprofiled to 14/15-17/18	256			
15)	Deferred Interest Loans (CSDP)	160	33	-127	Sufficient future years allocation			127	
<b>SCS TOTAL</b>		<b>3,100</b>	<b>2,732</b>	<b>-368</b>		<b>327</b>	<b>0</b>	<b>127</b>	<b>-86</b>

Ref	Scheme	Latest Forecast Position (Feb 2014) £000	Actual Expenditure 2013/14 £000	Variation to latest forecast position £000	Comments	C/Fwd Request £000	To note £000	Returned to Capital Programme £000	Overspend met from programme's contingencies/future budget provision £000
16)	Carriageway Schemes (non-principal roads)	3,066	2,825	-241	Scheme at Sonning Eye postponed due to impact of flooding - enhanced scheme will now be funded from Severe Weather grant (£295k increasing to £730k). Thame Park Rd slipped to April to combine delivery with 3 other schemes (£69k).	69		172	
17)	Footway Schemes	1,506	1,698	192	Overspend £90k due to tar costs provided for in programme's contingency. £100k overspend due to costs from 12/13 programme offset by underpends on other programmes.			-102	-90
18)	Surface Treatments	3,741	3,130	-611	£250k cost savings on routine surface dressing programme. £350k underspend due to over estimation of accrued spend on the 12/13 programme.			611	
19)	Street Lighting Column Replacement	500	498	-2				2	
20)	Drainage	1,100	1,036	-64	£185k of works not able to be carried out due to impact of flooding. Underspend offset by £140k costs from the 12/13 programme not accrued for. Works slipped to 14/15 will now be met from severe weather grant.			64	
21)	Bridges	582	394	-188	Previously agreed to reprofile of £465k of work to future years as resource pressures on Wheatley river bridge scheme. Further £129k of funds now to be requested to be carried forward (Bridge Management System, reactive schemes, Kingham Bridge, Dyers Hill). Remaining underspend returned to meet £43k cost pressures on Wheatley.	129		59	
22)	Public Rights of Way Foot Bridges - Replacement & Repairs Programme	8	6	-2	Previously agreed reprofiling of works to 14/15 to carry out at appropriate time of year.	2			
23)	Rural Roads Dressing & Treatments	60	-9	-69	Budget was brought forward to 12/13.			69	
<b>Transport Total</b>		<b>10,563</b>	<b>9,578</b>	<b>-985</b>		<b>200</b>	<b>0</b>	<b>875</b>	<b>-90</b>

Capital Programme Provisional Outturn 2013/14  
Annual Programme & Projects Carryforwards

Annex 8e

Ref	Scheme	Latest Forecast Position (Feb 2014) £000	Actual Expenditure 2013/14 £000	Variation to latest forecast position £000	Comments	C/Fwd Request £000	To note £000	Returned to Capital Programme £000	Overspend met from programme's contingencies/future budget provision £000
24)	Minor Works	255	188	-67	£50k already held in 2014/15 for 13/14 projects. £48k to be transferred to St Andrew's project as works incorporated.	67			
25)	Health & Safety (Non-Schools)	24	20	-4				4	
26)	Energy Tax Reduction Programme (Property - non-schools)	273	139	-134	Programme allocation not used in year	134			
<b>E&amp;E Total</b>		<b>552</b>	<b>347</b>	<b>-205</b>		<b>201</b>	<b>0</b>	<b>4</b>	<b>0</b>
27)	RFID 1	188	147	-41	Agree final position of both programmes, and external funding sources (s106 and Efficiency Reserves) and obtain approval from Chief Finance Officer once position known		41		
28)	RFID 2	328	112	-216			216		
<b>CEO Total</b>		<b>516</b>	<b>259</b>	<b>-257</b>		<b>0</b>	<b>257</b>	<b>0</b>	<b>0</b>
<b>Total</b>		<b>31,462</b>	<b>28,128</b>	<b>-3,334</b>		<b>1,585</b>	<b>507</b>	<b>1,577</b>	<b>-335</b>

Notes

1) Excludes individual project budgets as automatically c/fwd into future years, unless saving can be released back to capital programme.

## **Stage 2 – Full Business Case/ Project Approval (Commit to Spend/ Contract)**

**DIVISIONS AFFECTED:**

**TOTAL CAPITAL BUDGET:**

**£4.607m increasing to  
£6.407m**

**APPROVAL NO:**

**H205**

**Programme/ Project: A423 Southern and Eastern Bypass Improvements**

**Ref: CN3100001**

**Date: 19/03/2014**

**Author: Mike Collins/Phil Raven**

**Programme / Project Manager: Phil Raven**

**Sponsor: John Disley**

**Budget Holder: John Disley**

**Version No: 1**

**Distribution: Dave Husband, Mark Kemp, Jim Daughton,  
John Murray**

# 1 Sign-off & Approval

The input must be obtained from the following:

Responsible Owner	Name	Date	Relevant Signature
Service Manager/ Client (Contributor)	Peter Brown John Disley		
<b>Strategy or Delivery Team Representative working on project development/ delivery (Author)</b>	Phil Raven		
Service Finance Business Partner or Management Accountant in Consultation with E&E Finance Business Partner (Contributor - checks against the Business Strategy & revenue implications)	Mathew Barlow		
The Capital Finance Team (Contributor - checks against the capital programme & cost of capital financing)	Kathryn Goldsby-West		
Other Technical Contributors (Please list below)			

The final approval must be obtained from one of the following:

Approval Level	Name	Date	Relevant Signature
Cabinet/ On behalf of Cabinet (over £5m) [Leader of the Council]	Councillor Ian Hudspeth		

## **A423 Southern and Eastern Bypass Improvements**

### **EXECUTIVE SUMMARY**

This Stage 2 report describes the road and bridgeworks proposed to be carried out on the A423 Southern and Eastern Bypass and is seeking allocation of an additional £1.800m capital funding and approval to proceed to commit to spend on the construction of the works.

#### Road works

This section of the Oxford Ring Road suffers from traffic congestion. Early work undertaken on the 'Access to Oxford' project identified that an integrated package of schemes directed at improving the roundabout capacity at Heyford Hill Roundabout, Kennington Roundabout, and Hinksey Hill Interchange was the best way forward.

Heyford Hill Roundabout was improved in 2011 and it is essential to complete the proposed improvements at Kennington Roundabout and Hinksey Hill Interchange if the full improvement in capacity on this section of the ring road is to be realised.

The proposed improvements at Kennington Roundabout will convert the existing roundabout to a 'hamburger style' layout. A new carriageway for eastbound traffic will pass over the central island providing a more direct route through the junction. For westbound traffic the carriageway will be widened in the roundabout area to provide a segregated two lanes carriageway for traffic travelling towards the A34 and a further two lanes for traffic wishing to make turning movements at the roundabout and travel into Oxford via the Abingdon Road.

All movements on the roundabout and at the merge of multi-lane carriageways will be signal controlled.

The proposed improvements at Hinksey Hill Interchange will provide a dedicated slip-lane from the A423 (Oxford southern by-pass) straight on to the A34 southbound slip, removing the need for this traffic to go through the traffic lights at the roundabout. Widening of the existing carriageway in to the central reservation area will be carried out to maintain a two lane approach in to the roundabout as before.

#### Bridgeworks

Essential maintenance to the Isis, Weirs, Kennington Rail and Kennington Road Bridges to replace the waterproofing and the bridge joints has been identified in order to preserve the integrity of the bridge structures.

A high level of traffic management is required to undertake both the roadworks and the bridgeworks. In order to reduce the traffic impact on the Ring Road the roadworks and bridgeworks have been combined in to one contract and will be carried out at the same time.

## BACKGROUND

The Kennington Roundabout and Hinksey Hill Interchange schemes were part of a programme of schemes that was originally developed within the former Access to Oxford project; an integrated package of measures to tackle congestion on the A34 and around the Oxford Ring Road focussed at the Northern and Southern approaches.

The original highway schemes identified within this bid included the following main elements;

- **A34 Journey Time Reliability Measures:** more effective use of road space on the A34 to be utilised using the latest active traffic management techniques such as variable speed limits and variable message signs and targeted infrastructure improvements.
- **Oxford Northern Approaches Improvements:** Tackling congestion around the Wolvercote, Pear Tree, and Cutteslowe to improve traffic flow and journey time reliability.
- **Oxford Southern Approaches Improvements:** Tackling congestion around the Littlemore, Heyford Hill, Kennington and Hinksey Hill Roundabouts to improve traffic flow and journey time.

The bid also included schemes to increase capacity at Oxford Rail station and enhance the Oxford-Bicester service.

In 2007, Oxfordshire County Council had its “Access to Oxford” bid included in the Regional Transport Board’s 2011-16 transport funding programme with a funding allocation of £62 million to deliver a variety of schemes. Unfortunately, the Regional Transport Board withdrew the funding in October 2010.

Following this, the County Council took a decision to reallocate the £3.25 million that it had originally identified for the development of the WebTAG business case required for the bid, and use it to implement elements of the proposed southern approaches schemes at Hinksey Hill, Kennington and Heyford Hill Roundabouts.

Just prior to this decision, Sainsbury’s submitted an application to expand their store and also sought improvements to the layout of Heyford Hill Roundabout. Following negotiations, agreement was reached for Sainsbury’s to deliver the majority of the proposed improvements at Heyford Hill. The County Council also allocated a budget for Heyford Hill Roundabout of £475k to cover the risk of any further additional work required following Sainsbury’s improvement. However, this risk has been removed now the scheme is complete and has resulted in a final funding of £30k for the scheme.

The Kennington Roundabout and Hinksey Hill Interchange were originally taken forward in the capital programme as one project but the Capital Asset and Programme Board (CA&PB) asked for them to be split. The funding split was based on preliminary design estimates for each scheme, but detailed design identified potential issues with both sites and whilst Kennington Roundabout was re-designed to reduce the budget implications this



was not possible for Hinksey Hill. In order to overcome these financial issues approval was granted by the CA&PB in August 2012 to deliver the schemes as one package for the available budget of £2.896M.

In developing the design for Kennington Roundabout and in discussion with Thames Water, the impact and remedial measures required to deal with an existing 24" water main were identified in May 2012. The detailed design proceeded on the basis that a diversion to Thames Water plant was not required. However, in September 2012 Thames Water informed Oxfordshire County Council that a full diversion was now required. This delayed the start of the works by 12 months.

In May 2013 a report was submitted to CA&PB seeking additional funding to cover the increase in Thames Water diversion costs and inflation to the works costs due to delay.

Approvals were subsequently given to this increase and the budget was raised to £3,477,000 to deliver the combined scheme.

With the enforced delay due to the Thames Water diversion works, the start date for the Kennington and Hinksey Hill Roundabout improvements now impacted on the programmed start for maintenance works to the Isis and Weirs Mill Bridges.

Isis and Weirs Mill Bridges were initially identified for future carriageway maintenance following claims for vehicular damage due to the deterioration of the bridge deck carriageway surface. Repairs to the carriageway were carried out but more extensive pot holing of the carriageway has occurred. Further inspection of the bridges has identified the need to improve the bridge joints and overall waterproofing so as to maintain the bridges integrity and limit future ingress of water.

A budget of £840,000 was included in the capital programme to cover these works with a programmed start date of Summer 2014. The commission for design and construction of these works was released in September 2013.

Initial assessment of the bridgeworks identified that the carriageway width was only 7.3 metres and carrying out the works with only a lane closure was considered too dangerous on safety grounds. This resulted in the need for a contraflow system to be established with crossover locations at each end. The A423 Southern and Eastern Bypass has limited locations that are suitable for establishing a crossover. Whilst a crossover site to the east of Isis Bridge is easy to establish the crossover site to the west would have to be between the Hinksey Hill Interchange and Kennington Road Bridge. An additional £290,000 funding from the bridges structural maintenance annual programme was transferred as part of the February 2014 Capital Programme update approved by Council.

An opportunity was therefore identified to utilise the traffic management and include maintenance bridgeworks on the Kennington Road and Rail Bridges as part of the works. Inspection of the Kennington Rail and Road Bridges revealed that they were in the same condition and in need of re-waterproofing, resurfacing and new bridge joints.

A budget increase of £300,000 was approved by Cabinet to cover these bridgeworks.

## DESCRIPTION OF THE PROJECT

The performance of Heyford Hill Roundabout, Kennington Roundabout, and Hinksey Hill Interchange are all closely linked. Heyford Hill Roundabout was improved in 2011 and it is essential to complete the improvements at Kennington Roundabout and Hinksey Hill Interchange if the full improvement in capacity on the Southern Bypass is to be realised.

### Kennington Roundabout Improvement

The scheme will convert the existing roundabout to a 'hamburger style' layout. A new carriageway for eastbound traffic will pass over the central island providing a more direct route through the junction. For westbound traffic the carriageway will be widened in the roundabout area to provide a segregated two lanes carriageway for traffic travelling towards the A34 and a further two lanes for traffic wishing to make turning movements at the roundabout and travel into Oxford via the Abingdon Road.

All movements on the roundabout and at the merge of multi-lane carriageways will be signal controlled.

The existing cycle provisions via the subways will be maintained. Where the new eastbound carriageway crosses the cycle route, a new subway structure will be provided. Existing street lighting will be replaced with LED lighting to reduce electricity consumption and future maintenance costs of the light units.

The layout of the scheme is shown in Figure 1.

Figure 1 – Kennington Roundabout Proposed Layout



### Hinksey Hill Interchange

The scheme will provide a dedicated slip-lane from the A423 (Oxford southern by-pass) straight on to the A34 southbound slip, removing the need for this traffic to go through the traffic lights at the roundabout. Widening of the existing carriageway in to the central reservation area will be carried out to maintain a two lane approach in to the roundabout as before.

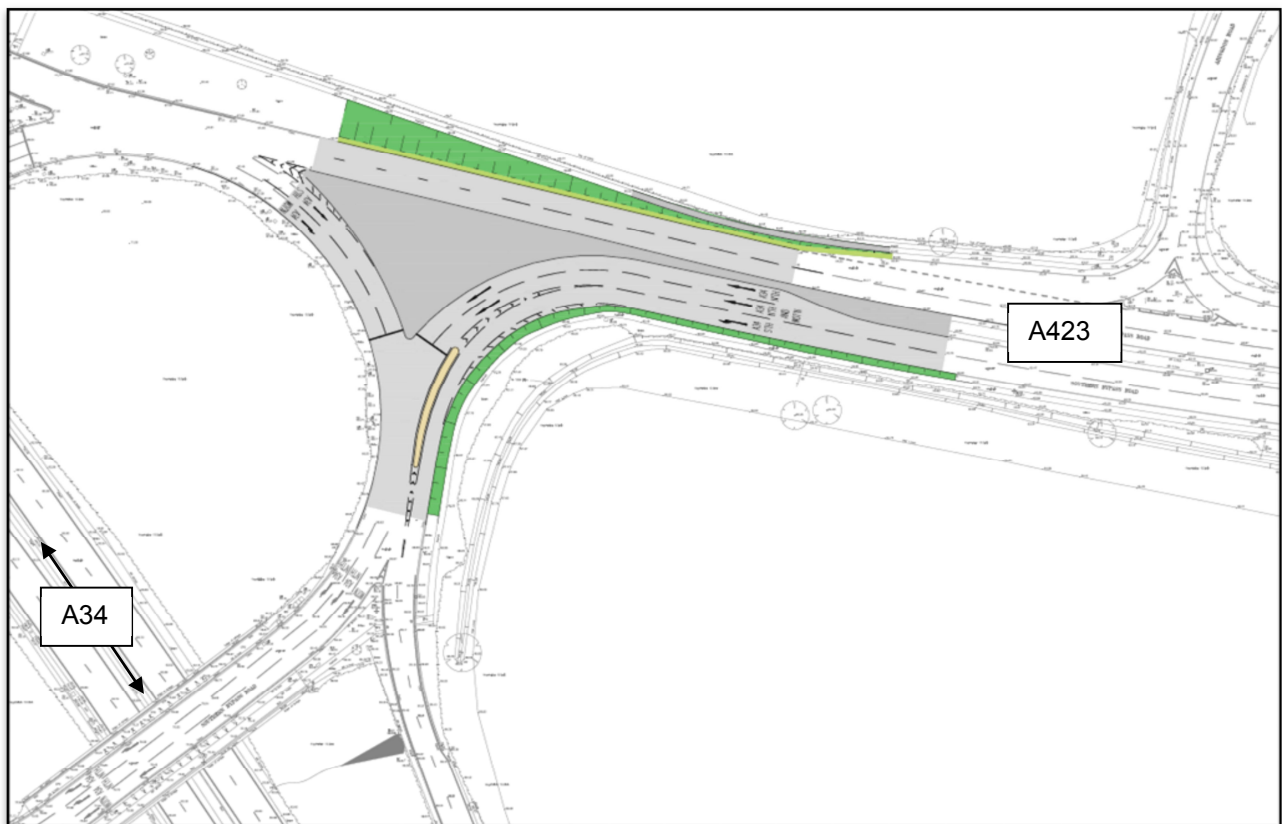
The cost and impact of the scheme has been designed to miss underground statutory services and not to encroach on land controlled by the Highways Agency.

The Highways Agency and their network managers EM Highways have been consulted throughout the design process. To mitigate their concerns regarding the impact of the scheme on the traffic flow of the A34 a 'metering' signal has been introduced on the slip road route. This will enable the regulation of traffic onto the A34 southbound slip road should the level of traffic lead to merge congestion. These signals can also be used during an incident on the network to help manage the situation.

The overall benefits of the scheme will reduce delay and congestion for vehicles on this approach and generally enable the operation of the junction to be improved.

The layout of the scheme is shown in Figure 2.

Figure 2 – Hinksey Hill Interchange Proposed Layout



<b>No</b>	<b>Key Milestones until Project Completion</b>	<b>Start Date</b>	<b>Finish Date</b>
1	Approval of Stage 2 Business Case	April 2014	May 2014
2	Cabinet Decision / Approval to Task Order Construction		May 2014
3	Construction	June 2014 (TBC)	30 Nov 2014

## **EXPECTED BUSINESS BENEFITS & CONTRIBUTION TO THE COUNCIL'S BUSINESS STRATEGY**

The southern approaches currently suffer from heavy congestion and prolonged journey times during the peak times. This is stifling employment growth within Oxford, particularly around east Oxford, which has wider implications for employment and housing growth in the county as a whole.

It was identified that alterations were required collectively at Heyford Hill, Kennington and Hinksey Hill Roundabouts to address congestion and journey time problems on the southern approaches. The close proximity of these junctions and the interaction of traffic between them mean all three junctions need to be improved to deliver improvements on this part of the network.

The improvements planned at Kennington Roundabout and Hinksey Hill Interchange is essential to make full use of the recent improvements made at Heyford Hill, particularly the case for westbound traffic.

The investment in this infrastructure will also be enhanced by the County Council's sustainable travel policies. The improvements proposed will help to reduce journey times for bus services currently going through the junctions, improve access to Redbridge Park and Ride, and provide an improved journey time for vehicles travelling to Oxford and destinations beyond. The improvement schemes will have the following strategic benefits:

- Facilitate existing businesses in their operations by reducing delays caused by congestion;
- Contribute to planning positively for future economic growth in Oxfordshire;
- Contribute to planning positively for future housing development in Oxfordshire;
- Enhance Oxfordshire's transport network and enable improvements to key transport links between Oxford, particularly the eastern arc of Oxford, and the southern part of the county;
- Will enable the council to promote a sustainable travel network.

## **SUMMARY OF OPTIONS CONSIDERED AND REASONS FOR RECOMMENDED OPTION**

### **Kennington Roundabout**

In developing options for Kennington Roundabout the design objectives were to harmonise its capacity with that of the adjacent junctions, namely Heyford Hill and Hinksey Hill, remain within existing highway limits and be economically viable.

Modelling of the network revealed that the current roundabout layout at Kennington would

not provide sufficient capacity to cope with the potential out-flows from both Hinksey Hill and Heyford Hill Roundabouts following improvement. It showed a deficiency in capacity westbound on the A423 of some 600vph and 1100vph during the morning and evening peak hour respectively. Similar capacity deficiencies were identified eastbound on the A423 numbering some 400vph and 700vph during the morning and evening peak hour respectively.

To address this deficiency a series of modifications of the roundabout geometry were tested using the model to identify what actions improved the entry capacity. The outputs showed the following design features would be beneficial:

- Provision of a left-turn slip/by-pass lane for vehicles travelling westbound along the A423;
- Increasing the entry flare length on the A423 eastbound entry (from 46m to 70m);
- Increasing the entry flare length on the Abingdon Road entry (from 23m to 42m).

Another consideration in the scheme design was the scope for upgrading the mode of signal control. Given the capacity-critical nature of the roundabout the introduction of a dynamic and reactive signal control system such as MOVA would be beneficial in improving capacity and optimising delays. The provision of the necessary detection system for MOVA was therefore incorporated in the design.

The development of options for the roundabout began by incorporating the physical changes identified above and incorporating MOVA in to the design. This was Option A and is shown below. The next progression in the design was to see if a second by-pass lane could be accommodated for westbound traffic on the A423. To achieve this the following alterations were made to Option A:

- The removal of the flare catering for the Southern Bypass Road right turn movement to Abingdon Road;
- A revision of the approach marking on Abingdon Road such that right turn traffic is catered for in the offside lane only;
- A reduction in the southbound circulatory arm from two to one lane; and
- Merging of the offside lane with the westbound single lane exit from the roundabout circulatory section in order to maintain two lanes away from the junction.

The resulting layout (Option B) is shown below.

A modelling analysis was carried out to determine the improvement Option A and Option B would provide compared to the existing Kennington Roundabout layout.

The results showed that Option A would provide an improvement in Practical Reserve Capacity (PRC) of 11 per cent in the morning peak hour and 20 per cent in the evening peak hour, with the latter generated mainly by the proposed westbound slip road/avoider lane which caters for the dominant movement in this period.

For Option B it showed a slight reduction in PRC of about -3 per cent in the morning peak hour and -4 per cent in the evening peak hour compared with the existing situation.

The resulting analysis showed that the overall performance of Option A in capacity terms proves to be better than Option B even with the dual bypass lane for west bound traffic.

**Date:** April 2014





The next stage in the design development was to look at the provision of an eastbound route through the central island to produce a 'hamburger' style appearance and seek to restore the previously identified deficiency in entry capacity.

Initially three hamburger layout concept options for Kennington Roundabout were analysed:

- Option C (2+2) -This first option is a signalised 'hamburger' roundabout with bypass sections for the A423 eastbound and westbound traffic. The '2+2' description relates to the design providing the A423 westbound traffic with a two-lane bypass, with two lanes on the adjacent westbound circulatory section. This option also includes a give-way arrangement between the eastbound circulatory traffic which gives priority to traffic approaching the roundabout from Abingdon Road;
- Option D (2+1) – The second option is a signalised 'hamburger' roundabout with bypass sections for the A423 eastbound and westbound traffic. The '2+1' description relates to the design providing the A423 westbound traffic with a two-lane bypass, with a single lane provided on the adjacent westbound circulatory section; This option would close the route for eastbound circulatory traffic at the north of the roundabout;
- Option E (1+2) – The third option is the same as D. The only difference is that the A423 westbound traffic in this design is provided with a one-lane bypass, with two lanes provided on the adjacent westbound circulatory section.

Model analysis of these layouts showed the largest improvement in Practical Reserve Capacity (PRC) was Option C with 12 per cent in the morning peak hour and 34 per cent in the evening peak hour. However it would be difficult to merge-down the two lanes of the segregated A423 westbound bypass lane, as well as the two exit lanes from the roundabout, to two lanes before the railway bridge to the west of Kennington roundabout. To resolve this conflict signal control would have to be provided to manage the conflict between these two arms. The final option modelled was:

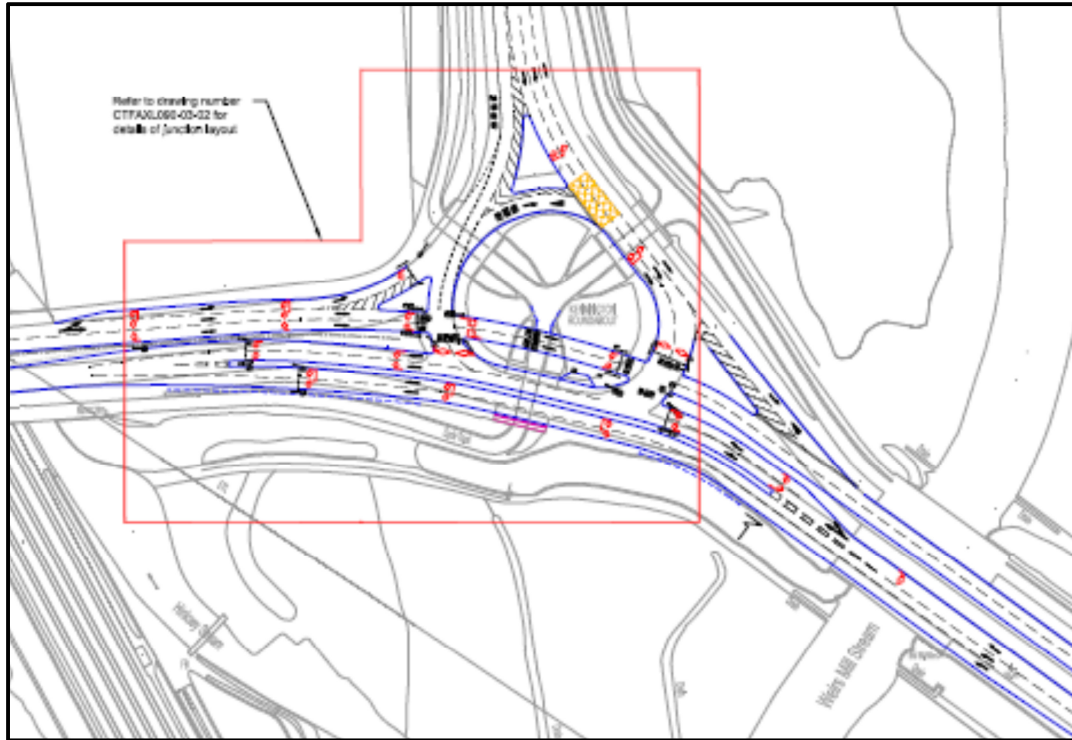
- Option F (2+2) plus signal control on westbound exit – The final option tested was the Option C layout with signal control provided to manage the conflict between the two-lane A423 segregated bypass lanes and the two lane exit from the roundabout.

The modelling analysis of this option showed that with the additional signals there was a slight reduction in PRC of 1 per cent in the morning peak and just 3 per cent in the evening peak compared to original Option 2+2. The layout for Option F is shown below.

### **Selected Option**

The development of the design to improve Kennington Roundabout has been driven by model analysis to identify a layout that will return the best operational improvement over existing. The results have shown that Option F (2+2) plus signal control on westbound exit provides the best Practical Reserve Capacity (PRC) of all the options considered with an improvement in PRC of 11 per cent in the morning peak hour and 31 per cent in the evening peak hour. The higher PRC during the evening peak hours means that this layout is better equipped to cope with future increases in traffic volumes. This layout also has the

advantage that it provides two lanes for the dominant westbound bypass movement, albeit with exit signalling, and reinforces the continuity of the Southern Bypass Road through the provision of the 'hamburger' through link.



Option F

A further benefit of the westbound exit signalling is that it provides a control mechanism to meter the outflow of traffic towards Hinksey Hill and manage congestion on the approach to this junction and connections onto the A34. It would also generate gaps in the westbound flow of traffic to enable the A423/Kennington Road junction to operate effectively.

Therefore Option F has been taken forward as the preferred layout for improvement of the Kennington Roundabout.

## RISKS AND ASSUMPTIONS

No	Description of areas or sources of risk and impact on project	Mitigation	Owner
1	Uncharted utilities within construction works	Obtain known plant location details from utilities. GPR survey carried out of certain areas. Carry out CAT & Genny trace/trial holes before excavation.	Skanska



# Kennington Roundabout and Hinksey Hill Interchange Improvement scheme

OCC- Capital Governance

Stage 2- Full Business Case

Date: April 2014

No	Description of areas or sources of risk and impact on project	Mitigation	Owner
		Advance diversion of water main	
2	Ecology impact and required mitigation	<p>Surveys to be undertaken ahead of scheme and early ground clearance works to take place.</p> <p>Advance orchid translocation programmed.</p>	Skanska
3	Project exceeds budget due to Target Cost rising and contribution to pain at maximum	<p>Contract documents to be robust and all potential risks identified at tender stage.</p> <p>Risk register produced and early contractor involvement to apportion where the risk lies (Client/Contractor).</p> <p>Appoint Skanska as main contractor to enable ECI, single delivery team and quick resolution of site issues.</p>	Skanska
4	Works by TWUL are affordable and complete within main works tender period	<p>Early liaison with utility to provide advance diversion works to main works programme.</p> <p>Advance payment for design service to allow C4 to be produced</p>	<p>Skanska</p> <p>TWUL/OCC</p>
5	Issues/Delays in obtaining Highways Agency roadspace/approvals	<p>Ongoing consultation with Highways Agency to agree final designs and roadspace booking.</p> <p>Some constraints imposed by Highways Agency need to be escalated where they conflict with scheme programme.</p>	Skanska/OCC
6	Impact of scheme on highway network – negative publicity and conflict with other highway schemes	<p>Ongoing engagement with Network Management team to ensure conflicts with other schemes minimised</p> <p>Programmed communications in advance/during construction to ensure roadusers/businesses etc are informed of delays.</p>	Skanska/OCC

<b>No</b>	<b>Description of areas or sources of risk and impact on project</b>	<b>Mitigation</b>	<b>Owner</b>
7	Delay in scheme start due to Thames Water works or internal approvals due to shortfall in budget	<p>Christmas Embargo and Westgate scheme mean end of November start date is still the target.</p> <p>Consider costs of acceleration/changes to scheme to shorten project programme.</p>	Skanska/OCC

### **SERVICE & STAFFING IMPLICATIONS**

The proposed scheme will result in minor reduction in the maintenance requirements for this section of the highway asset. New lighting and signal equipment should deliver improved levels of reliability. LED lighting is being implemented on Kennington Roundabout which will deliver energy savings, as well as reduced maintenance.

The bridge maintenance works on the 4 bridges will prevent water ingress which is currently causing significant deterioration of the deck/substructures. Therefore the works should reduce the extent of future maintenance works to these elements.

### **OTHER TECHNICAL IMPLICATIONS**

#### Network Management/Highways Agency (HA)

Hinksey Hill Interchange (except the A34 entry and exit slips, and bridges) is OCC Highway but the signals are the responsibility of the HA. However OCC are currently responsible for the operation of the traffic lights at Hinksey Hill.

The operation of the 'metering' signals is being agreed between HA and OCC, including protocols for incident management led from the OCC network management centre.

As a result of the interface of the scheme with the HA network, the signal design and temporary traffic management is subject to approval by the HA. Recent discussions have been held to resolve outstanding technical issues, and ensure this is approved to allow the construction to proceed. A Section 6 Agreement is required with the Highways Agency for the works to the signals and this is being progressed as a matter of urgency with the Highways Agency.

#### Environmental & Planning Implications

There are no planning implications but there are potential environmental implications. The ecological survey identified orchids which require translocation to another area of the site prior to the start of the works. This has now been completed as advance works due to restrictions on timing of this work.

#### ICT Implications

None

#### Equalities Impact Assessment

The scheme will have a positive impact on bus services in the vicinity following completion of the works. There is also no permanent impact to any pedestrian or cycle routes.

Therefore it is not considered necessary to complete an EIA.

## **LEGAL IMPLICATIONS (INCLUDING PROCUREMENT RELATED ISSUES)**

The legal implications in the development of this project are minimal.

### Design and supervision services of main works

The project management, design and contract document preparation of the scheme are provided by Skanska under the existing Transport Services contract.

### Procurement

A target price has been submitted by Skanska under the OCC Highways Partnership Contract, which includes a full breakdown to demonstrate the assumptions made, subcontract prices, preliminaries build up etc, in order to demonstrate value for money.

### Land Acquisition

The design has remained within the existing highway boundary therefore no land purchase is required to implement the scheme.

A licence is being finalised with Oxford City Council for use of a compound area within Redbridge Park & Ride.

### After completion

The new traffic signal equipment will be 'handed over' to the HA to maintain with the rest of the traffic signals at Hinksey Hill Interchange.

## **FINANCIAL IMPLICATIONS & AFFORDABILITY**

### **Budget Shortfall**

The target cost developed for the scheme has resulted in there being a significant budget shortfall for the scheme, of approximately £1.500m (excluding acceleration costs). Refer to separate budget summary spreadsheet in Appendix B.

The reasons identified for the budget being exceeded are as follows:

- The cost of the preliminaries have increased, especially traffic management costs, equating to an increase of approx. £950k. When looking to incorporate the bridgeworks part of the project into the main scheme it was envisaged that the bridgeworks could be undertaken within the roundabout works traffic management. However after further detailed development of the design it was established that the traffic management was more complex and required a contraflow in order to construct the works safely. This included construction of 2 crossovers. The budget allocated for the bridgeworks was therefore insufficient to cover the additional costs associated with the more complex traffic management requirements.
- Temporary matrix signs have also been included in the target cost based on recent discussions with the network management team, but are relatively high cost. Traffic Management costs (including crossover construction and temporary VMS signs) accounts for £640k of the scheme costs). Further advance works have been required – including relocation of protected orchids, and trial holes to allow completion of the crossover design. The other reason for the increase in prelims costs is the constrained site with a number of separate phases, which leads to an

extended programme, and therefore a higher proportion of preliminaries than was originally allowed for.

- Certain works items have increased significantly in cost, leading to an overall increase in works cost = £420k. The original estimate has been built up using SPONS Price Book, a nationally recognized database of construction price information for the UK. However since this estimate was completed in 2011/12, there has been a significant improvement in market conditions, particularly within the highways sector, which has led to significant increases in subcontract costs over the last 18 months.
- The Thames Water main diversion issues have delayed the overall project by over 18 months. This has led to an increase in project management and abortive design costs as changes were required to the design as a result of the Thames Water requirements.
- Various payments have had to be made to third parties (approx. £28k) e.g. Highways Agency, Network Rail, utilities, Oxford City Council for consultation/approval with respect to their asset and use of the Park & Ride site as a compound area.

The construction target price has been developed with obtaining a minimum of 3 subcontract prices from Skanska's supply chain for each major element of work, to ensure that competitive market rates have been obtained. Whilst there are variances, generally subcontract prices have been relatively consistent. These have been submitted as part of the target cost breakdown to OCC to allow full review of the build-up of the target cost.

Some changes to the design have occurred during the development of the detailed design of the scheme, e.g. additional areas of surfacing. However these only account for a relatively small amount (approx. £100k).

It should be noted that the shortfall only allows for a 5% contingency/risk allocation, other than which has been included within the construction target price (i.e. identified risks being transferred to Skanska). However this does not cover any costs associated with acceleration of the project programme or alternative working constraints (refer to discussion below).

The following options have been considered to reduce this budget shortfall:

- Remove the bridgeworks from the scheme and avoid the need for contraflow. However this would still leave urgent works uncompleted, and would cost more to implement as a separate scheme. This would also create additional disruption to road users.
- Different arrangements for the Kennington junction – other options have been considered for the junction (see separate discussion on these within this report). However a redesign at this stage would cause major issues with the programme, and reduce the benefits gained from the scheme.
- An alternative structure type has been considered to reduce this timescale – however this will not lead to an overall reduction in programme as other items are on the critical path, and the risk of not completing the design/approval process is high given the short mobilization to starting construction of the subway.
- Conventional tendering of construction contract – the contract could be let to conventional tender, but this would lead to major issues with the programme, and

may not necessarily lead to any reduction in overall cost. Any savings which may be delivered in tender cost is likely to be reduced by increased supervision costs and compensation events. The current target cost has been largely built up through a series of subcontract packages for which multiple quotes have been obtained to demonstrate that competitive market rates are being achieved.

- Further value engineering proposals to be identified in conjunction with key supply chain during the project – alternative suppliers or materials etc may be proposed which could lead to cost savings during the works.

Sources of additional project funding have been reviewed:

- Extending the scope of the works to include resurfacing of adjacent stretches of the ring road, using DfT Severe Weather Recovery funding. This is being investigated, but it is not yet known if this is of sufficient priority to allocate funds from this budget. This could be completed with minimal impact on the overall programme, as resurfacing would be completed whilst the bridge maintenance works are being undertaken under contraflow, which would justify meeting a proportion of the existing TM costs from the Severe Weather Grant and reducing the funding shortfall slightly.
- Developer funding – no further sources of developer funding have been identified.
- Following closure of the 2013/14 accounts, around £1.0m of underspends and unrequired contingencies on the 2013/14 highways structural maintenance programme have been identified and returned to corporate capital reserves.
- The remainder will be met from corporate capital programme contingencies. However, as this project is part of the City Deal programme, the expenditure on this scheme will be claimed against the City Deal grant funding in 2014/15. The City Deal funding cannot meet the increased cost of this scheme, it just defers the requirement for the Council to use its own resources until a later date when the second phase of the Oxford Science Transit scheme is delivered.

## **Programme Implications**

A key issue in this decision is the impact on the overall project programme. The current programme is based on a project start date of 6 May 2014, and a completion date of 30 November 2014. The programme developed by Skanska gives a 2 week float to this milestone date. However with the start date being delayed whilst Thames Water complete their advance works and budget shortfall solutions are approved, this puts considerable pressure on the completion date. Any further delay to the award of the project may lead to the programme 'window' being missed.

In order to achieve the completion date a task order needs to be issued by 8<sup>th</sup> May 2014, to allow mobilisation to commence and a start date on site of 7<sup>th</sup> June 2014. This is 5 weeks behind the original target cost programme.

By adopting a 6 day working week for the whole programme the completion date can be maintained, which will retain a limited period of float (2.5 weeks) and a 4 week mobilisation period.

However the adoption of this accelerated programme will lead to additional costs. This could be in the order of £10k for every additional day during each working week. This is only a very approximate figure and would form part of a fully priced Compensation Event

that would need significant input from Skanska's supply chain. Based on a 30 week programme, this equates to an acceleration cost in the region of £300k.

The completion date was set due to the compound area in Redbridge P&R needing to be vacated by this date - the Westgate Development should have started and the Redbridge P&R is part of the mitigating efforts for the loss of the Westgate Car Park. There is also a Christmas embargo period, to minimise impact on shoppers during this period, and other works taking place next year which will impact on the network.

If works are extended beyond the end of November, an alternative compound area is likely to be required, which will incur the additional costs of moving the compound and any additional rent due.

The target cost and programme is based on the following traffic management constraints:

- Off-peak daytime working on the first phase of the project (lane closures on A423 and Hinksey roundabout);
- Series of approx. 5no overnight road closures on sections of resurfacing of the Hinksey roundabout;
- Daytime weekday working during contraflow phase of project (maintenance works to structures and most of work to Kennington Roundabout).

#### Revenue Implications

No significant revenue implications.

#### Maintenance implications

As stated earlier the scheme will deliver reduced maintenance costs in certain areas. In particular:

- LED Street Lighting at Kennington, which will lower energy consumption and increase life of lighting units;
- New signal equipment at both junctions, extending the duration to future replacement;
- The bridge maintenance works on the 4 bridges will prevent water ingress which is currently causing significant deterioration of the deck/substructures. Therefore the works should reduce the extent of future maintenance works to these elements.

There will be certain areas where there is a small increase in maintenance requirements:

- Combined kerb/drainage units need to be cleared at regular intervals to maintain efficiency of drainage system.
- New subway structure introduced to carry existing cycle route under the new 'hamburger' lane, requiring future inspections/maintenance.

A consultation process began back in early 2009 when stakeholder groups including bus operators, taxi companies, motorcyclist, cyclist and pedestrian groups were asked to identify the problems associated with the Access to Oxford project, specifically the southern approaches which included Kennington and Hinksey roundabouts.

Locations and times of particular problems with queuing, safety issues resulting from poor lane markings and layout, and improvements that could be made to the surface and signage of cycle tracks near to Kennington Roundabout, were identified.

Consultation specifically on the Kennington & Hinksey project was undertaken in May 2012.

Consultation has also taken place with the Highways Agency, as detailed elsewhere in this report.

A communication exercise is planned in the run up to construction which involves the following activities:

- Update to the project website page, with regular updates on the works;
- Letter drop to local stakeholders to include nearby businesses, adjacent residents, bus companies, local authorities, emergency services, hauliers association;
- Stakeholder meetings with particular stakeholders e.g. bus companies;
- Press release and media coverage;
- VMS signs in advance of works to advise of start date, and use during works, particularly during key changes in TM phasing/overnight road closures;
- Regular email bulletins, to internal and external stakeholders.

## **RECOMMENDATIONS**

To approve the release of funding (including additional £1.800m budget allocation) to enable implementation of the A423 Southern and Eastern Bypass Improvement scheme.

### **Report by**

Project Leader for Director for Transport

### **Report Authors & Contributors**

Phil Raven (Project Manager)

Mike Collins (Principal Engineer)

**Background Papers**

*Accompanying appendices listed below.*

## Appendix A – Resource Appraisal Form

Please see attached.

## Appendix B – The Latest Cost Plan

Not used.

## Appendix C – The Updated Stage 1 Form –

Not used



-Division(s): All
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## CABINET – 17 JUNE 2014

### OXFORDSHIRE GROWTH BOARD GOVERNANCE ARRANGEMENTS

#### Report by Director for Environment & Economy

#### Introduction

1. At the meeting on 18 March, Cabinet considered a report that gave an update on the Oxfordshire Strategic Economic Plan (SEP) including the SEP executive summary which captured the key themes, geographical focus and governance of the SEP. The document made reference to establishing a new Oxfordshire Growth Board to deliver the key local authority functions needed to achieve priorities as set out in the SEP.
2. The proposal for an Oxfordshire Growth Board builds on proposal within the approved City Deal agreement for the formation of a Statutory Joint Committee to oversee delivery of the programme. The City Deal requires a joint committee to be set up using the powers in section 102(3) of the local government act 1972, as clarified by regulation 12(1) of the 2012 regulations. The advice from the Oxfordshire lawyers group is that such a committee may co-opt members who are not members of the authorities onto the committee but that co-opted members would not have voting rights (section 13 of the Local Government and Housing Act).
3. The final wording of the City Deal agreement signed on 30<sup>th</sup> January is:

*“The City Deal partners will establish a Joint Committee to act as City Deal Board. The Joint Committee would be established under Section 101 of the Local Government Act 1972, and the Local Authorities (Arrangements for the Discharge of Functions) (England) Regulations 2012. The Local Authorities will invest powers in the City Deal Board by virtue of representative membership; the Board will comprise 6 local authority and 6 private sector representatives drawn from the wider Local Enterprise Partnership Board membership including the Chairman, university, research institution and private sector business. The City Deal Board will be chaired on a rotational basis by a Local Authority Leader. The City Deal Board (Joint Committee) will ensure that decisions relating to the implementation of this proposal are binding on all parties, thereby bringing confidence to Government and the business community more widely that its ambitions will be delivered. The work of the City Deal Board will be subject to public scrutiny and transparency.”*

4. The ambition set out in the Strategic Economic Plan builds upon the narrative and governance arrangements developed as part of the City Deal. The proposed governance arrangements have further evolved in that the Joint Committee will act as the Growth Board for oversight of the delivery of the SEP and bid submission for the Local Growth Fund. It has further been clarified that in addition to the Leaders of each of the Oxfordshire local authorities, there will be six non-voting co-opted members. The proposed governance structure in the diagram at Annex A.

### **Growth Board Terms of Reference**

5. Following consideration of the Oxfordshire SEP Executive Summary by the Cabinet on 18 March the full documents was finalised for submission on 31 March 2014. The full documents and executive summary can be found on the Local Enterprise Partnership (LEP) web site, the reference is contained in the background documents at the end of the report. Subject to successful approval it is anticipated that negotiations will commence soon after, with Local Growth Deals being negotiated in spring concluding in a final Local Growth Fund offer being made in July. Growth Deals will be implemented from April 2015.
6. The overall vision for the SEP is:  
  
***“By 2030 Oxfordshire will be a vibrant, sustainable, inclusive, world-leading economy, driven by innovation, enterprise and research excellence.”***
7. Delivery of the SEP will be underpinned by several key strategies including:
  - The Oxfordshire City Deal
  - The Oxfordshire Skills Strategy
  - The Oxfordshire Transport Prospectus
  - The Oxfordshire Strategic Housing Market Assessment and subsequent Capacity Assessment and Sustainability Appraisal
  - The Innovation Strategy (which builds on recommendations in the recently published ‘Oxfordshire Innovation Engine’ report)
  - The Oxfordshire European Structural Investment Fund Strategy.
8. The proposed Terms of Reference (TOR) for the Growth Board are intended to provide the mandate to deliver the vision and effectively coordinate the delivery of the plans that emanate from these strategies. The TOR has been developed from the Gloucestershire model to reflect the demands and challenges of the circumstances in Oxfordshire. They are intended to provide sufficient capability to drive collaborative working to achieve agreed collective objectives whilst retaining local sovereignty over the planning of place. The revised draft TOR is attached at Annex B.
9. The intention is that as well as providing strategic direction and the critical oversight of programme delivery the Growth Board will also continue to

support the 'duty to cooperate' in its widest sense in the promotion of strategic overview of forward planning across the county as currently undertaken by the SPIP (Spatial Planning & Infrastructure Partnership) Board.

10. The Growth Board TOR incorporates the relevant functions currently undertaken by the SPIP Board and therefore on establishment of the Growth Board it is proposed that SPIP be dissolved.
11. With regard to the Local Transport Board (LTB) the formal approval of the Assurance Framework is seen as a strength and it has been agreed to use the appraisal process to assess and prioritise the proposed LGF projects. Currently, the Department of Transport (DfT) has a 'line of sight' on the accountability for the delivery of schemes through the LTB. The timing of the transition for LTB powers to be incorporated into the Growth Board, once it is established, will be dependent on the formal acceptance of the application of the DfT approved Assurance Framework.

### **Inter-Authority Agreement**

12. As a precursor to the Growth Board Terms of Reference it is important that the protocol covering the working arrangements along with the powers being vested in the Growth Board as a Statutory Joint Committee is incorporated into an Inter Authority Agreement, a draft of which is attached as Annex C.

### **Timetable and Next Steps**

13. As the Growth Board will be an Executive Committee the decision is not required to go to Full Council and it is at the discretion of each constituent authority how they decide to make the decision and confirm their nomination. The indicative timetable is detailed below:

West Oxfordshire DC – Cabinet	18 June
Cherwell DC – Executive	23 June
Vale of the White Horse DC – Cabinet	1 July
Oxford City Council – Executive	3 July
South Oxfordshire DC – Cabinet	10 July

### **Financial and Risk Implications**

14. In terms of resourcing the Growth Board the County Council already provides support to the Local Transport Board, City Deal and the SPIP. It is envisaged that these resources will in future serve as support to the Growth Board and can therefore be met within the existing resource envelope.
15. The LEP has also benefited from recent secondment arrangements and has sufficient resources to enable it to comply with the reporting arrangements set out in the Terms of Reference.

16. The SEP will act as the bidding documents for the Local Growth Fund (LGF), a national £2bn fund that the Government has made available to support proposals for growth from each of the 39 LEPs across the country. At this stage it is not known how much resource Oxfordshire will receive from the LGF but as the Accountable Body for the LEP there is likely to be a significant risk set against the County Council in managing the proceeds from the LGF and how they are deployed. The extent of the risk will be reported to Cabinet once the negotiation for the LGF has been completed. The risk will be mitigated through the use of funding agreements with delivery agencies that will offset project delivery commitments and hence protect the County Council's position.

## **RECOMMENDATIONS**

17. **The Cabinet is RECOMMENDED to agree:**
- (a) the draft Terms of Reference and their relationship to the requirements to deliver the Strategic Economic Plan, City Deal, SHMA and Local Transport Board programmes;**
  - (b) that details of the final agreement is delegated to the Director of Environment & Economy in consultation with the Leader of Council, the Monitoring Officer and Section 151 Officer;**
  - (c) the current position with regard to support for the Spatial Planning & Infrastructure Partnership, City Deal and LTB, and how this will need to develop to support the wider activities of the Growth Board.**

### **SUE SCANE**

Director for Environment & Economy

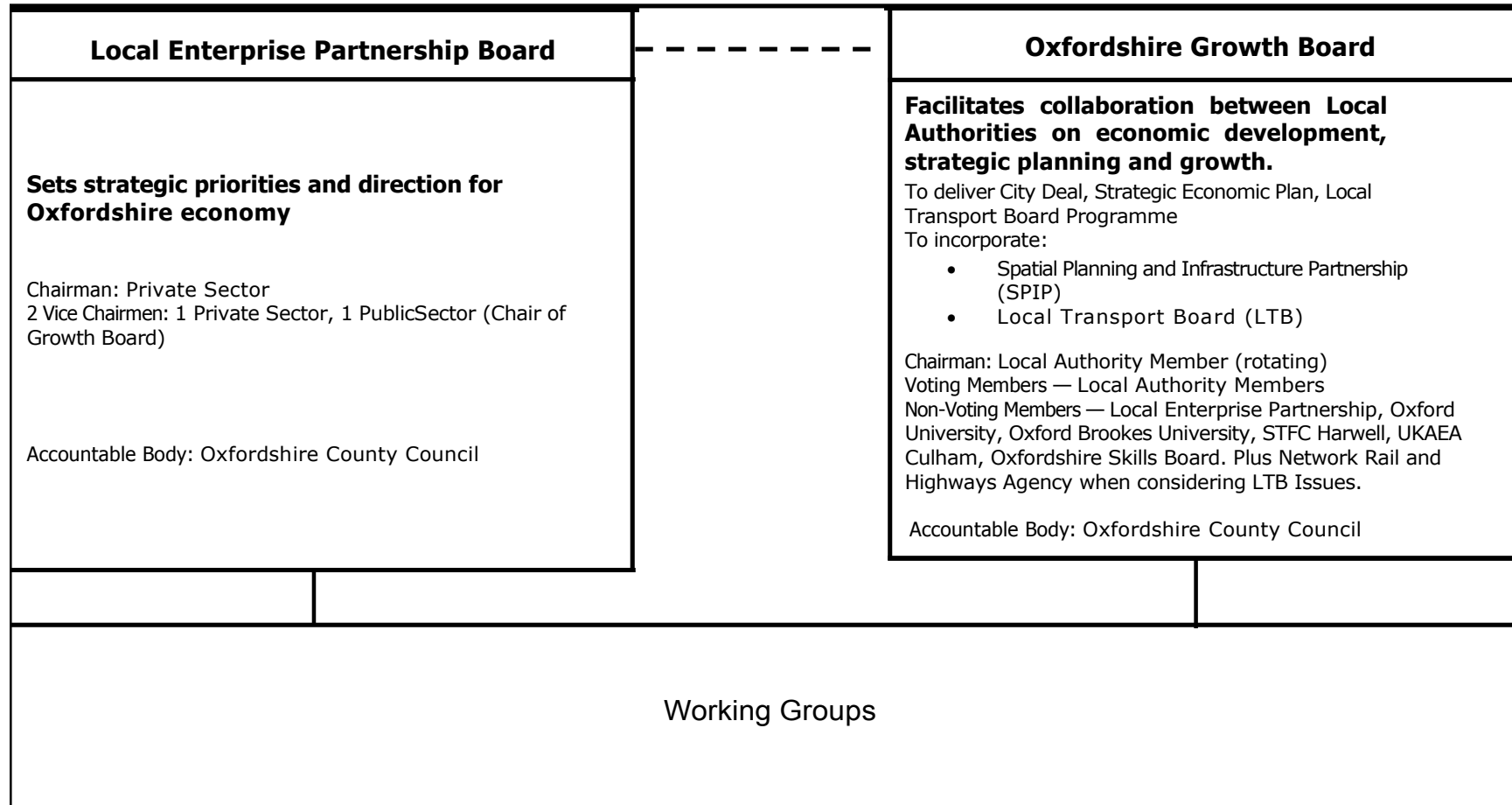
Contact Officer: Tom Flanagan, Service Manager – Localities, Policies & Programmes

Tel: (01865) 815691

20 May 2014

# Oxfordshire Governance Structure

Annex A



## **Oxfordshire Growth Board Joint Statutory Committee**

### **Draft Terms of Reference**

#### **1.0 Governance**

- 1.1 The Oxfordshire Growth Board (the joint committee) includes the local authorities within the LEP area, namely, Oxfordshire LEP comprising, Cherwell District Council, Oxford City Council, South Oxfordshire District Council, Vale of White Horse District Council, West Oxfordshire District Council and Oxfordshire County Council. It will also include co-opted non-voting named members from those organisations listed at 4.4 below. In addition when considering matters that sit under the purview of the Local Transport Board then Network Rail and the Highways Agency will have the right to attend the Growth Board as non-voting investment partners.
- 1.2 The Oxfordshire Economic Growth Board is a Joint Committee under s101 (5), 102 Local Government Act 1972 and s9EB Local Government Act 2000 and pursuant to the Local Authorities (Arrangement for the Discharge of Functions) (England) Regulations 2012.
- 1.3 The Committee will be hosted under local government arrangements and this will be rotated in accordance with the arrangements for the Chairman (see Section 8.1).

#### **2.0 Accountable Body**

- 2.1 The Accountable Body for the Growth Board is Oxfordshire County Council which will provide Section 151 and Monitoring Officer roles to the Committee.
- 2.2 The County Council's Chief Finance Officer (Section 151 Officer) in conjunction with the LEP Chief Executive will provide the Growth Board with a quarterly financial and programme performance report. This report will provide the Board with an overview of the funds spent, funds committed against funds allocated, milestones and outcomes achieved and where necessary, ensure that action plans are put in place to address any concerns.
- 2.3 For those programmes and funding streams where another local authority is the Accountable Body, e.g. the Enterprise Zone, the relevant Section 151 Officer will provide the financial and programme performance information to

the County Council's Chief Finance Officer to enable a complete picture to be presented to the Growth Board.

- 2.4 The Local Transport Board Assurance Framework will be the basis on which the appraisal, assessment and prioritisation for proposed Local Growth Fund projects and future growth programmes will be undertaken. [N.B. As agreed at the Leaders meeting on 4 March]

### 3.0 **Purpose of the Oxfordshire Growth Board**

- 3.1 To facilitate and enable collaboration between local authorities on economic development, strategic planning and growth.
- 3.2 To deliver cross-boundary programmes of work including City Deal, Strategic Economic Plan and Local Transport Board programmes, within government timescales, including agreeing the detailed contents of specific priorities, plans, projects and programmes.
- 3.3 To approve and monitor the implementation of a detailed work programme as laid out in the City Deal, Strategic Economic Plan and Local Transport Board programmes together with any future Growth Deals or other programmes as agreed.
- 3.4 To bid for the allocation of resources to support the above purposes.
- 3.5 For the avoidance of doubt each constituent authority will retain non-executive functions and those functions in relation to the promotion of economic well-being and strategic planning in its area including strategic transport and strategic planning.

### 4.0 **Membership**

- 4.1 As the Joint Committee is discharging executive functions then the appointed person must be from the Executive. There should be one member from each constituent authority.

4.2 Each constituent authority shall appoint a substitute (also being an executive member). The substitute member shall have the same rights of speaking and voting at the meetings as the member for whom the substitution is made.

4.3 Subject to the legal right of the Joint Committee to appoint a Chairman and Vice Chairman of its choice each year the proposed protocol is that there will be a rotating Chairman and Vice Chairman as set out in table 8.2 below.

4.4 Other non-voting members as required for good linkages with the Local Enterprise Partnership shall be a single named-position representative from the bodies as detailed below:

- Oxford University.
- Oxford Brookes University.
- Oxfordshire Local Enterprise Partnership.
- STFC Harwell
- UKAEA Culham
- Oxfordshire Skills Board

4.5 When considering matters that sit under the purview of the Local Transport Board then a single representative of Network Rail and the Highways Agency will have the right to attend the Growth Board as non-voting investment partners.

## 5.0 **Voting**

5.1 One member one vote for each constituent authority member although members intend to agree matters on a unanimous basis where possible.

5.2 Normal rules as to declarations of interest to be applied to local authority members in accordance with the respective Council's Code of Conduct.

## 6.0 **Quorum & Safeguard**



6.1 The quorum for a meeting shall be four voting members.

6.2 Where the effect of a particular proposition, if adopted by the Committee, would be to give rise to contractual or financial implications for any constituent authority, then a protocol will be established where the expectation would be that the vote of the member appointed by that constituent authority, in favour of the proposition, would be required. In respect of other matters, all other voting will be on a normal majority basis.

6.3 When considering matters that sit under the purview of the Local Transport Board, this protocol will apply to the vote of the member appointed by the County Council.

## **7.0 Functions**

7.1 The opportunity provided by establishing the Growth Board and aligning the strategic meetings including SPIP and the LTB is to streamline the governance arrangements and incorporate the combined terms of reference under a single governing body:

### From the Spatial Planning & Infrastructure Partnership

- To provide a liaison forum on spatial planning, economic development, housing, transport, and general infrastructure issues arising at regional and sub-regional level;
- To lead and co-ordinate liaison with the Local Enterprise Partnership on Oxfordshire wide issues and support the LEP in the identification of priorities and development of investment strategies and economic plans for Oxfordshire;
- To lead and co-ordinate liaison with the Homes and Communities Agency (HCA) to develop plans to enhance Oxfordshire share of HCA development programmes and contribute to any related interaction with Government agencies;
- To lead on production of joint work on cross border issues to ensure partners meet the requirements of the Duty to Cooperate and wider national policy;
- To lead and coordinate the Homes and Communities Agency (HCA) process on regeneration and housing issues leading to the production of the Local

Investment Plan (LIP) and contribute to any related interaction with Government agencies;

- To seek agreement on local priorities and targets and advise partners on matters of collective interest in the fields of activity listed above;
- To seek agreement on alignment between national and regional and local funding streams in the fields of activity listed above and prioritise competitive funding bids;
- To ensure that regional policy development, the Local Transport Plan and joint working through the Oxfordshire Partnership and District Local Strategic Partnerships on service planning and community development is appropriately linked to the decision making role of the Local Planning Authorities on Local Development Frameworks and related infrastructure planning;
- To ensure that spatial planning, infrastructure and public services are integrated, in specific localities e.g. Science Vale Enterprise Zone, Bicester Eco Village, Northern Gateway.

#### From the Local Transport Board

- To have the role of prioritising transport schemes to be funded from devolved funding sources, not already within the remit of the Local Transport Authority, to ensure that decisions are made in one place and supported by all relevant partners and stakeholders;
- To have the ability to comment on wider consultations, such as the Local Transport Plan, and funding investment decisions from national agencies, e.g. Network Rail, Highways Agency, where these have a strategic impact on the local transport network;

#### From the City Deal Programme

- To oversee the delivery of all of the local government aspects of City Deal and to have oversight of the LEP Work Programme;

- Prioritisation of the investment in the Escalator Hubs, the allocation of funding from City Deal and the accountable body for each project;
- Establishing the City Deal infrastructure programme and agreement of the contribution level from either retained business rates or the proposed funding streams;
- Responsible for prioritising the delivery of schemes to be funded through the City Deal infrastructure fund, for transport, housing or economic development schemes;
- Agreement to the work programme for the City Deal and in support of the LEP Growth Strategy.

## **8.0 Meetings**

8.1 The Chairman and Vice-Chairman of the Growth Board will be elected at the first meeting but are expected to follow the arrangements as set out in paragraph 8.2.

8.2 The lead authority for convening meetings will be that of the elected Chairman and it will provide Secretary/Clerk support to the Board. Meetings shall be held on a bi-monthly basis, meetings may be called as and when required to ensure that critical timescales are met.

<b>Year</b>	<b>Chairman</b>	<b>Vice chairman</b>
2014/15	West Oxfordshire District Council	Cherwell District Council
2015/16	Cherwell District Council	Oxfordshire County Council
2016/17	Oxfordshire County Council	Oxford City Council
2017/18	Oxford City Council	South Oxfordshire District Council
2018/19	South Oxfordshire District Council	Vale of White Horse District Council

## **9.0 Secretariat and Support**

9.1 The secretariat and support will include the existing SPIP Executive Officer Group and involve other investment partners as appropriate, e.g. Environment

Agency, Highways Agency, Network Rail; to advise on the investment and work programme.

- 9.2 The Group will be chaired by the lead authority (as in previous SPIP arrangements). In the first instance this will be West Oxfordshire.

## **10.0 Scrutiny Arrangements**

- 10.1 Decisions made by the Committee shall be subject to the scrutiny arrangements of each constituent authority.

**Annex C****Protocol**

This protocol has been incorporated into the Terms of Reference for Oxfordshire Growth Board, a statutory Joint Committee.

The Parties to this Protocol are those referred to in the Terms of Reference.

The Parties wish to record the basis on which they propose to undertake their decision making function as a Joint Committee.

**General principles**

The Parties agree to support the purposes of the Joint Committee by ensuring that in their decision making, they:

- Collaborate and cooperate with each other
- Are open and accountable to each other
- Adhere to all relevant statutory requirements
- Deploy appropriate resources
- Act in good faith

**Voting arrangements**

1. Only Joint Committee Members (or their substitutes) shall be designated as Voting Members and shall be entitled to one vote on items of business considered by the Joint Committee.
2. Every question shall be determined by the voices of those Voting Members present, provided that if there is a Voting Member who indicates dissent to this procedure than a vote by show of hands shall take place. A simple majority shall be required.
3. In the event there being an equal number of votes for and against a particular proposition, the Chairman shall have a casting vote.
4. Where the effect of the particular proposition, if adopted by the Joint Committee, would be to give rise to contractual or financial implications for any part of one of the Parties, then in addition to the normal requirement for a simple majority of votes, the Parties will seek to ensure that the vote of the Member of the effected Party, in favour of the proposition, will be obtained.

**Status**

This protocol is not intended to be legally binding, and no legal obligations or rights shall arise between the Parties from this protocol.



## Growth Deal Programme

### Annex D

<b>Local Transport Board (Confirmed )</b>	Total Cost	Total Ask	13/14	14/15	15/16
Bicester: London Road Level Crossing	<b>27.40</b>	<b>2.30</b>			
Oxford: Northern Gateway A40 Cutteslowe Roundabout	<b>4.30</b>	<b>3.80</b>			
Science Vale: Wantage Eastern Link Road	<b>14.00</b>	<b>4.50</b>			
	<b>45.70</b>	<b>10.60</b>			
<b>City Deal (confirmed)</b>					
Science Transit - Hinskey Interchange	<b>23.5</b>	<b>8.7</b>			
Northern Gateway	<b>17.8</b>	<b>7.3</b>			
Access to the EZ	<b>28.8</b>	<b>6.1</b>			
Harwell Innovation Hub	<b>14.1</b>	<b>7</b>			
Culham Advanced Manufacturing Hub	<b>21.2</b>	<b>7.8</b>			
Bio Escalator	<b>22</b>	<b>11</b>			
Begbroke Innovation Accelerator	<b>11.2</b>	<b>4.2</b>			
Oxfordshire Innovation Support Programme	<b>7</b>	<b>2</b>			
Oxfordshire Experience for work	<b>24</b>	<b>1.5</b>			
Oxford Accelerated Housing programme					
	<b>146.1</b>	<b>55.6</b>			
<b>SEP schemes (TBC June 2014) LGF</b>					
Centre for Applied Superconductivity	6.5	4.49			
Advanced propulsion centre	10	4.99			
Northern Gateway Innovation Area	286.7	12.02			
Innovation e-infrastructure	52	20.99			
Centre for 5G telecommunications and its applications	11	2			
Oxfordshire Business Support Hub for Business, Innovation & Export	14.8	7.2			
National Science Centre	25	12.5			
Clinical Bio Manufacturing Centre	6	3			
Oxfordshire Centre for Technology and Innovation	7.84	4.5			
Advanced Engineering and Technology Skills Centre (ASC)	5.9	4			
Active Care Suite	0.9	0.72			
Animal Husbandry	1.5	1			
Harwell Oxford Education and training Hub	12	10			
Oxfordshire Flood Risk Management Scheme	125	62.5			
Didcot Station Building Enhancements	25	2			
Westgate Knowledge & Skills Exchange Centre	400	5			
Didcot Town Centre Knowledge & Skills Exchange Centre	120	4			
Upstream flood Storage at Northway	1.9	0.6			
County Houses Project	0.56	0.56			
Headington Phase 1 & Eastern Arc Transport Improvements	12.5	8.2			



A34 improvements Phase 1 (Including Seacourt P&R)	23.62	21.32			
Bicester London Road - Level Crossing - phase 1 Cycle/Ped Crossing	3.6	1.3			
Bicester Charbridge Lane Railway crossing	8.75	7.5			
Didcot Station Car Park Expansion (Foxhall Rd)	23	9.5			
Oxford City Transport - West End	8.8	4.6			
Science Vale Cycle Network Improvements	4.91	4.52			
Oxford Station Gateway	72	40			
Oxford Science Transit Phase 2 - A40 Public Transport improvements	40	35			
Bicester improvements to peripheral routes	35	22.5			
Access to EZ - A417 improvements	4	3			
Oxpens pedestrian and cycle bridge	4	3.6			
	<b>1352.78</b>	<b>323.11</b>			

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Division(s): N/A
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## **CABINET – 17 JUNE 2014**

### **VARIATIONS TO SECTION 75 AGREEMENT FOR ALL CLIENT GROUPS**

#### **Report by Director for Social and Community Services**

#### **Introduction**

1. The purpose of this report is to seek approval for variations to the existing formal joint working arrangements and pooled budgets with Oxfordshire Clinical Commissioning Group from April 2014 onwards.

#### **Background**

2. Section 75 of the National Health Services Act 2006 contains powers enabling NHS Bodies to exercise certain local authority functions and for local authorities to exercise various NHS functions. This in turn enables better integration of health and social care, leading to a better experience and outcomes for patients and service users.
3. The County Council has an existing agreement under Section 75 with Oxfordshire Clinical Commissioning Group to pool resources and deliver shared objectives, often referred to as 'pooled budgets'. This agreement covers services for Older People and people with Physical Disabilities, people with Learning Disabilities and for people with Mental Health needs.
4. Both the County Council and the new Oxfordshire Clinical Commissioning Group are proposing variations to the existing joint working arrangements, to ensure even greater integration of health and social care, best use of resources, and improved outcomes for the people of Oxfordshire. This will be further enhanced by implementation of the Better Care Fund from 2015/16, which is also required to be delivered through Section 75 arrangements.

#### **Proposed Changes in 2014/15**

5. The existing agreement governs the pooled budgets for Older People, People with Physical Disabilities, People with Learning Disabilities and for People with Mental Health needs. It sets the specific purpose for each, and which partner will have lead commissioning responsibilities (see Appendix 1).
6. The existing agreement sets out the mechanisms by which the contributions from the County Council and the Clinical Commissioning Group are managed and used. It details the aims and objectives of the pooled funds, the services

that will be commissioned, the governance arrangements and agreement between the partners for management and contractual arrangements.

7. Significant changes were made to the Section 75 agreement in 2013/14, in particular to the arrangements for Older People. This included changes to the governance arrangements, risk sharing based on level of contribution, and significant expansion of the respective contributions of both partners.
8. There are a number of areas where changes are proposed to the existing agreement, as set out below.

### **Contributions**

9. The County Council agreed the budget on 18 February 2014 and in doing so agreed the County Council contributions to the Older People's Pool. The Oxfordshire Clinical Commissioning Group agreed its contribution at the Governing Body meeting on 28 March 2014. These contributions have also been discussed and agreed at relevant Joint Management Groups.

#### Older People's and Equipment Pooled Budget

10. The table below shows the contributions to the Older People & Equipment pools for 2014/15. The contributions from Oxfordshire County Council have increased to reflect demography increases, contractual inflation, identified spending pressures like Equipment and the ongoing cost of additional placements made in 2013/14, as well as the reversal of planned savings for 2014/15 which are not able to be made due to the increased demand for Services. The contribution is reduced for efficiency savings.
11. Contributions from Oxfordshire Clinical Commissioning Group have increased to reflect the additional demand experienced in 2013/14; demographic growth and inflation. The contribution is reduced for efficiency savings.
12. It is therefore proposed that the continuing agreement to risk share in proportion to contributions to the pool is on the basis that either organisation will make good any shortfall in achieving savings, as the Council did in 2013/14.

Table 1: Contributions to the Older People's and Equipment Pooled Budget

	Oxfordshire County Council	Oxfordshire Clinical Commissioning Group	Total
	£'000	£'000	£'000
Base Budget Older People 2013/14	79,777	86,616	166,393
Base Budget Equipment from 2013/14	1,137	761	1,898
<b>Total Base Budget 2013/14</b>	<b>80,913</b>	<b>87,377</b>	<b>168,290</b>
Adjustments for Outturn	-	3,194	3,194
Commissioning for Quality and Innovation	-	71	71
Inflation	1,901	1,962	3,863
Demography & Pressures	14,178	1,555	15,733
Quality Improvement Programme (Oxford Health Contract)	-	965	965
Efficiencies	- 4,735	- 2,542	- 7,277
<b>Base Budget 2014/15</b>	<b>92,256</b>	<b>90,510</b>	<b>182,766</b>
Change	12,480	3,894	16,374

Physical Disability Pooled Budget

13. The contributions from Oxfordshire County Council have increased to reflect demography increases. In addition, Oxfordshire County Council proposes to move the Client contribution (Income) budget for Physical Disability of £0.657m into the Pool. This income target is currently being delivered.
14. The contributions from Oxfordshire Clinical Commissioning Group reflect an increase to account for the 2013/14 outturn together with inflation at 2.2% and demographic growth at 0.9%.
15. It is proposed that the agreement to risk share in proportion to contributions to the pool is on the basis that either organisation will make good any shortfall in achieving savings.

	Oxfordshire County Council	Oxfordshire Clinical Commissioning Group	Total
	£'000	£'000	£'000
Base Budget from 2013/14	11,895	6,802	18,696
Adjustment for Outturn Position	-	200	200
Inflation	-	154	154
Demography	206	63	269
Expand Pool budgets to include client income	- 657	-	- 657
Efficiencies / Service delivery changes	- 198	-	- 198
<b>Base Budget 2014/15</b>	<b>11,246</b>	<b>7,219</b>	<b>18,464</b>
Change	- 649	417	232

### Learning Disability Pooled Budget

16. The contributions from Oxfordshire County Council have increased to reflect demography increases but there are also savings of £1.859m in 2014/15 and £1.800m in 2015/16 targeted at this budget.
17. The contributions from Oxfordshire Clinical Commissioning Group reflect an increase to account for the 2013/14 outturn together with inflation at 2.2%, demography at 0.9% and also a 4.0% efficiency saving. Commissioning for Quality and Innovation has been included at 2.5% on the NHS contract element within the contribution. Payment of this amount is dependent upon certain criteria being met. #
18. It is proposed that the continuing agreement to risk share in proportion to contributions to the pool is on the basis that either organisation will make good any shortfall in achieving savings.

	Oxfordshire County Council	Oxfordshire Clinical Commissioning Group	Total
	£'000	£'000	£'000
Base Budget from 2013/14	66,902	11,954	78,856
Adjustment for Outturn Position	-	287	287
Inflation	51	266	318
Demography	2,099	109	2,208
Commissioning for Quality & Innovation increase	-	20	20
Efficiencies / Service delivery changes	- 1,375	- 484	- 1,859
<b>Base Budget 2014/15</b>	<b>67,677</b>	<b>12,153</b>	<b>79,830</b>
Change	775	198	974

### Mental Health Pooled Budget

19. The current proposal is not to make changes to the risk on the Pool. This maintains the arrangement as Oxfordshire County Council being responsible for the "Specified Council Budgets" with all other spend shared in proportion to contributions. The "specified Council budgets" are defined in the Section 75 agreement as residential services budget, home support services budget and supported living budget.
20. It is proposed that the continuing agreement to risk share in proportion to contributions to the pool is on the basis that either organisation will make good any shortfall in achieving savings.

	Oxfordshire County Council	Oxfordshire Clinical Commissioning Group	Total
	£'000	£'000	£'000
Base Budget from 2013/14	9,013	40,756	49,770
Inflation	- 2	795	793
Demography	-	360	360
Efficiencies / Service Delivery Changes	- 334	- 2,299	- 2,633
Reduction in CQUIN	-	- 33	- 33
<b>Base Budget 2014/15</b>	<b>8,677</b>	<b>39,579</b>	<b>48,256</b>
Change	- 336	- 1,177	- 1,513

## Risk share

21. It is proposed that in future the risk sharing between organisations in all the pools (except Mental health) reflects a truly pooled budget arrangement, working to a joint strategy with joint decision making. This will bring the Physical Disability pool in line with the way the Older People and Learning Disability pools already operate. It will also mean that risks are jointly owned and managed rather than seen as the responsibility of one partner or the other.
22. It is proposed that the risk sharing between the Clinical Commissioning Group and County Council is directly proportional to the gross contributions of both parties in each of the pools. For 2014/15 this would be as follows:

Pool	County Council	Clinical Commissioning Group
Older People	50.48%	49.52%
Learning Disability	84.78%	15.22%
Physical Disability	62.25%	37.75%
Mental Health (excluding specified Council budgets)	17.98%	82.02%

23. The main benefit of operating in this way is that it means both parties have a vested interest in ensuring spend is committed in the most effective way. It is in the interests of both parties to know how actions or savings by one partner can impact on those of the other to the extent that duplication within services is avoided and to make the most efficient use of resources.
24. It will be the responsibility of the respective Joint Management Groups to ensure that spending is contained within the resources available. Where financial pressures arise in year, the Joint Management Groups must look at options to contain total spending within the resources available

## Governance

25. At present, the respective Joint Management Groups are responsible for the agreement of strategy and allocation of budget to cost centres. Budget holders are responsible for delivering the agreed strategy within their allocated budget. Council budget managers are responsible for the budgets and performance for services the Council commissions, and Clinical Commissioning Group budget managers are responsible for the budgets and performance for services OCCG commissions (as set out in schedule 2 of the section 75 agreement).
26. The pooled budget manager retains an overview of the combined budget and performance situation and this is reviewed in detail at Commissioning and Finance Officers Group or pre-Joint Management Group on a monthly basis. Any overspends need to be reported to relevant Joint Management Groups within 2 weeks and remedial/mitigating actions proposed. This takes place through the monthly finance reports to the Joint Management Groups.
27. In the past, exceptional decisions for expenditure which contribute to strategic direction but have not been budgeted for were taken by each organisation separately. However full risk share arrangements mean that decisions to spend beyond budget have implications for both organisations. It is not proposed to change the fundamental approach set out above, but a process for considering this outside scheduled meetings is required.
28. The Council has passed greater responsibility for managing expenditure on individual purchasing to staff who are taking the day to day operational decisions. The Council's commissioning budgets will continue to be held by staff in the Joint Commissioning Team. The Clinical Commissioning Group will have arrangements in place to oversee the management of the budgets they are responsible for. The combined position for operations, social care commissioning and health commissioning will be brought together at the monthly Commissioning and Finance Officers Group meeting for Older People and at the pre-Joint Management Groups for mental health, learning disability and physical disability.
29. The Pools will now be operated through the budget holders (whether Commissioning or Operations staff) with responsibility sitting at that Service Manager level. There will be an expectation that all budget holders manage within the budget allocated to them, including the health budgets, in line with the strategy agreed by the respective Joint Management Group.
30. The pooled budget manager for each pool will retain oversight of the pool as a whole and retain responsibility for the submission of finance and performance reports to Joint Management Group meetings. They will be responsible for chairing the Commissioning and Finance Officers Group / pre-Joint Management Group meetings and ensuring there is a clear understanding of finance, performance and risk across health and social care.
31. Any decisions which will cause expenditure to exceed budget should be agreed by both County Council and Clinical Commissioning Group through Joint Management Group meetings on the advice of Commissioning and



Finance Officers Group / pre-Joint Management Groups, and will need to be within the Council's and Clinical Commissioning Group's Financial Procedure Rules. Urgent decisions which need to be taken outside Joint Management Group meetings will be confirmed by email from the voting members in each organisation to the pooled budget manager.

32. The requirement to meet statutory duties and keep people safe means that an overspend on care packages (in either health and/or Adult Social Care) can arise due to demand above forecast levels. Such decisions cannot wait until Joint Management Group meetings to be determined, so it is anticipated that Joint Management Groups will give advance approval to a level of commitment of spend above budget in these areas. A decision on virement of budget or remedial action will then be taken at the following Joint Management Group meeting.
33. Any overspends will need to be offset by underspends elsewhere, and Joint Management Groups will consider and approve virements to move the funding between budgets to reflect this within the Council's Financial Procedure Rules. In previous years this has not been enacted, but it will be important to build this in so that budget holders are able to carry out their responsibilities with clarity. The finance report to Joint Management Group meetings will therefore include recommendations on virements.
34. It is recognised that urgent spending decisions may need to be made on occasions, for example, where there is a need to procure additional services to reduce delays in transfers of care from hospital. It is proposed that Joint Management Groups agree a budget for urgent care related services to be held by the pooled budget manager. This budget would also be used for winter pressures funding within the pool.
35. In exceptional circumstances one party may choose to agree expenditure at its own risk, without seeking prior agreement of the other party. In these circumstances the decision to commit this money with one partner taking 100% of the financial risk will be made clear in writing to the pool manager. A decision on risk-sharing may then be taken at a subsequent Joint Management Group meeting.

## **Risks**

36. Failure to agree new arrangements would significantly impact on both partners ability to ensure appropriate services are commissioned to meet people's needs across all client groups. It would also have implications for the successful implementation of the Better Care Fund from 2015/16 onwards.
37. Demand for services remains the key risk for the Pools. The developments being implemented through the Older People's Programme are designed to improve flow through the system, to intervene early so as to reduce the level of care people require, and to deliver a more streamlined and responsive service close to home. Successful delivery of the programme will impact on

demand, cost and length of use of expensive services, including those funded from within the pool.

38. The Physical Disability pooled budget was forecast to overspend in 2013/14 but there was been a higher level of clients leaving the service meaning that the anticipated overspend for the overall pool did not materialise. Within this overall position the Oxfordshire Clinical Commissioning Group had a final overspend of £0.305m at year end. Under the current Section 75 agreement this pool is not truly risk shared, meaning that this overspend has been met by the Oxfordshire Clinical Commissioning Group and has been funded in the base budget for 2014/15. However, it is proposed that in future such risks will be shared, meaning the Council would have been responsible for a proportion of this overspend in line with level of contribution to the pool (and the opposite would be true should the Council overspend).
39. The provisional outturn report for the Learning Disability pooled budget showed an overspend of £3.314m in 2013/14 and could be repeated in 2014/15. Officers are reviewing all expenditure and developing savings plans.

### **Financial and Staff Implications**

40. The full financial implications to the Council are set out in the draft agreement, in particular Schedule 3. The Council's financial contribution will be as set out in the budget agreed by Council on 18 February 2014.

### **Equalities Implications**

41. In line with the Council's Equality Policy 2012-2016, a Service and Community Impact Assessment has been completed to consider the implications of the Section 75 Agreement for all client groups.
42. There are not considered to be any direct implications of this agreement on individuals, communities, staff or providers of services as the agreement does not vary significantly from previous agreements and is essentially a mechanism for the delivery of joint commissioning strategies.
43. These joint commissioning strategies are all developed following significant consultation with clients, the public, providers and organisations involved in the commissioning and delivery of services. In most cases they are specifically targeted at improving outcomes for more vulnerable people, and each has its own impact assessment.
44. Similarly, individual impact assessments are completed for all commissioning activity, service changes and contracts awarded linked to the development and delivery of the joint commissioning strategies. Where appropriate, the outcomes of these assessments are reported to Cabinet to inform decision-making on new policies, contracts and service changes.

## **RECOMMENDATION**

45. **Cabinet is RECOMMENDED to approve the variations to the Section 75 Agreement for All Client Groups, subject to the inclusion of any necessary changes in the text which may be required following consideration by Oxfordshire Clinical Commissioning Group and finalisation of the financial contributions of both parties as agreed by the Director for Social & Community Services after consultation with the Cabinet Member for Adult Services.**

### **JOHN JACKSON**

Director for Social and Community Services

Background papers:

Contact Officers: Ben Threadgold, Policy and Performance Service Manager  
Tel: (01865) 328219

Sarah Fogden, Finance Business Partner (Adult Social Care)  
Tel: (07557) 082613

June 2014

## **Details of the Pooled Funds**

### **A. OLDER PEOPLE POOLED FUND**

1. The Older People Pooled Fund shall consist of contributions from the OCCG and the Council to commission services for older people.
2. The Council shall be the Host Partner for the Older People Pooled Fund. The Services delivered shall be the social care services and specialist health services for older people as more particularly described in Schedule 2.
3. The Council shall be the Lead Commissioner for some elements of these Services and the OCCG shall be the Lead Commissioner for other elements of these Services. The division of responsibility for the commissioning of these Services is set out in Schedule 2.
4. The aim of the Older People Pooled Fund is to use resources efficiently to commission a range of health and social care services which enable older people to live independent and successful lives that are healthy and personally and socially fulfilling.
5. The Older People Pooled Fund will be used for commissioning a range of services for all client groups where the majority of users are older people (for example support for carers, equipment, reablement). See Schedule 2 for more detail.

### **B. LEARNING DISABILITY POOLED FUND**

1. The Learning Disability Pooled Fund shall consist of contributions from the OCCG and the Council to commission services for adults with learning disabilities
2. The Council shall be the Host Partner for the Learning Disability Pooled Fund and shall act as Lead Commissioner for social care services and specialist health services for adults with a learning disability as more particularly described in Schedule 2.
3. The aim of the Learning Disability Pooled Fund is to use resources efficiently to commission a range of health and social care services which enable adults with learning disabilities to live healthy, active lives in their local communities.

### **C. MENTAL HEALTH POOLED FUND**

1. The Mental Health Pooled Fund shall consist of contributions from the OCCG and the Council to commission specialist and targeted mental health services

for children and young people, and mental health and well-being services for adults aged 16 and above with functional mental health problems .

2. The OCCG shall be the Host Partner for the Mental Health Pooled Fund and shall act as Lead Commissioner for social care services and specialist health services for children, young people and adults over the age of 16 with mental health needs as more particularly described in Schedule 2
3. From time to time the pool commissions individual social care packages of care including placement in residential accommodation. These interventions are commissioned by the CCG as lead commissioner on behalf of the Council. The CCG shall conduct the procurement process for such care packages in consultation with the Council but the contracts associated with such care packages shall be held and managed by the Council in line with the Fair Access to Care charging regulations.
4. The aim of the Mental Health Pooled Fund is to use resources efficiently to commission a range of health and social care services which achieve better outcomes for people of all ages living with mental health problems.

#### **D. PHYSICAL DISABILITY POOLED FUND**

1. The Physical Disability Pooled Fund shall consist of contributions from the OCCG and the Council to commission services for adults with physical disabilities
2. The Council shall be the Host Partner for the Physical Disability Pooled Fund and shall act as Lead Commissioner for social care services and some health services for adults with a physical disability as more particularly described in Schedule 2.
3. The aim of the Physical Disability Pooled Fund is to use resources efficiently to commission a range of health and social care services which enable adults with physical disabilities to live healthy, active lives in their local communities.

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Division(s): All
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## **CABINET – 17 JUNE 2014**

### **APPOINTMENTS 2014/15**

#### **Report by Chief Legal Officer**

#### **Introduction**

1. The report asks the Cabinet to consider member appointments to a variety of bodies which in different ways support the discharge of the Council's executive functions. The report reflects the basis on which appointments to the respective bodies have been made in the past and, subject to any adjustments that may be considered appropriate, invites the Cabinet to agree arrangements for filling the councillor places on those bodies.
2. The schedule only refers to those appointments which are the direct responsibility of Cabinet to make. There are other outside body appointments that are the responsibility of the Remuneration Committee or local processes as appropriate.

#### **Joint Committees**

3. These are formal bodies set up to exercise statutory functions jointly with other authorities. Members of joint committees exercising executive functions must be members of the Cabinet.

The current joint committees are listed in **Section 1** of the Annex to this report.

#### **Local Statutory Bodies**

4. The County Council is required to set up and run a number of local bodies in connection with certain of its statutory functions, typically with other organisations. County Council representation is not generally limited to Cabinet Members.

The current local statutory bodies are listed in **Section 2**.

#### **Strategic Partnerships**

5. This category comprises Partnerships which the Cabinet has designated as 'strategic' and whose membership Cabinet has agreed should be linked to the role of Cabinet Member/s and not to individually named members with the exception that the representative on the Oxfordshire Safer Communities Partnership is the representative of the County Council on the Thames Valley Police & Crime Panel.

The current strategic partnerships are listed in **Section 3**.

## **Standing Advisory Bodies**

6. This category comprises bodies which have been set up on a permanent basis in connection with particular functions. They do not possess executive powers but provide a forum for discussion and liaison. County Council representation is not limited to Cabinet Members.

The current standing advisory bodies are listed in **Section 4**.

## **Informal Member/Officer Working Groups**

7. This is a diverse group of informal bodies set up from time to time to assist with the discharge of the responsibilities of the Cabinet. There is a wide variety of form and purpose, from purely internal management tools to inter-authority forums for overseeing issues of common interest. Members and officers share an equal status on these bodies, which are not subject to the access to information rules applying to formal committees and subcommittees; however, some are open to the public and may allow public address at their meetings.
8. These bodies cannot exercise executive functions themselves but provide available forum for discussion of issues outside the formal decision-making processes. Thus, where voting on such groups is permitted this can only be on the basis of an indicative view and cannot in any way bind the body responsible for the ultimate decision.

The informal member / officer working groups are listed in **Section 5**.

## **Strategic Outside Bodies**

9. The Cabinet is responsible for appointments to those outside bodies which it has identified as 'strategic' and which have been endorsed as such by the Council.
10. Two strategic outside bodies are no longer in existence: The Local Government Association (LGA) Urban Commission and the LGA Rural Commission.
11. The LGA have asked that the County Council appoint a representative to the LGA Fire Commission. The Fire Commission is a forum for all combined fire and rescue authorities and principal authorities with a fire and rescue service and meets four times per year. The Fire Commission has a management committee which may act on behalf of the Commission. It is suggested that this be identified as a strategic outside body and Council be asked to endorse it as such. Any appointment to the LGA Fire Commission will therefore be subject to such endorsement.

The strategic outside bodies are listed in **Section 6**



## **RECOMMENDATIONS**

**12. The Cabinet is RECOMMENDED to:**

- (a) agree the appointments as set out in the Annex to this report, subject to any amendments at the meeting;**
- (b) RECOMMEND to Council to add the Local Government Association Fire Commission to the list of 'strategic' Outside Bodies to which the Cabinet makes appointments and subject to their agreement to the above to make an appointment.**

**PETER CLARK**

Chief Legal Officer

Annex: Appointments Schedule 2014/15

Background papers: Nil

Contact Officer: Sue Whitehead, Principal Committee Officer  
(01865 0260)

June 2014

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## APPOINTMENTS SCHEDULE 2014/15

### SECTION 1

#### Joint Committees

<i>Joint Committee</i>	<b>Frequency of meetings (FOM)</b>	<b>Places</b>	<b>Appointees for 2014/15</b>
S.E. Fire Improvement Partnership Board	as required	1	Deputy Leader
Traffic Penalty Tribunal - Outside London Adjudication Committee	quarterly	1	Cabinet Member for the Environment

## Local Statutory Bodies

Statutory Body	FOM	Places	Basis of Member Appointment	Con Ind Alliance	Lab	Lib Dem	Grn
Adoption & Permanency Panels & Fostering Panels	3 per month	3	On the nomination of the political groups according to political balance:  Adoption & Permanency	1 Lilly	1 G Sanders	1 Godden	0
	2 per month	2	Fostering		1 V Smith	1 Godden	
Standing Advisory Council for Religious Education (SACRE)		3	On the nomination of the political groups according to political balance	1 Mathew	1 Azad	1 Johnston	0

## Strategic Partnerships

Partnership	FOM	Appointees for 2014/15
Oxfordshire Partnership Board	2 per annum	Leader of the Council
Thematic Partnerships:		
Health & Well Being Board	3 per annum	Leader of the Council
Children & Young People's Board	3 per annum	Cabinet Member for Children, Education & Families
Adult Health and Social Care Board	3 per annum	Cabinet Member for Adult Social Care
Health Improvement Board	3 per annum	Cabinet Member for Public Health & the Voluntary Sector
Spatial Planning & Infrastructure Partnership	1 in June 2011	Leader of the Council
Oxfordshire Local Enterprise Partnership	1 per month	Leader of the Council
Oxfordshire Safer Communities Partnership	3 per annum	Councillor Kieron Mallon in his role as representative on the Thames Valley Police & Crime Panel.
Oxfordshire Stronger Communities Alliance	4 per annum	Cabinet Member for Public Health & the Voluntary Sector
<del>Oxfordshire Waste Partnership (meeting with Oxfordshire Environment Partnership)</del> Subject to formal decision by the Cabinet Member for Environment	<del>4 per annum</del>	<del>Cabinet Member for Environment</del>

## SECTION 4

### Standing Advisory Bodies

Body	FOM	Places	Basis of Member Appointment	Con Ind Alliance	Lab	Lib Dem	Grn
Arts Council S. E. Region Board	3/4 per annum	1*	Cabinet Member for Community Services  Nomination only – appointment process by Arts Council	1 Lindsay-Gale			
Music House Committee / Music Education Hub (Partnership) for Oxfordshire	3 per annum	3	On the nomination of the political groups according to political balance	2 Waine Tilley	1 Phillips	0	0
Outdoor Centres House Committee (under review)		3	On the nomination of the political groups according to political balance	2 Waine Tilley	1 Pressel	0	0
Schools Organisation Stakeholder Group (includes former Oxfordshire School Forum)	quarterly	5  1 observer (with no voting rights)	On the nomination of the political groups according to political balance  Cabinet Member for Children, Education & Families	3 Newton Stratford Waine  Tilley	1 Brighthouse	1 Howson	

Body	FOM	Places	Basis of Member Appointment	Con Ind Alliance	Lab	Lib Dem	Grn
Young People's Well-Being Group	2	5	5 non-executive councillors on the nomination of the political groups according to political balance, to reflect as far as possible the geographic areas of the county; the Cabinet Member with responsibility for Children and Young People (ex officio)	3 Lilly-City Mathew-West Greene-South	1 Beal - Cherwell	1 Hannaby Vale	0

## Informal Member/Officer Working Groups

Working Group	FOM	Places	Basis of Appointment	Con Ind Alliance	Lab	Lib Dem	Grn
Corporate Parenting Panel	4 per annum	10	On the nomination of the political groups according to political balance, to include the Cabinet for Children Education & Families and the three members serving on the Fostering & Adoption Panels  Director for Children, Education & Families and Director for Social & Community Services or nominees	5 Billington Chapman Lilly Tilley Waine	2 G Sanders V Smith	3 Godden Howson Fooks	0
<del>Oxfordshire Museums Joint Working Group</del>  Deleted	quarterly	3	<del>On the nomination of the political groups according to political balance</del>  Cultural Services Manager and/or representative(s)	2 Lindsay Gale Mathew	4  Dhesi	0	0
Oxfordshire County Council South Africa Link Group	2/3 per annum	4	On the nomination of the political groups according to political balance	2 Lovatt Gearing	1 Brighthouse	1 D. Turner	0



<b>Working Group</b>	<b>FOM</b>	<b>Places</b>	<b>Basis of Appointment</b>	<b>Con Ind Alliance</b>	<b>Lab</b>	<b>Lib Dem</b>	<b>Grn</b>
School Governor Appointments Panel	as required	6	On the nomination of the political groups according to political balance  Representatives of the Children, Education & Families Governors Team	4 Owen Tilley Newton Waine	1 Brighthouse	1 Webber	0
Minority Ethnic Consultative Forum (replacing Social Inclusion Reference Group) for details see addenda.		3		1 Mallon	1	1	
West End Steering Group	as required	2	Leader of the Council and Deputy Leader or representative	2 Hudspeth Rose		0	0

## SECTION 6

<b>Strategic Outside Body</b>	<b>FOM</b>	<b>OCC Entitlement</b>	<b>Appointees for 2014/15</b>
County Councils Network (CCN)	Council - 2 per annum Executive – 3 per annum Annual conference	4 county councillors	Hudspeth Lindsay-Gale Rose Tilley
Local Government Association (LGA)	General Assembly -1 per annum	4 county councillors (* to cast additional OCC vote)	Hudspeth* Hibbert-Biles Rose Tilley
LGA: <del>Rural Commission-</del> Disbanded	<del>as required</del>	<del>1 county councillor</del>	<del>Rose</del>
LGA: <del>Urban Commission-</del> Disbanded	<del>as required</del>	<del>1 county councillor</del>	<del>Brighthouse</del>
LGA: Fire Commission New	As required	1 county councillor	Rose
Oxfordshire Association of Local Councils	as required	1 county councillor	Greene
Oxfordshire Care Partnership Board	as required	1 county councillor	Heathcoat
Oxfordshire Countryside Access Forum	2/3 per annum	1 county councillor	Rose
Oxfordshire Rural Community Council	as required	1 county councillor	Greene
South East England Councils	Executive – 4 per annum AGM	1 county councillor + 1 <i>deputy</i>	Hudspeth <i>Hibbert-Biles</i>

Division(s): N/A
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## CABINET – 17 JUNE 2014

### FORWARD PLAN AND FUTURE BUSINESS

#### Items identified from the Forward Plan for Forthcoming Decision

#### Topic/Decision

#### Portfolio/Ref

#### Cabinet, 15 July 2014

- **Delegated Powers of the Chief Executive - July 2014** Cabinet, Leader  
 To report on a quarterly basis any executive decisions taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). It is not for scrutiny call in. 2014/021
  - **Externalisation of Back Office/School Facing Services - Next Steps** Cabinet, Deputy Leader  
 The report provides an update and next steps in the externalisation of corporate facing HR and finance back office services and the joint venture proposal to cover school back office and schools learning and foundation years. 2014/074
  - **Cabinet Business Monitoring Report for Quarter 4** Cabinet, Deputy Leader  
 To note and seek agreement of the report. 2014/020
  - **Didcot Great Western Park - Primary School** Cabinet, Business & Customer Services  
 To seek to endorse the progress to date and to delegate to the Chief Finance Officer and Director for Environment & Economy in consultation with the Leader the authority to approve the Stage 2 Full Business Case and the award of the construction contract. 2014/092
- Joint Responsibility:** Cabinet Members for Business & Customer Services and Children, Education & Families.
- **Recommended Sponsor for the New Primary School for Barton, Oxford** Cabinet, Children, Education & Families  
 To seek approval of Oxfordshire County Council's recommended sponsor before submission to Secretary of State for Education. 2014/044
  - **Recommended Sponsor for the First New Primary School for NW Bicester** Cabinet, Children, Education & Families  
 To seek approval of Oxfordshire County Council's recommended sponsor before submission to Secretary of State for Education. 2014/045

- **Modification to Approved Alteration of Age Range at St Edburg's CE (VA) Primary School, Bicester**

To seek approval of modification to implementation date of alteration to age range.

Cabinet, Children, Education & Families  
2014/046
- **Progress Report on Placement Strategy**

To note the progress on the Strategy.

Cabinet, Children, Education & Families  
2014/070
- **SEND (Special Educational Needs & Disabilities) Reforms**

To note consequences of the SEND reforms and the good progress being made in anticipation of them.

Cabinet, Children, Education & Families  
2014/089
- **Highways Asset Management Plan**

To seek approval of the proposed Highways Asset Management Plan.

Cabinet, Environment  
2014/050
- **Oxfordshire Minerals and Waste Local Plan - Review of Statement of Community Involvement**

To seek agreement to a draft revision of the Council's Mineral and Waste Statement of Community involvement for public consultation.

Cabinet, Environment  
2014/081
- **2014/15 Financial Monitoring & Business Strategy Delivery Report - May 2014**

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Cabinet, Finance  
2014/018
- **Treasury Management 2013/14 Outturn**

To review Treasury Management activity in 2013/14 in accordance with the CIPFA code of practice.

Cabinet, Finance  
2014/019
- **Public Health Annual Report**

To recommend Council to receive the report and note its recommendations.

Cabinet, Public Health & Voluntary Sector  
2014/090

### **Cabinet Member for Children, Education & Families, 14 July 2014**

- **Alteration of Age Range at Carterton Community College, to Establish Post-16 Education**

To seek approval of the final decision.

Cabinet Member for Children, Education & Families,  
2014/042

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>▪ <b>Pre Schools on Maintained School Sites Under Licence or Lease: Proposed New Charging Arrangements</b><br/>To seek approval.</li> </ul>   | <p>Cabinet Member for Children, Education &amp; Families,<br/>2014/035</p> |
| <ul style="list-style-type: none"> <li>▪ <b>Pupil Place Plan 2014/15 - 2017/18</b><br/>To approve the revised Pupil Place Plan for Oxfordshire.</li> </ul>   | <p>Cabinet Member for Children, Education &amp; Families,<br/>2014/006</p> |
| <ul style="list-style-type: none"> <li>▪ <b>Bicester School - Capacity Strategy</b><br/>To approve the proposed strategy for school capacity in Bicester.</li> </ul>   | <p>Cabinet Member for Children, Education &amp; Families,<br/>2014/003</p> |
| <ul style="list-style-type: none"> <li>▪ <b>School Specification for New Primary School for Banbury at Longford Park (Bankside)</b><br/>To seek approval of the school specification for new primary school in Banbury.</li> </ul> | <p>Cabinet Member for Children, Education &amp; Families,<br/>2014/043</p> |

### **Cabinet Member for Cultural & Community Services, 28 July 2014**

- |   |   |
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| <ul style="list-style-type: none"> <li>▪ <b>Museum Service Forward Plan</b><br/>The Museum Service is currently applying for accreditation under the Arts Council Accreditation Scheme which is the UK standard for museums. It defines good practice and identifies agreed standards, thereby encouraging development. In order to gain Accreditation, the Services Forward Plan must be approved by its governing body. This report seeks that approval.</li> </ul> | <p>Cabinet Member for Cultural &amp; Community Services,<br/>2014/072</p> |
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### **Cabinet Member for Environment, 24 July 2014**

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| <ul style="list-style-type: none"> <li>▪ <b>Position Statement on Major Development Proposals for Ground-Mounted Solar PV Arrays</b><br/>To seek endorsement of the position statement as the County Council's view on the principle of ground-mounted solar PV development and the issues to be considered when developing planning applications for major solar energy proposals.</li> </ul> | <p>Cabinet Member for Environment,<br/>2014/071</p> |
| <ul style="list-style-type: none"> <li>▪ <b>Proposed Puffin Crossing - A417 Stanford in the Vale</b><br/>To seek approval of the proposals.</li> </ul>   | <p>Cabinet Member for Environment,<br/>2014/064</p> |

- **Proposed Amendments to Parking Restrictions - Corn Street, Witney**  
To seek approval of the proposals.

Cabinet Member  
for Environment,  
2014/063
- **Proposed Amendments to Residents Parking Scheme - Abingdon**  
To seek approval to proceed.

Cabinet Member  
for Environment,  
2013/017
- **Proposed Parking Restrictions - Radley**  
To seek approval to the proposals.

Cabinet Member  
for Environment,  
2014/033
- **Proposed Parking Restrictions - David Nicholls Close and Sandford Road, Littlemore**  
To seek approval to the proposals.

Cabinet Member  
for Environment,  
2014/030
- **Oxford : Frideswide Square Pre Works - Traffic Regulation Orders**  
Report on results of public consultation on new, and amendments to existing, traffic regulation orders (TRO's) and seek approval to proceed to construction of the pre-works to Beckett Street and Worcester Street prior to the main Frideswide Square works. Consultation is required on numerous TRO's and the conversion of areas of existing footway to shared use (footway/cycleway) facility.

Cabinet Member  
for Environment,  
2014/058
- **Proposed Parking Restrictions - Wolvercote**  
To seek approval of the proposals.

Cabinet Member  
for Environment,  
2014/067
- **Proposed Parking Restrictions in Vicinity of Worcester Place, Jericho**  
To seek approval of the proposals.

Cabinet Member  
for Environment,  
2014/068
- **Proposed Parking Restrictions - Various Locations, Oxford**  
To seek approval of the proposals.

Cabinet Member  
for Environment,  
2014/069
- **Proposed Pedestrian Crossing - Windmill School, Margaret Road, Headington**  
To seek approval of the proposals.

Cabinet Member  
for Environment,  
2014/082
- **Proposed Coach Parking Places - Oxford City Council**  
To seek approval of the proposals.

Cabinet Member  
for Environment,  
2014/083
- **Proposed Parking Restrictions - Various Locations, Banbury**  
To seek approval of the proposals.

Cabinet Member  
for Environment,  
2014/084

## **Cabinet Member for the Fire Service & Corporate Plan, 14 July 2014**

- |   |   |
|---|---|
| <ul style="list-style-type: none"><li>▪ <b>Enforcement Policy for Weight Restriction Enforcement in Oxfordshire</b></li></ul> <p>To seek approval of the prosecution policy relating to the breaches of weight restrictions in Oxfordshire.</p> | <p>Cabinet Member<br/>for the Fire Service<br/>&amp; Corporate Plan,<br/>2013/156</p> |
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## **Cabinet Member for Public Health & the Voluntary Sector, 16 July 2014**

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| <ul style="list-style-type: none"><li>▪ <b>Chill Out Fund 2014/15 - July 2014</b></li></ul> <p>To consider applications (if any) from the Chill Out Fund.</p> | <p>Cabinet Member<br/>for Public Health &amp;<br/>the Voluntary<br/>Sector,<br/>2014/022</p> |
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## DELEGATED DECISIONS BY CABINET MEMBER FOR ENVIRONMENT (INCLUDING TRANSPORT)

**Extract of MINUTES** of the meeting held on Thursday, 15 May 2014 commencing at 10.30 am and finishing at 11.35 am

**Present:**

**Voting Members:** Councillor David Nimmo Smith – Cabinet Member for Environment

**Other Members in Attendance:** Councillor Les Sibley (for Agenda Item 5)

**Officers:**

Whole of meeting Graham Warrington (Law & Culture); Yim Kong (Environment & Economy)

Part of meeting

<b>Agenda Item</b>	<b>Officer Attending</b>
4	Lynda Dunsdon (Environment & Economy)
5	David Tole (Environment & Economy)

*The Cabinet Member for Environment considered the matters, reports and recommendations contained or referred to in the agenda for the meeting, and decided as set out below. Except as insofar as otherwise specified, the reasons for the decisions are contained in the agenda and reports, copies of which are attached to the signed Minutes.*

### 30/14 PETITIONS AND PUBLIC ADDRESS

(Agenda No. 3)

<i>Speaker</i>	<i>Item</i>
Matthew Reeve Stefanie Rachmann-Davies Councillor Les Sibley	) 5. Middleton Stoney Road, Bicester: ) Proposed Road Humps & Puffin ) Crossing

### 32/14 MIDDLETON STONEY ROAD, BICESTER: PROPOSED ROAD HUMPS AND PUFFIN CROSSING

(Agenda No. 5)

The Cabinet Member for Environment considered a report CMDE5 setting out comments received to a consultation on two separate proposals for a series of road humps along Middleton Stoney road and a puffin crossing. The proposal arose from the development of land adjacent to and to the south of Middleton Stoney road as part of the south west Bicester Kingsmere development for housing and community facilities.

Matthew Reeve on behalf of Countryside Properties UK Ltd explained that they were part of a joint venture company delivering the Kingsmere development at Bicester within an outline planning consent for 1,585 dwellings. Currently approximately 250 properties had been occupied to date. A significant amount of infrastructure works, including strategic landscaping and off-site highways works had been carried out under the terms of a S278 agreement signed with OCC Highways in 2010 for 6 phases of off-site highways works all of which had been successfully delivered in close collaboration with OCC highway officers save for the last piece of off-site highway traffic calming works for the Middleton Stoney Road. This scheme had been 3 years in the making with all options carefully considered. He confirmed that some of the other phases for off-site highway works ie. Vendee Drive (Perimeter Road) had been completed well ahead of the relevant S106 trigger of 500 occupations and the road had opened in April 2012 with only around 20 occupations. Similarly the trigger for delivery of the Middleton Stoney Road traffic calming works was 650 occupations but delivery of that element was also well advanced as currently there were only around 250 occupations. There had been a close co-ordinated approach with OCC highways over the past 3 years to create and develop the works from an in-principle design agreed at S106 stage through to detailed design submitted as part of a reserved matters planning application, approved by Cherwell DC. A contractor had been lined up to carry out the works under an existing contract and any further delays in approval would increase cost and be likely to delay delivery of the works.

Stefanie Rachmann-Davies WSP Transport Consultants gave a short presentation on the technical aspects of the design and how it had evolved from the original proposal for build-outs to the current proposed scheme. During that time there had been several iterations undertaken to accommodate cyclists and the potential access to Kingsmere Phase 2 development for which planning application had been submitted in 2013 but not yet determined. The scheme had included a puffin crossing east of Shakespeare Drive which had been the preferred scheme of OCC officers and in accordance with Department for Transport advice. The principle of provision of a traffic calming scheme had been supported by Thames Valley Police in order to reduce speeds. Her presentation also set out a comparison between speed cushions and build-outs/chicanes concluding that the former offered more advantages. These included the most widely used form of calming, effectiveness at controlling speed of traffic, emergency vehicles not significantly affected, easy to accommodate cyclists, potential to reduce traffic levels on average by 25%, fewer drainage problems. There had however been concerns expressed regarding their effectiveness in controlling the speed of motorbikes and damage to vehicles. Some of the disadvantages of build-outs were seen as the potential for some drivers to speed up on the approach to a chicane, large vehicles not easily accommodated by narrow chicanes but if chicanes were wider then their effectiveness in reducing speed was reduced, average traffic reduction levels less, could cause congestion and potential for increased number of

shunts on approach. However, it had to be recognised that chicanes offered an opportunity to accommodate cyclists via bypasses although that could lead to debris accumulation and drainage problems.

Responding to a question from the Cabinet Member she confirmed that from a technical point of view cushions were preferable. She felt sure that the cushions had been subject to a safety audit but she didn't have that information to hand.

Supporting the use of build-outs Councillor Sibley had major concerns regarding use of speed cushions. He referred to the potential for damage to vehicles, adjacent buildings and road surfaces and danger to cyclists. There were no properties fronting onto Middleton Stoney Road which had been part of the old Bicester ring road system with a 50 mph limit. He could see no good reason to have a 30 mph limit and suggested that a 40 mph limit would be more realistic because of the nature of the road. Consistency in speed limits was needed along a road which was well used and likely to continue to be so or even increase with the Eco-development and other planned major development in Bicester. However, the 2 new roundabouts help to offset that impact and slow traffic. There had been a lot of changes in the law to help reduce the speed of traffic and he suggested alternative options for traffic calming such as vehicle activated speed signs. He felt there was a strong case for the use of chicanes to reduce traffic speed which was also supported by Section 153 of the Highway Code. He considered that buses and emergency vehicles presented a risk to cyclists unless properly constructed footpaths and cyclepaths were provided. Painted white lines on the side of the road offered no real protection. There was no footpath on the south side which would put pedestrians at risk and where there was an existing footpath that was narrow. There were also concerns regarding siting of bus stops. He stressed this was the time to act on district and county policies to provide proper facilities on Middleton Stoney Road. Heavy goods traffic was horrendous on this road and more consideration was needed before a final decision was taken. He suggested deferral of a decision to allow for further discussion between the developers, Cherwell district council, Oxfordshire county council and the Cabinet Member for Environment.

The Cabinet Member pointed out that an increase in the speed limit and separate cycle and footpath structure were beyond the remit of the planning permission.

Mr Tole clarified the differences between a pelican and puffin crossing. With regard to traffic calming it was difficult to accept the argument that there could be damage to property as no properties fronted onto the road. Cushions were considered more suitable on routes with buses and also favoured by emergency services. Build-outs had the potential to promote erratic behaviour. The rationale behind the proposals was to downgrade Middleton Stoney Road to a local road as opposed to a key road into Bicester. He confirmed that rules regarding vehicle activated signs had not changed and in his experience whilst they had some influence he considered in this instance that the benefit would be limited if traffic calming was introduced. County officers view was that build-outs were not the best option in this case and that cushions presented the best way forward. He accepted the point regarding safety of pedestrians walking to bus stops and would consider that issue again. The question of shared foot and cycle paths whilst an aspiration could not be delivered as part of the planning process and was further complicated because of land acquisition

problems. If cars were driven carefully then they wouldn't be damaged or present a danger to other road users. Also the higher speeds associated with build-outs may not pass a safety audit. He commended the scheme.

Mr Kirkwood confirmed that build-outs had caused some problems elsewhere in Bicester and officers were as confident as they could be that the scheme as proposed in the report offered more in terms of successful traffic calming.

The Cabinet Member thanked everyone for their full presentations. There was no likelihood of separate cycle and foot paths being provided for the reasons given earlier with regard to the limits of the planning permission. He could not support calls for an increase in the speed limit.

Having regard to the arguments and options set out in the documentation before him, the representations made to him and confirmation that a safety audit had been or would be carried out the Cabinet Member for Environment confirmed his decision as follows:

To approve the implementation of proposals as advertised.

Signed.....  
Cabinet Member for Environment

Date of signing.....

**PERFORMANCE SCRUTINY COMMITTEE  
5 JUNE 2014**

**CALL IN OF A DECISION BY THE CABINET MEMBER FOR  
ENVIRONMENT - MIDDLETON STONEY ROAD, BICESTER:  
PROPOSED ROAD HUMPS AND PUFFIN CROSSING**

A request has been received to call in the decision for scrutiny by the following Councillors:

Councillor Sibley	Councillor Reynolds
Councillor Waine	Councillor Mallon
Councillor Stratford	Councillor Mrs Fulljames
Councillor Atkins	Councillor Hallchurch
Councillor Gray	Councillor Owen
Councillor Billington	

The reasons given for the request are:

1. Lack of proper cycle and footpath provision: In the interests of highway safety- pedestrians and cyclists should have their own dedicated routes and should not be part of the main Highway as stated in the planning statement for South West Bicester (Pedestrian and cycle schemes -page 43). The use of the advisory cycle lane (painted white line) on both sides of the Middleton Stoney Road offers no protection for cyclists and pedestrians from motor vehicles.
2. Lack of proper consultation with local Bicester County Councillors.
3. The use of road humps as a traffic calming measure are known to cause damage to vehicles suspension and tyres, plus endangering cyclists and motor cyclists and can also cause damage to nearby buildings from traffic vibrations. Road or speed humps make traffic noisier as vehicles especially lorries, pass over them. They are also held responsible for increasing carbon emissions because drivers are forced to brake repeatedly, increasing fuel consumption.
4. The use of Build outs with priority traffic signs to control the speed of traffic with the build outs designed to enhance and soften the visual impact of the road as illustrated by Highway code rule 153 is the preferred traffic calming measure.
5. Middleton Stoney Road is a fairly straight road with two new roundabouts at Shakespeare Drive and Howes Lane. There are no houses fronting on either side of the road and would suggest that consideration be given to increasing the speed limit to 40mph bearing in mind the characteristics of the road that lends itself to a higher speed limit.

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**CABINET MEMBER FOR ENVIRONMENT - 15 MAY 2014**

**MIDDLETON STONEY ROAD, BICESTER: PROPOSED ROAD  
HUMPS AND PUFFIN CROSSING**

**Report by Deputy Director of Environment & Economy  
(Commercial)**

**Introduction**

1. This report presents the objections and other comments received during the course of the statutory consultation on two separate proposals: (1) for a series of road humps along Middleton Stoney Road, and (2) for a puffin crossing – plans showing both of these proposals are shown in Annex 1 and 2 respectively.

**Background**

2. The proposals arise from the development of land adjacent to the Middleton Stoney Road to the south as part of the South West Bicester Kingsmere Development. There will be 1,585 new homes and community facilities, including two new schools and a community hospital.
3. Separately to the statutory consultation for these measures under the Highways Act and Road Traffic Regulation Act being carried out by the County Council, these measures were also the subject of a planning application by the developers to Cherwell District Council under the Town and Country Planning Act. Approval (subject to conditions) for the measures was given by Cherwell District Council on 17 April 2014.
4. The proposal for traffic calming along Middleton Stoney Road comprises 16 pairs of road humps, (with each being: 2.5 metres long, 1.8 metres wide, with a maximum height of 75mm) placed in the centre of the traffic lanes; 5 pairs are proposed on the 540m length between Howes Lane and Shakespeare Drive, and a further 11 pairs on the 965m stretch between Shakespeare Drive and Oxford Road.
5. The traffic calming proposals also include the provision of advisory cycle lanes on both sides of the road throughout the length of the scheme.
6. The proposal for the puffin crossing on the Middleton Stoney Road is for a site approximately 305 metres east of its roundabout junction with Shakespeare Drive and Whitelands Way.
7. The works if approved would be funded by the developers of the above land.

## **Consultation**

8. The consultation on the proposals was carried out between 13th February and 11<sup>th</sup> March 2014. Details of the proposals were displayed generally along Middleton Stoney Road, at the proposed crossing site and in the Oxford Times and Bicester Advertiser. Supporting documentation and plans were deposited for public inspection at Bicester Library and at County Hall, Oxford
9. Objections were received from 11 individuals and groups, including the local member and another County Councillor as well as a local Residents Association. A summary of these responses, along with officer comments, can be found in Annex 3.
10. No objections were received from Thames Valley Police in respect of either of the proposals on the basis that they would fully comply with national regulations and standards, and that their operation (should approval be given to implement them) be closely monitored. The police commented that calming measures were needed to help achieve acceptable levels of compliance with the 30mph speed limit in on a road that would otherwise lend itself to higher speeds.

## **Objections to traffic calming proposals**

11. Objections to the proposals for speed cushions focussed on concerns over increased noise and pollution affecting local residents, and the potential damage to vehicles as they navigate the features.
12. Extensive experience of similar calming measures in Oxfordshire in a wide range of environments have showed good levels of speed reduction and improved safety where at locations where there was a prior accident problem. Similarly, such schemes have typically been well accepted by residents, with only a very small number of instances of noise concerns being raised, mainly in locations where houses are immediately adjacent to the features. Similarly very few concerns have been raised over air quality or pollution or damage to vehicles.
13. The Department for Transport (DfT) advice on traffic calming states that road humps (including speed cushions) are the most widely used form of traffic calming device because they have proved to be effective at controlling speeds and are generally applicable to most road layouts. The note goes on to outline the following advantages of cushions; they are an effective speed control device, they offer less discomfort than full width road humps to occupants of large buses and commercial vehicles and they also cause less delay to fire appliances and buses.
14. However the DfT also acknowledges that speed cushions can be unpopular with some local residents due to discomfort; concerns over the speed of motorcycles and large vehicles which are less affected by cushion layouts; fear of damage to vehicles; vehicles parking near the cushions; drivers



travelling in the centre of the road to avoid the cushions, and a perception of increased noise and vibration.

15. A number of objectors requested that traffic calming build-outs or chicanes as an alternative measure. However, officers have concerns about their appropriateness in this location. Speed reductions observed with such schemes are typically modest in the priority direction, and they can sometimes lead to vehicles speeding up to avoid the need to give way to oncoming traffic; for the non-priority direction they can introduce queuing and delays (and associated problems of pollution and noise). Typically build-outs are also not as convenient for cyclists, with bypasses often being difficult to maintain with debris etc. accumulating, and those cyclists choosing not to use bypasses feeling 'squeezed'. They can also introduce safety problems (for example shunts behind vehicles slowing to give way, head on conflicts, vehicles striking the physical build outs and loss of control accidents. A further consideration is that the maintenance required of signs, bollards and kerbing at build outs can be significant.
16. It is also worth noting that the 'build-outs' located in Buckingham Road and Banbury Road within Bicester have been the subject of complaint, and a number of injury accidents reported since their construction. These are single features rather than the series which would be required to achieve the same level of speed reduction as the proposed speed cushions.
17. Cllr Sibley, the local member, also requested that a shared use footway / cycletrack should be provided in preference to proposed advisory cycle lanes. While officers agree that in principle this would be a higher standard of provision for cyclists in comparison to the proposed advisory cycle lanes, it would not appear practical at present to progress this in view of the third party land requirements and cost.
18. In view of the above considerations, the officer recommendation is to approve this proposal.

### **Puffin crossing**

19. One objection was received on the grounds that a 'Pelican' style crossing would be preferable to a 'Puffin', especially to assist families, children and the elderly in crossing the carriageway.
20. However, it is the Department for Transport's intention that Puffin pedestrian facilities become the standard form of provision of signalled pedestrian crossings. Puffin pedestrian facilities have been developed to provide improved operation for pedestrians attempting to cross and also to reduce the delay experienced by both drivers and pedestrians. They have also been noted to improve mobility for many pedestrian groups including disabled and older people as well as mothers with young children.
21. Taking into account the lack of objection from the Police and the DfT's desire to see Puffin crossings as the 'standard' form, the officer recommendation is to approve this proposal.

### **How the Project supports LTP3 Objectives**

22. The proposals would help reduce the risk of accidents and improve road safety.

### **Financial and Staff Implications (including Revenue)**

23. The cost of designing and implementing the proposals will be met by the developers. Maintenance of the signs will be met from the highways maintenance budget.
24. The appraisal of the proposals and consultation has been undertaken by E&E officers as part of their normal duties.

### **RECOMMENDATION**

25. **The Cabinet Member for the Environment is RECOMMENDED to approve the implementation of proposals as advertised.**

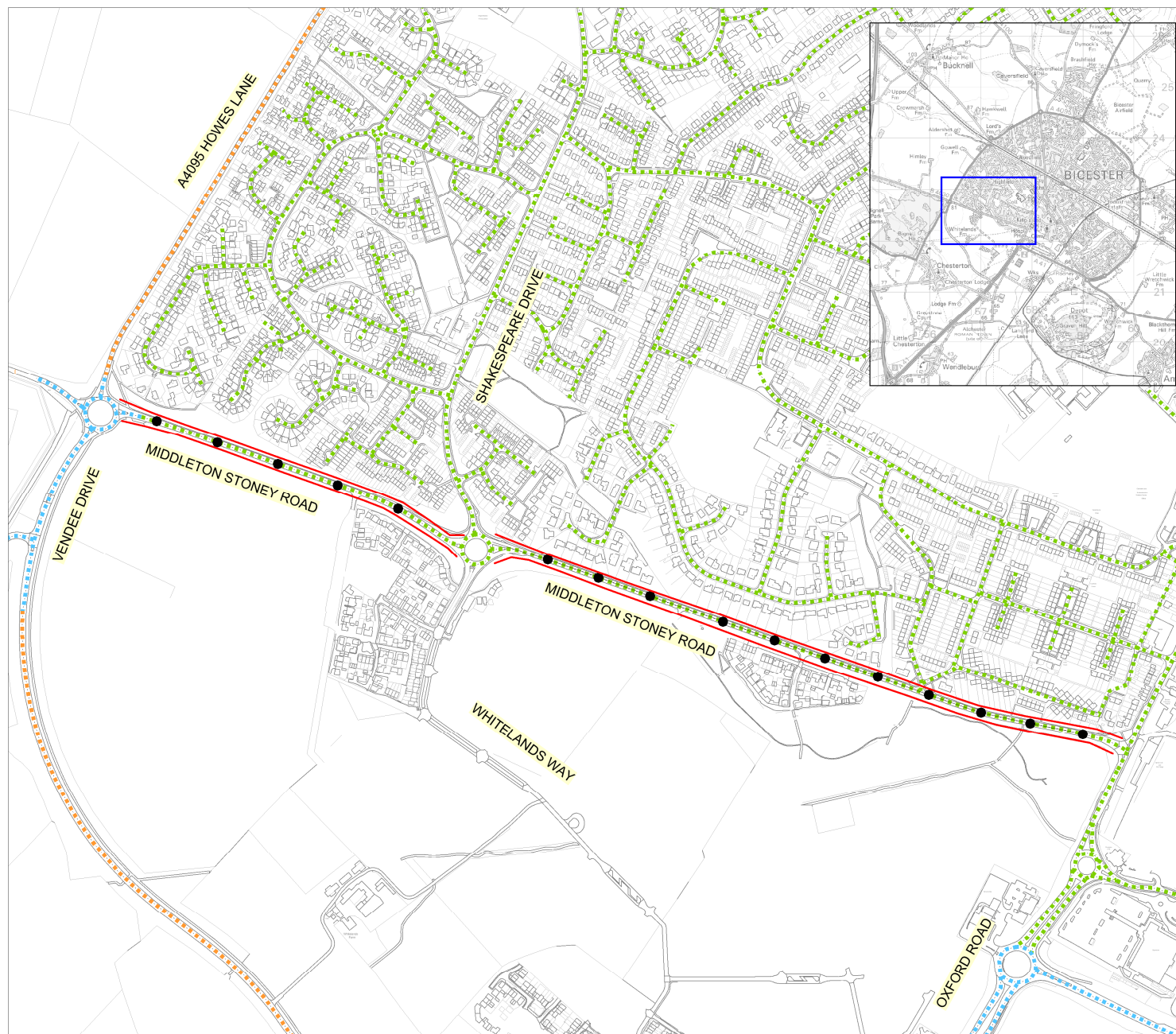
MARK KEMP

Deputy Director of Environment & Economy (Highways & Transport)

Background papers: Consultation responses  
DfT advice notes on Traffic Calming and pedestrian crossings

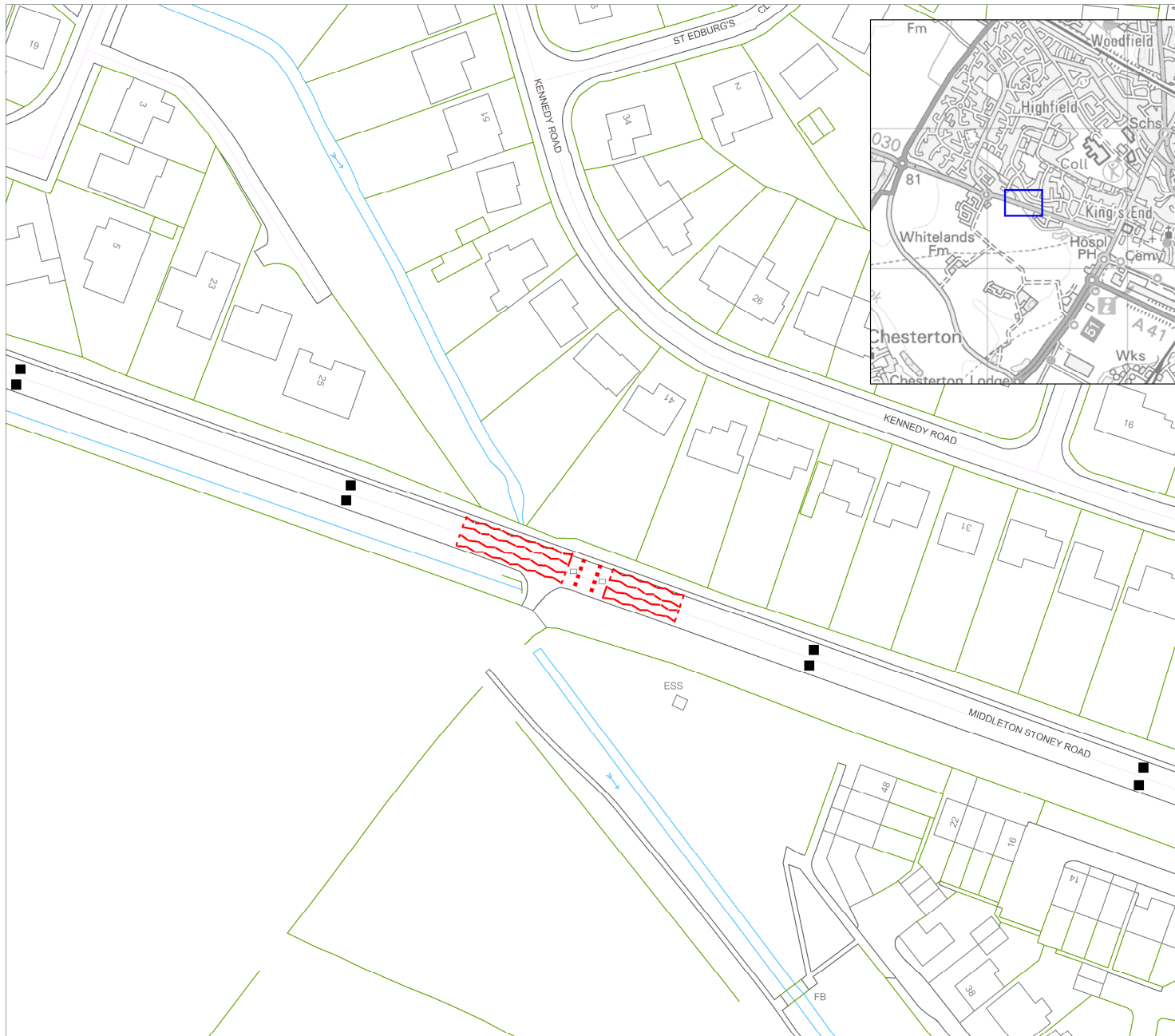
Contact Officers: Jim Daughton 01865 323364

April 2014



Drawing No.

Revision2



Drawing No.

Revision 1

■

Approximate schematic location of proposed road hump


—

Proposed location and general layout of proposed puffin crossing

□

Site Location

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 **OXFORDSHIRE COUNTY COUNCIL**

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CABINET MEMBER  
FOR ENVIRONMENT  
15 MAY 2014

MIDDLETON STONEY ROAD (BICESTER)  
PROPOSED PUFFIN CROSSING

Drawing Status

Drawn by:  
CJM

Checked by:

Approved by:

Date drawn:  
22/04/2014

Date checked:

Date approved:

Drawing No.

Revision 1

RESPONDENT	SUMMARISED COMMENTS	OFFICER COMMENTS
Cllr. Les Sibley (OCC Local Member)	Strong objection to the use of speed cushions on grounds of potential damage to vehicles, nearby buildings and road surface, danger to cyclists, and delays to emergency vehicles. Would prefer to see 'build outs' with priority traffic signs but would query need for physical calming measures, and would strongly support the provision of a segregated footway / cycletrack as an alternative measure, together with improved signing including the use of vehicle activated signs.	Speed cushions have been widely used in the county and have been found to reduce speeds and improve safety, without impacting on bus or emergency services. Build outs can introduce safety problems and delays / queuing, and have been found to be typically less effective in reducing speeds as compared to speed cushions. It is agreed that a continuous shared use footway / cycletrack would in principle be desirable but this is not considered viable at least in the short to medium term, and the proposed advisory cycle lanes are considered the only viable way of providing for cyclists at present. The police consider that traffic calming measures are essential to help ensure adequate compliance with the 30mph speed limit (see below)
Cllr Lawrie Stratford (OCC member – Bicester North)	Objection to use of speed cushions	See officer comments in response to Cllr Sibley's comments on speed cushions
Thames Valley Police	No objection to proposals for traffic calming and crossing. Consider that traffic calming is essential to reduce speeds on a road that lends itself to higher speeds, but recommend that the scheme is monitored closely to confirm that it is operating satisfactorily.	If approved, the scheme will be closely monitored, including a review of speeds and any injury accidents that may be reported.

Kingsmere Residents Association	Formal objection to proposals and raised concerns over extent of consultation. Would prefer to see build outs, pelican crossings, improved signage (including repeaters), speed cameras and a separate cycle track on south side of road.	See officer comments in response to Cllr Sibley's comments on speed cushions, build outs and a separate footway / cycle track. Speed cameras are unlikely to be an option at present, and repeater 30mph signs are not permitted on roads with street lighting (currently only part of the road has street lighting, but the remainder will be installed as part of the traffic calming scheme). The consultation was carried out in accordance with the statutory requirements.
Member of Public (via website)	Strong objection on grounds of potential for damage to vehicles and noise, and obstruction to HGV's and emergency vehicles - suggests roundabouts and traffic signals with pedestrians crossing via a footbridge or 'chicane' type calming as an alternative.	See officer comments in respect of Cllr Sibley's comments on speed cushions, build outs. Additional roundabouts, or traffic signals or a footbridge would be very expensive to install.
Member of Public (resident of Mallards Way)	Strong objection to the use of speed cushions and the advisory cycle lanes; considers cushions would introduce safety problems & prefers additional enforcement with VAS, altering of the road line, build outs, and a segregated footway / cycletrack..	See officer comments in respect of Cllr Sibley's comments on speed cushions, build outs and a separate footway / cycle track.
Member of Public (resident of Coleridge Close)	Objection on grounds of increased noise from vehicles, increase in air pollution, damage to vehicles and future development leading to more vehicles causing delays to traffic.	See officer comments in respect of Cllr Sibley's comments on speed cushions.
Member of Public (resident of Medina Gardens)	Objection on grounds of increased noise from vehicles, delays to emergency vehicles, increase in air pollution, damage to vehicles, traffic diverting to alternative residential roads, increased cost to drivers due to changing of driving required and damage to existing damaged road surface.	See officer comments in respect of Cllr Sibley's comments on speed cushions.
Member of Public (Resident of Isis Avenue)	Objection to the use of speed cushions on grounds of increase in noise and air pollution, damage to vehicles, delay to emergency vehicles, discomfort to bus users,	See officer comments in respect of Cllr Sibley's comments on speed cushions and build outs.

	diversion of traffic to alternative residential roads and potential risk of accidents due to driver frustration. Would prefer to see chicane style build outs as an alternative.	
Member of Public (resident of Tweed Crescent)	Raised concerns on potential for damage to vehicles, increase in noise pollution, damage to already poor road surface and diversion of traffic to alternative residential roads. Would prefer to see chicane style build outs with alternating traffic priority as an alternative.	See officer comments in respect of Cllr Sibley's comments on speed cushions and build outs.
Member of Public (resident of Eden Way)	Objection to speed cushions on grounds of the diversion of traffic to alternative residential roads (Shakespeare Drive), increase in noise and damage to vehicles. Would prefer to see speed cameras, gateway features, build outs or increased signage.	See officer comments in respect of Cllr Sibley's comments on speed cushions, build outs. Speed cameras are unlikely to be an option at present, and additional signing is unlikely to significantly reduce speeds.
Member of Public (via website)	Objection to the use of 'speed cushions -would prefer use of a speed camera with fines funding maintenance of the road.	See officer comments in respect of Cllr Sibley's comments on speed cushions. Speed cameras are unlikely to be an option at present, and if provided, none of the income from enforcement is received by the County Council.

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**MIDDLETON STONEY ROAD, BICESTER  
PROPOSED TRAFFIC CALMING**

**BACKGROUND DOCUMENT 1**

**Extract (page 43) from “South West Bicester – Planning Statement”**

This planning supporting statement (produced by Terence O'Rourke Ltd in association with WSP) accompanied the outline planning application submitted to Cherwell District Council in 2006 by Countryside Properties for the development of land at Bicester.

The planning statement is the developer's document and is not the adopted policy of either Cherwell District Council or Oxfordshire County Council.

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## 7 TRANSPORT

### Introduction

7.1 WSP Development and Transportation Ltd has produced a Transport Assessment (TA) on behalf of Countryside that considers in detail all the transport aspects associated with the proposed development at South West Bicester. This section sets out the transport measures proposed in conjunction with the development proposals.

### Committed transport schemes

7.2 To support growth of the Bicester area and provide better transport services, there are a number of schemes that affect all the transport modes in the area.

#### *Pedestrian and cycle schemes*

7.3 The Oxfordshire Local Transport Plan (LTP) supports the improvement of pedestrian and cycle schemes. Notably its cycle plan for Bicester identifies a number of future schemes along the corridors into the town centre, including the A41 Oxford Road and Pingle Drive. Future off-carriageway cycle tracks along the B4030 Middleton Stoney Road and along the A4095 Howes Lane are also proposed. The Bicester Integrated Transport and Land Use Plan (BITLUP) also identifies further improvements in the local area.

#### *Public transport schemes*

7.4 Policy LT2 of the LTP, together with the BITLUP, identify future public transport proposals for Bicester. These include initiatives for a premier bus route between Bicester and Oxford, a remote park and ride site in Bicester, and in the longer term, the east-west railway scheme. The latter proposal aims to link Bristol, Oxford, Bedford and Cambridge to Bicester, with the potential for interchange improvements at both Bicester Town and Bicester North stations.

7.5 In respect of the park and ride site, the Design and Development Framework document identifies potential sites associated with this proposal. However, Countryside considers land to the south of the perimeter road, next to the A41 to be the most appropriate location. Such a site is not an appropriate use within an urban area and is better located on the edge of the town, and next to main roads. Oxfordshire County Council has yet to justify the requirement for a site, and confirm its size. Countryside does not wish to frustrate the county's ambition for a site and has identified a potential site capable of accommodating up to 500 car parking spaces outside the application boundary, on land within Countryside's control. This site will be available for a park and ride facility should Oxfordshire County justify the need. The County can then seek planning permission for it, and assess its impact, when more details are known, although the unadopted Cherwell Local Plan Policy TR7 states Oxford-based park and ride facilities will not be permitted.

#### *Highways schemes*

7.6 The need for a perimeter road linking the A41 to the A4095 Howes Lane is identified both within the unadopted local plan and the BITLUP, and a suggested alignment is identified on the proposals map. A package of improvements to Junction 9 of the M40 has also been identified within the LTP, which are intended to accommodate the predicted increase in household numbers in Cherwell, including South West Bicester.

### Transport strategy/proposals

7.7 To facilitate the development of the land uses set out in Section 3, the following transport principles, strategies and proposals will be implemented on the site.

#### *Travel by foot and cycle*

7.8 The majority of Bicester town is located within a radius of approximately 2 km from the centre of the site, a distance identified by PPG13 as being a reasonable journey by foot and on bicycle. A number of existing routes within the area of the site provide access to the town centre, the Tesco superstore and Bicester Village. Additionally, route 51 of the national cycle network links Old Place Yard with the garden centre on the A41 Oxford Road via Roman Road.

7.9 The layout of the development has been designed to facilitate easy movement by foot and cycle. A principal network of segregated footways and cycleways will be developed, some of which will be alongside roads or shared with vehicles. Traffic speeds within the development will be controlled accordingly in order to provide a safe environment for pedestrians and cyclists.

7.10 The routes for the strategic pedestrian and cycle network have been carefully considered in response to the disposition of land uses and identification of the key desire lines for movements within the proposed development. The resulting proposals ensure that foot and cycle journeys to the major destinations within the new quarter, such as the local centre and schools, can be undertaken directly and comfortably. Design of the pedestrian and cycle routes will generally be in accordance with national design guidance ensuring that good quality routes are provided which are both conspicuous and convenient.

7.11 In addition to the principal routes, the development will be designed to be permeable for pedestrians and cyclists allowing them to travel conveniently and safely to access the principal routes or other destinations. Secure cycle parking and storage facilities will be incorporated into the residential areas, local centre and employment areas in accordance with unadopted Policy TR9.

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15 MAY 2006

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## MIDDLETON STONEY ROAD, BICESTER PROPOSED TRAFFIC CALMING

### BACKGROUND DOCUMENT 2

#### Consultation requirements

The relevant legislation is set out below:-

The Highways Act 1980 (section 90C) Consultation and local inquiries:-

*(1) Where the Secretary of State or a local highway authority propose to construct a road hump under section 90A or 90B above, he or they shall consult with—*

- (a) the chief officer of police for the area in which the highway concerned is situated; and*
- (b) such other persons or bodies as may be prescribed by regulations made by the Secretary of State.*

*(2) The Secretary of State or local highway authority shall also—*

- (a) publish in one or more newspapers circulating in the area in which the highway concerned is situated; and*
- (b) place at appropriate points on that highway, a notice of the proposal stating the nature, dimensions and location of the proposed road hump and the address to which and the period within which any objections to the proposal may be sent.*

*(3) The period stated in a notice under subsection (2) above shall be not less than 21 days beginning with the date on which the notice is first published in accordance with paragraph (a) of that subsection.*

*(4) The Secretary of State or local highway authority shall consider any objections sent to him or them in accordance with a notice under subsection (2) above and may, if he or they think fit, cause a local inquiry to be held.*

*(5) Subsections (2) to (5) of section 250 of the Local Government Act 1972 (provisions as to inquiries) have effect in relation to an inquiry held under subsection (4) above as they have effect in relation to an inquiry held under that section, but with such modifications as may be prescribed by regulations made by the Secretary of State.*

*(6) Before making regulations under this section the Secretary of State shall consult such representative organisations as he thinks fit.*

A copy of the Regulations is available on the legislation.gov.uk site:  
<http://www.legislation.gov.uk/ukpga/1980/66/section/90A>

The Highways (Road Humps) Regulations 1999 (section 3):-

*Where the Secretary of State or a local highway authority proposes to construct a road hump, he or they shall, as well as consulting the chief officer of police as required by section 90C(1) of the Act, also consult—*

- (a) where the proposal is by a local highway authority in England which is the council of a County, any district council in whose district the highway is situated;*
- (b) in all cases, the chief officer of the fire brigade for the area in which the highway concerned is situated and the chief officer of any body providing ambulance services under the National Health Service Act 1977(a) and operating in that area;*
- (c) in all cases, organisations appearing to him or them to represent persons who use the highway to which the proposal related, or to represent persons who are otherwise likely to be affected by the road hump.*



A copy of the Regulations is available on the [legislation.gov.uk](http://www.legislation.gov.uk) site:  
<http://www.legislation.gov.uk/uksi/1999/1025/contents/made>

**CABINET – 17 JUNE 2014**

**Note of the Meeting of the Performance Scrutiny Committee  
held on 5 June 2014**

1. At their meeting on 5 June the Performance Scrutiny Committee considered the decision of the Cabinet Member for Environment made on 15 May 2014 following proper notice of a call in.
2. The Committee AGREED to refer the decision back to Cabinet on the grounds of material concerns about the lack of proper consultation with local Bicester County Councillors.

**Summary of the Material Concerns**

3. During discussion Members acknowledged that some local members had been consulted and their responses included in the report considered by the Cabinet Member when making his decision. However, Members of the committee felt that there was sufficient doubt about the process and nature of the consultation to mean that it was not 'proper' consultation.
4. In particular a Member highlighted differences in the consultation dates in the original report compared to those referred to by officers during the meeting. In addition it was noted that there was no reference in the report to consultation with Bicester County Councillors, nor others such as the District, Town and Parish Councils, so that it seemed no information on this was presented to the Cabinet Member at the time of his decision. The Committee was advised by Councillor Nimmo Smith that he was clear from discussion at the decision meeting that this consultation had been carried out.
5. The Committee considered the question of consultation with the Town Council but noted that this was outside the reasons put forward in the call in.
6. Having no evidence as to what was included in the consultation email there was concern that it may not have provided sufficient context about the links and timing to the new development to ensure effective consultation occurred.
7. Members questioned whether emails were an appropriate method for such consultation particularly given the large numbers of emails that councillors received. It was suggested that greater efforts be made to ensure that such emails had been received. It was noted that where an email bounced back these were always followed up and that in this case there had been responses received.

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